

BUSINESS AND FINANCE DIVISION

Report No. 23

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: Board Approval of Change Order 13-01, EXCEL Consolidation and Capital Improvements Project Phase 5–Ogdensburg Free Academy - Project Number: 2007-122F

DATE: December 21, 2015

REASON FOR BOARD CONSIDERATION:

The Board of Education must approval all changes that increase or decrease the cost of the current renovation project.

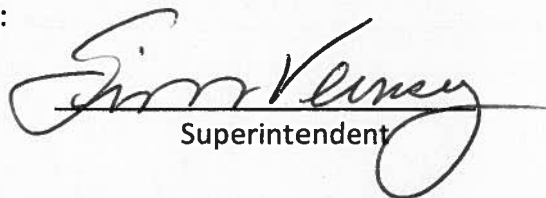
FACTS AND ANALYSIS:

Since the above-mentioned change order **increases** the contract sum by \$26,211.21, and since it carries the recommendation of the Superintendent of Schools, the same is presented to the Commissioners for review and/or approval.

RECOMMENDED ACTION:

Moved by _____ and supported by _____ that, having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve Change Order 13-01, EXCEL Consolidation and Capital Improvements Project Phase 5– Ogdensburg Free Academy - Project Number: 2007-122F, presented this 21st day of December, 2015.

APPROVED FOR PRESENTATION TO THE BOARD:


Superintendent

TVM/alf
Attachment

CHANGE ORDER

No. 13-01

PROJECT: EXCEL Consolidation and Capital Improvements Project - Phase 5 OWNER: Ogdensburg City School District 1100 State Street Ogdensburg, New York 13669 CONTRACTOR: Collins Hammond Electrical (Name, Address) PO Box 1034 Ogdensburg, NY 13669 CONTRACT FOR: No. 13- Electrical CONTRACT DATE: January 20, 2015	DATE OF ISSUANCE: November 9, 2015 ENGINEER: Bernier Carr & Associates 327 Mullin Street Watertown, New York 13601 ENGINEER'S PROJECT NO.: 2007-122F SED PROJ. MGR.: Mary Sansaricq SED CONTROL NO.: 51-23-00-01-0-007-019 OFA
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You are directed to make the following changes in the Contract Documents to include all labor, material, and equipment:

Add to replace (14) antiquated fire alarm bells with new horn strobes and provide (10) AV guards \$ 26,211.21 and (4) pull stations, as well as to connect fire alarm devices from the Dome to the FACP at OFA through (3) new annunciator panels, and replace defective dialer to eliminate extra monitoring fees with a communicator at the main fire alarm panel.


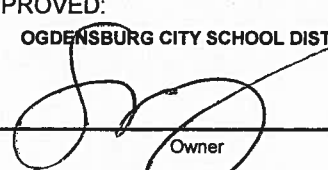
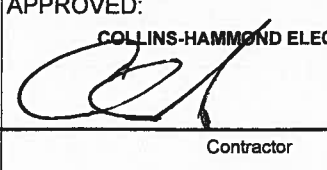
Total \$ 26,211.21

Attachments: (list documents supporting change)

Proposals from Collins Hammond with related Bernier, Carr contract documents

This Change Order constitutes compensation in full to the Contractor for all costs attributable to these changes for all delays related thereto and for performance of the work within the time stated herein. The Contractor further waives all rights resulting from the cumulative effect of this and all preceding Change Orders.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME:
Original Contract Price	Original Contract Time
\$ 343,660.00	as per Milestone Construction Schedule
Previous Change Order: N/A	days or date
\$ 0.00	Net Change from previous Change Orders
Contract Price prior to this Change Order	none
\$ 343,660.00	days
Net Increase of this Change Order	Contract Time prior to this Change Order
\$ 26,211.21	as per Milestone Construction Schedule
Contract Price with all approved Change Orders	days or date
\$ 369,871.21	Net Increase of this Change Order
	none
	days
	Contract Time with all approved Change Orders
	as per Milestone Construction Schedule
	days or date

