

BUSINESS AND FINANCE DIVISION

Report No. 19

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: Board Approval of Change Order 1-04, EXCEL Consolidation and Capital Improvements Project Phase 3—Ogdensburg Free Academy - Project Number: 2007-122C

DATE: December 21, 2015

REASON FOR BOARD CONSIDERATION:

The Board of Education must approval all changes that increase or decrease the cost of the current renovation project.

FACTS AND ANALYSIS:

Since the above-mentioned change order **increases** the contract sum by \$10,972.50, and since it carries the recommendation of the Superintendent of Schools, the same is presented to the Commissioners for review and/or approval.

RECOMMENDED ACTION:

Moved by _____ and supported by _____ that, having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve Change Order 1-04, EXCEL Consolidation and Capital Improvements Project Phase 3— Ogdensburg Free Academy - Project Number: 2007-122C, presented this 21st day of December, 2015.

APPROVED FOR PRESENTATION TO THE BOARD:


Superintendent

TVM/alf
Attachment

CHANGE ORDER

No. 1-04

PROJECT: EXCEL Consolidation and Capital Improvements Project - Phase 3 OWNER: Ogdensburg City School District 1100 State Street Ogdensburg, New York 13669 CONTRACTOR: Cunningham Excavation (Name, Address) 3592 Cobblestone Dr. Cazenovia, NY 13035 CONTRACT FOR: No. 1 - Site CONTRACT DATE: July 17, 2012	DATE OF ISSUANCE: November 6, 2015 ENGINEER: Bernier Carr & Associates 327 Mullin Street Watertown, New York 13601 ENGINEER'S PROJECT NO.: 2007-122C SED PROJ. MGR.: Mary Sansaricq SED CONTROL NO.: 51-23-00-01-0-002-009 Dome
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You are directed to make the following changes in the Contract Documents to include all labor, material, and equipment:

Add to install a chain link fence around athletic field memorial adjacent to concession building per Owner request. \$ 10,972.50

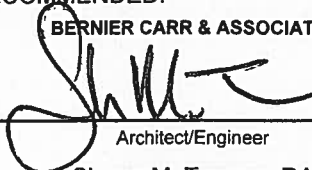
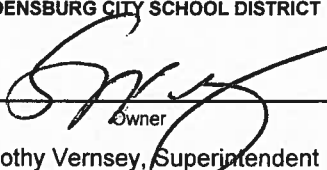
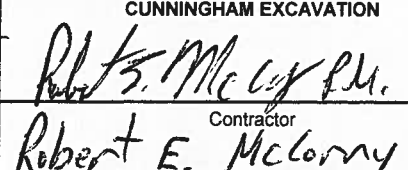
Total \$ 10,972.50

Attachments: (list documents supporting change)

Proposals from Cunningham Excavation with related Bernier, Carr contract documents

This Change Order constitutes compensation in full to the Contractor for all costs attributable to these changes for all delays related thereto and for performance of the work within the time stated herein. The Contractor further waives all rights resulting from the cumulative effect of this and all preceding Change Orders.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME:
Original Contract Price \$ 3,708,790.00	Original Contract Time as per Milestone Construction Schedule <small>days or date</small>
Previous Change Order: 1-01 to 1-03 \$ 20,189.00	Net Change from previous Change Orders none <small>days</small>
Contract Price prior to this Change Order \$ 3,728,979.00	Contract Time prior to this Change Order as per Milestone Construction Schedule <small>days or date</small>
Net Increase of this Change Order \$ 10,972.50	Net Increase of this Change Order none <small>days</small>
Contract Price with all approved Change Orders \$ 3,739,951.50	Contract Time with all approved Change Orders as per Milestone Construction Schedule <small>days or date</small>

RECOMMENDED: BERNIER CARR & ASSOCIATES  Architect/Engineer Shawn M. Travers, RA <small>Print or Type Name</small> phone: (315) 782-8130 date: 11-6-15	APPROVED: OGDENSBURG CITY SCHOOL DISTRICT  Owner Timothy Vernsey, Superintendent <small>Print or Type Name</small> phone: (315) 393-0900 date: 11/30/15	APPROVED: CUNNINGHAM EXCAVATION  Contractor Robert E. McCorny <small>Print or Type Name</small> phone: (315) 655-5800 date: 11/17/2015
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CUNNINGHAM
EXCAVATION

October 1, 2015

CCO 1-18

Bernier Carr & Associates
327 Mullin Street
Watertown, NY 13601
Attn: Mr. Steve Shockley

Re: Ogdensburg CSD
Subject: Chain Link Fence

Dear Mr. Shockley:

The following is Cunningham Excavation, Inc. formal change order request to provide a 3' high black coated chain link fence surrounding Memorial Park.