RECOMMENDED:  Architect/Engineer Shawn M. Travers, RA Print or Type Name phone: (315) 782-8130 date: 11.9.15	APPROVED:  OGDENSBURG CITY SCHOOL DISTRICT Owner Timothy Vernsey, Superintendent Print or Type Name phone: (315) 393-0900 date: 11/30/15	APPROVED:  COLLINS-HAMMOND ELECTRICAL Contractor Curt Hammond Print or Type Name phone: (518) 561-4010 315-393-4910 date: 11-20-15
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COLLINS- HAMMOND

ELECTRICAL CONTRACTORS

P.O. Box 1034, Ogdensburg, NY 13669
(315) 393-4910 FAX (315) 393-4916

PROPOSAL

TO: **Ogdensburg City Schools**

DATE: **11/2/2015**

JOB NUMBER: **2007-122F**

JOB LOCATION:
Ogdensburg Free Academy

We hereby submit estimates for:

Proposal #1:

Golden Dome - Replace (14) ~~existing~~ bell/strobes with new horn/strobes and install (10) A/V guards and (4) pull station guards:

\$ **4,171.77**

Proposal #2:

Tie Golden Dome FACP to School FACP to monitor alarm, trouble, and supervisory status:

\$ ~~3,887.46~~

Alternate Proposal #2B:

Tie Golden Dome addressable fire alarm devices to Main school FACP so all devices display on school FACP and remote annunciators. Price includes (3) new remote annunciators.

\$ **18,089.18**

Add:

Provide and install a UDACT communicator at the main fire alarm panel to replace the defective dialer in the Dome. This will eliminate the need for one of the monitoring services the the district pays for.

\$ **3,950.26**

26,211.21

Price does not include NYS sales tax

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

dollars ()

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Worker's Compensation Insurance.

AUTHORIZED BY:

Curt Hammond

ACCEPTED BY:

DATE:

This proposal may be withdrawn by us
if not accepted within 30 days.

The above prices, specifications, and conditions are
satisfactory and hereby accepted. You are authorized to proceed.

DATA SET #1: Comm Indust TSC/EST/NECA ...

curt@collins-hammond.com

JOB #223: ID 11/25/14

JOB NAME OFA Phase 5

EST. #01: ID 11/25/14

ESTIMATE OFA Phase 5

PRINTED 7/8/2015 9:53:56 AM

DATA SET #1: Comm Indust TSC/EST/NECA ...

F/A PROPOSAL #2

Collins-Hammond Electrical Contractors Inc.

7724 State Hwy. 68

Ogdensburg, NY 13669

315-393-4910

FAX: 315-393-4916

curt@collins-hammond.com

NOTES

Item				Material			Labor		
Size	Item Desc	Qty	UOM	Mat Unit	Mat Adj	Mat Ext	Lbr Unit	Lbr Adj	Lbr Ext
	MISC	1.00		10.00	1.00	10.00	2.0000	1.0000	2.0000
	16-2 FPLP	200.00		0.12	1.00	24.00	0.0120	1.0000	2.4000
	EMT	170.00	FEET	0.37	1.00	62.90	0.0500	1.0000	8.5000
3/4"	EMT 90 ELBOW	0.00	EACH	2.03	1.00	0.00	0.2200	1.0000	0.0000
3/4"	EMT STEEL SS CONN	2.00	EACH	0.25	1.00	0.50	0.1000	1.0000	0.2000
3/4"	EMT STEEL SS COUP	17.00	EACH	0.32	1.00	5.44	0.0500	1.0000	0.8500
3/4"	EMT SS LB & COVER	4.00	EACH	8.39	1.00	33.56	0.5000	1.0000	2.0000
3/4"	PLASTIC BUSHINGS	2.00	EACH	0.39	1.00	0.77	0.3500	1.0000	0.7000
3/4"	EMT 1 HOLE STRAP	22.00	EACH	0.19	1.00	4.18	0.0400	1.0000	0.8800
3/4"	HOLE DRILL & PATCH	6.00	EACH	Skip	1.00	0.00	0.8000	1.0000	4.8000
	1/4" PLASTIC ANCHOR	22.00	EACH	0.10	1.00	2.16	0.1400	1.0000	1.0800
#10X1	SHEET METAL SCREW	22.00	EACH	0.04	1.00	0.77	Skip	1.0000	0.0000
Grand Totals						144.22			25.4100

VOC: \$ 1,300.00
 MATERIAL \$ 144.22
 LABOR: 25.41 hrs x \$64.22 (per hour) = \$ 1,631.83
 \$ 3,076.05
 (15% mark-up) + \$ 461.41
TOTAL \$ 3,537.46

JOB #223: ID 11/25/14

JOB NAME OFA Phase 5

EST. #01: ID 11/25/14

ESTIMATE OFA Phase 5

PRINTED 11/25/2014 11:10:11 AM

DATA SET #1: Comm Indust TSC/EST/NECA ...