Total: \$10,450.00
5 1/2 OH&P: ~~\$1,567.50~~ 522.50
Grand Total: ~~\$12,017.50~~ 10,972.50

Please feel free to contact our office should you have any questions.

Thank you.

Respectfully,
Cunningham Excavation, Inc.

Robert McCorry
Project Manager
rmccorry@cunninghamexcavation.us

Cc: Acct
File 12-076

BUTLER FENCE CO., INC.

536 State Fair Blvd.
SYRACUSE, NEW YORK 13204-1142

(315) 422-8410

1-800-992-8919 FAX: 315-476-0126

Mailing Address:

PO Box 887
Syracuse, NY 13209

JOB ESTIMATE

PHONE	DATE
655-5800	9/30/2015

JOB NAME/LOCATION
Ogdensburg C.S.D.

Change Directive 1-18

TO Cunningham Excavation
Attn: Bob

JOB DESCRIPTION:

To furnish and install 126' of 3' black vinyl chain link fence at Memorial Park.

10,450
4,464
\$6,464
10/11/12 = 128 hrs
2 men 16 Days

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

ESTIMATED
JOB COST \$10,450.00

ESTIMATED
BY Michael Austin

Customer Signature _____

Date: _____

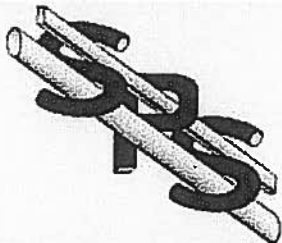
Job Estimate accepted by: _____

Purchase Order No# _____

Stephens Pipe & Steel, LLC

776 North Main St
 Manchester CT, 06042
 (860) 812-0265
 Sales Fax: (860) 812-0267
 Sales Phone: (877) 777-8721

Remit Payment to:
Stephens Pipe & Steel, LLC
 P.O. Box 618
 Russell Springs, KY 42642



Visit us on the web...
www.spsfence.com

QUOTATION #: 09-017686 Pg 1 of 1
 Billing Date : 10/14/15
 Customer Acct: 19962
 Payment Terms: COD
 Customer PO #:
 Sales Person : C.LYDER-E.BRONSTRUP
 Made By User : ericbronstrup
 SPS Order # : 0-9017686
 Shipped Via : OT
 Contact Name : MICHAEL AUSTIN/ NEIL AU
 Fax number : 3154760126

**** Quote valid for 10 days. Expires: 10/24/2015 ****

Sh Note: ***COD---HOLD CK 45 DAYS***

Sold To: BUTLER FENCE
 PO BOX 887
 SYRACUSE, NY 13209

Ship To: BUTLER FENCE
 (315) 422-8410
 536 STATE FAIR BLVD
 SYRACUSE, NY 13204

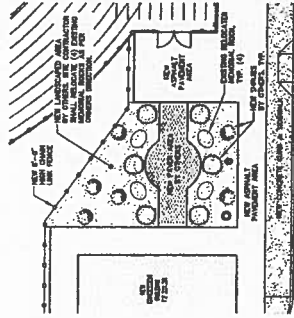
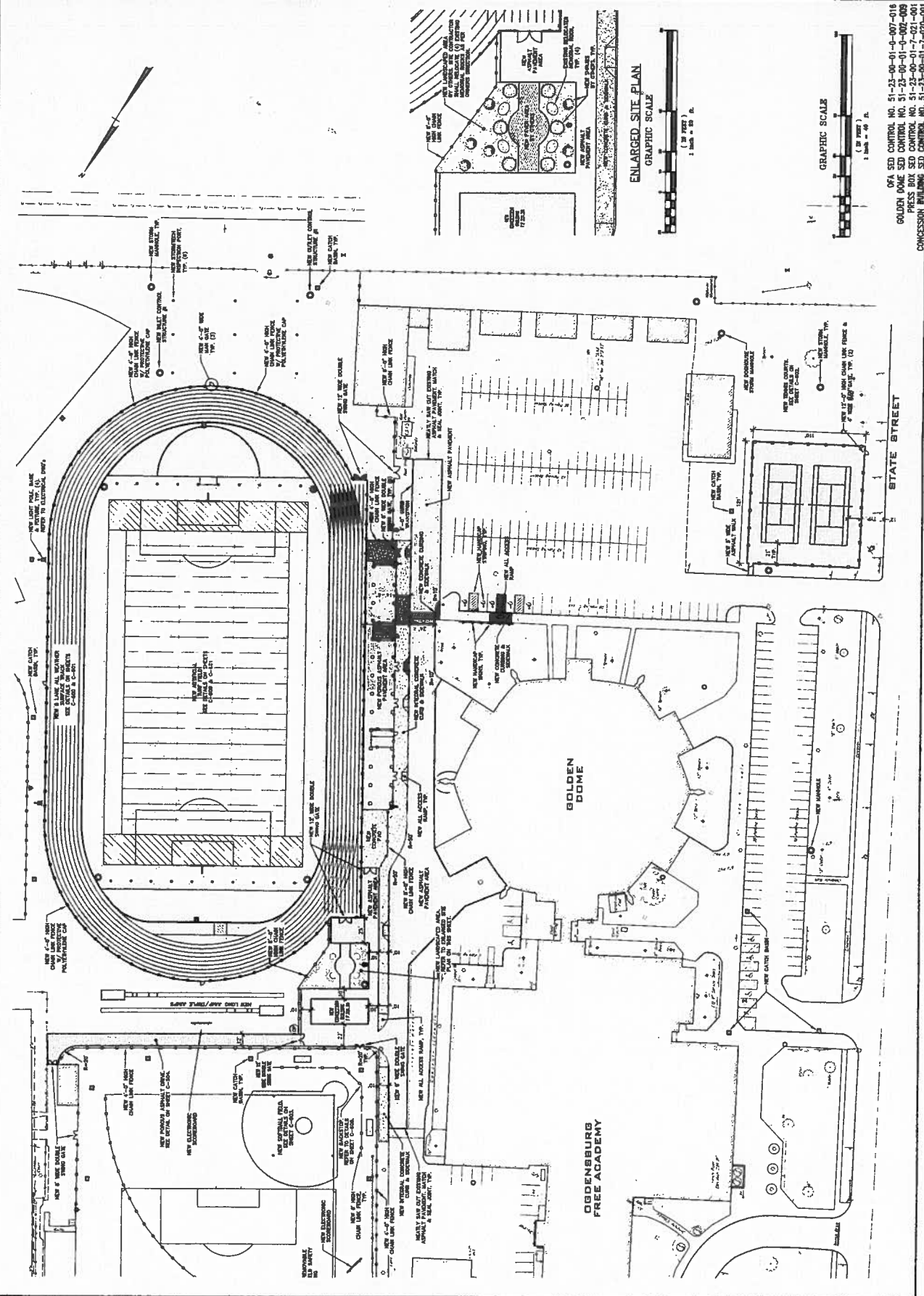
CUSTOMER MUST FIELD VERIFY ALL MATERIALS. SPS IS NOT RESPONSIBLE FOR FINAL QUANTITIES OR TAKEOFFS!

Ordered	Shipped	BackOrder	Unit	Product Item Description	Price	Amount
175	175	0	ft	BLK VNL EXT 3/8x8x48in KK 25ft/rl	14.636	2561.30
1	1	0	ea	C/L SETUP FEE	125.00	125.00
378	378	0	ft	BLK VNL 1-5/8" x 21' x SP40 x 18pc	1.8787	710.15
12	12	0	pc	BLK VNL 2-1/2" x 7' x SP40	23.41	280.92
6	6	0	pc	BLK VNL 3 " x 7' x SP40	34.71	208.26
12	12	0	ea	BLK PLY PS LOOP CAP 2-1/2x1-5/8	2.7919	33.50
12	12	0	ea	BLK PLY BEV BRACE BAND 3in	1.2707	15.25
36	36	0	ea	BLK PLY BEV TENSION BAND 3in	1.1668	42.00
400	400	0	ea	BLK VNL ALUM TIE 9gax6-1/2in	0.0662	26.48
200	200	0	ea	BLK VNL ALUM TIE 9gax8-1/4in	0.0926	18.52