ADD UDACT FOR DOME MONITORING
Collins-Hammond Electrical Contractors Inc.

7724 State Hwy. 68
Ogdensburg, NY 13669

315-393-4910

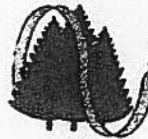
FAX: 315-393-4916
curt@collins-hammond.com

NOTES

Item				Material			Labor		
Size	Item Desc	Qty	UOM	Mat Unit	Mat Adj	Mat Ext	Lbr Unit	Lbr Adj	Lbr Ext
	DOME UDACT	1.00		Quote	1.00	0.00	16.0000	1.0000	16.0000
3/4"	EMT STEEL SS CONN	4.00	EACH	0.25	1.00	0.98	0.0600	1.0000	0.2400
	1/4" PLASTIC ANCHOR	8.00	EACH	0.10	1.00	0.78	0.0200	1.0000	0.1600
4-11/16 S...	2-1/8D 1/2 & 3/4 KO	2.00	EACH	9.35	1.00	18.70	0.1200	1.0000	0.2400
Grand Totals						20.47			16.6400

NCC:		\$	1,775.00
MATERIAL:		\$	632.49
LABOR:	16 hrs x \$64.22 (per hour)	= \$	1,027.52
		\$	3,435.01
	(15% mark-up) +	\$	515.25
TOTAL		\$	3,950.26

Plattsburgh Office
1080 Military Turnpike
Suites 7 & 8
Plattsburgh, NY 12901
(518) 562-9339
Fax: 518-566-8798
www.nccsystems.com



NCCSYSTEMS Inc.
SALES • SERVICE • DESIGN

Lic # 12000041752
Potsdam Office
6738 State Highway 56
P.O. Box 670
Potsdam, NY 13676
(315) 265-4777 Fax: 315-265-8068
www.nccsystems.com

Watertown Office
25646 NYS Route 3
Watertown, NY 13601
(315) 788-9128
Fax: 315-788-4728
www.nccsystems.com

6/11/2015

Attn: Collins/Hammond - Curt

Subject: OFA- Proposed Fire Alarm System additions/renovations:

Proposal #1

Golden Dome- Replace (14) existing bell/strobes with new horn/strobes and install (10) A/V guards and (4) pull station guards. NCC System to provide the special devices, and test and certify.
NCC Systems price \$ 2,400.00

Collins Hammond to provide the labor, misc. electrical hardware to change out the devices and install the guards.

Proposal #2

Golden Dome FACP tie to School FACP to monitor alarm, trouble and supervisory status. NCC System to provide the special monitor and relay modules. Panel programming, testing and certification.
NCC System price \$ 1,300.00

Collins Hammond to provide the cable, boxes, labor, misc. electrical hardware to run a SLC circuit from the Dome FACP to the closest existing SLC circuit in the school.

OR

Alternate Proposal #2B

Golden Dome addressable fire alarm device tie to Main school FACP so all devices display on school facp panel and remote annunciators. NCC System to provide the special panel SLC card, remote power supply assembly, (3) remote annunciators (1 to replace dome, 1 to replace existing maintenance in basement and 1 in front lobby to replace old graphic panel. Panel programming, testing and certification.

NCC System price \$ 7,200.00

Collins Hammond to provide the cable, boxes, labor, misc. electrical hardware to run a separate SLC circuit from the Dome FACP to the Main school FACP. Remove existing Dome FACP, install remote power supply, run remote annunciator data circuit loop and 24vdc power circuit to all (3) annunciator locations.