Accepted By: _____, Date ____/____/____ I HAVE REVIEWED
 AND DO ACCEPT THIS ORDER AS QUOTED. Use Reference P.O # _____
 Instructions:

Fuel Charge 4,021.38
 25.00
 Total Order 4,046.38

Acceptance of quote confirms your approval of materials as quoted.
 Review all items. Any discrepancies must be noted on original delivery Document. Buyer agrees
 to pay all applicable taxes. Invoices not paid within terms will be charged a 1.5% monthly service
 charge. PRICES MAY CHANGE WITHOUT NOTICE! Returns subject to 15-50% Restock Fee.



ODDENSBURG CITY SCHOOL DISTRICT
CAPITAL IMPROVEMENTS PROJECT - PHASE 3
ODDENSBURG, NEW YORK
C-103
SHEET NO. 1 OF 1
DATE: 10/1/11
BY: JAC



CHANGE ORDER CERTIFICATION

Must be attached to back of Change Order

FP-COC 09/02, rev 08/06,
rev. 04/10
Page One

THE STATE EDUCATION DEPARTMENT

THE UNIVERSITY OF THE STATE OF NEW YORK / Albany, NY 12234

Office of Facilities Planning, Room 1060 Education Building Annex

Tel. (518) 474-3906 Fax (518) 486-5918

www.emsc.nysed.gov/facplan/

Instructions: This CERTIFICATION is required for all change orders submitted to SED
Fill out all three parts completely.

Change Order Number:

1-04

Part One - General Information

Provide separate Change Orders for each Project Number

SED Project Number

5 1 2 3 0 0 0 1 0 0 0 2 0 0 9

District BEDS Code

Building Identification Number

Project number

District & Building Name

Ogdensburg City School District - Golden Dome

Type of Project

☒ Reconstruction /Alteration ☐ Addition & Alteration ☐ New Building ☐ Other

Project Description

EXCEL Consolidation and Capital Improvements Project - Phase 3

Architect / Engineer firm

Bernier Carr & Associates 327 Mullin Street Watertown, NY 13601

name

address

Contact Person

Shawn Travers, Principal/Architect

(315) 782-8130

stravers@thebcgroup.com

name & title

phone number & e-mail

Construction Manager firm

Bernier Carr & Associates 327 Mullin Street Watertown, NY 13601

name

address

Contact Person

Stephen Shockley, Project Administrator

(315) 782-8130

sshockley@thebcgroup.com

name & title

phone number & e-mail

District Contact Person

Timothy Vernsey, Superintendent of Schools (315) 393-0900 tvernsey@ogdensburgK12.org

name & title

phone number & e-mail

Part Two

Provide the following information for each individual item in the change order:

(Number each item if there is more than one and provide additional sheets as necessary.)

- Requested By (Who initiated the change request)
- Relationship to Project Scope (How is this change related to the original project scope)
- Basis of Need (Describe why the change is needed)
- Description of Work (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

A Owner requested.

B As part of the Capital Project, an athletic field memorial was scheduled for construction as per contract drawing C-103.

C During construction, Owner requested a chain link fence be installed to enclose the memorial and redirect foot traffic away from the dedication stones and benches. Fencing subcontractors were already mobilized and installing fence around the athletic field.

D Add to install a chain link fence around athletic field memorial adjacent to concession building per Owner request.

A

B

C

D

A

B

C

D

CHANGE ORDER CERTIFICATION

FP-COC 04/10

Page Two

Part Three

1

Change order requirements:

- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

2

Certification of the Superintendent of Schools (District Superintendent if a BOCES project)

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

11/30/15
Date


Mr. Timothy Vernsey, Superintendent of Schools

3

Certification of the Architect or Engineer

The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced in this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

11-6-15
Date

Bernier, Carr & Associates: Engineers, Architects, and Land Surveyors, PC
Architectural / Engineering Firm Name


Mr. Shawn M. Travers, RA