Respectfully,

Robert W. Crump

"Your First Choice For Fire Alarm, Security & Communication Solutions"



NCC Systems Inc.
Lic#12000041752
P.O. Box 670 6738 St Hwy 56
Potsdam, NY 13676
Corporate: (315)265-4777 Fax: (315)265-8068

22688
C1461

Proposal

Proposal #
30407
Date
10/28/2015

Customer #
200100

Service Type : FA-I-P

Page # : 1

Proposal To:
COLLINS HAMMOND ELECTRIC 7724 STATE HIGHWAY 68 PO BOX 1034 OGDENSBURG NY 13669 (315)393-4910 Fax: (315)393-4916

Service Address
OGDENSBURG CITY SCHOOL 1100 STATE ST. OGDENSBURG NY 13669

Contact	Valid upto	Salesperson 1	Salesperson 2	Service Location
ROBERT CRUMP		Dome Dialer Eliminate, Replace with UDACT		
Type Item #	Description	UOM	Qty	
M UDACT-2	COMMUNICATOR UL LISTED FIRE	EA	1	
M FMM1	ADDRESSABLE MONITOR MODULE	EA	2	
M FRM1	ADDRESSABLE RELAY MODULE	EA	1	
X /	SHIPPING/HANDLING		1	
L -FAPRV	TROUBLESHOOT/INSTALL/PROGRAM		1	
Total(Taxes not inc)			1,775.00	

Type:

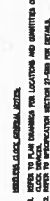
M - Material
L - Labor
O - Outside Labor
X - Miscellaneous

Work to be performed:

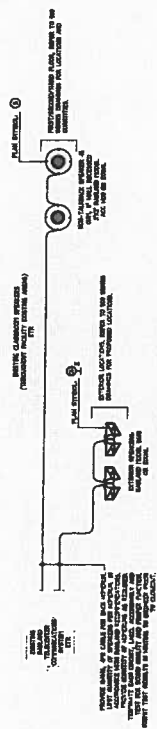
DOME COMMUNICATOR AND RECIEVING PANEL TIE REPAIRS: NCC SYSTEMS TO PROVIDE AND PROGRAMMING FOR A UDACT COMMUNICATOR AT THE MAIN FIRE ALARM PANEL TO REPLACE THE BAD DIALER IN THE DOME, AND RELAY CONTACTS AT RECIEVING PANEL. THIS WILL ELIMINATE ONE MONITORING SERVICE. COLLINS HAMMOND TO PROVIDE NECESSARY ELECTRICAL



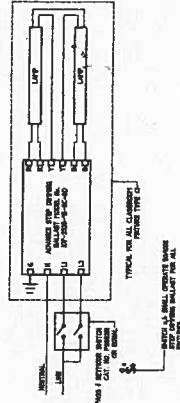
FOR
ATTENTION



WIRELESS CLOCK SYSTEM
DISTRIBUTION RISER DIAGRAM



INTERCOM RISER DIAGRAM



STEP DIMMING WIRING DIAGRAM B



CHANGE ORDER CERTIFICATION

Must be attached to back of Change Order

FP-COC 09/02, rev 08/06,
rev. 04/10
Page One

THE STATE EDUCATION DEPARTMENT

THE UNIVERSITY OF THE STATE OF NEW YORK / Albany, NY 12234

Office of Facilities Planning, Room 1060 Education Building Annex

Tel. (518) 474-3906 Fax (518) 486-5918

www.emsc.nysed.gov/facplan/

Instructions: This CERTIFICATION is required for all change orders submitted to SED
Fill out all three parts completely.

Change Order Number:

13-01

Part One - General Information

Provide separate Change Orders for each Project Number

SED Project Number

5	1	2	3	0	0	0	1	0	0	0	7	0	1	9
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District BEDS Code

Building Identification Number

Project number

District & Building Name

Ogdensburg City School District - Ogdensburg Free Academy

Type of Project

☒ Reconstruction /Alteration ☐ Addition & Alteration ☐ New Building ☐ Other

Project Description

EXCEL Consolidation and Capital Improvements Project - Phase 5

Architect / Engineer firm

Bernier Carr & Associates 327 Mullin Street Watertown, NY 13601

name

address

Contact Person

Shawn Travers, Principal/Architect (315) 782-8130 stravers@thebcgroup.com

name & title

phone number & e-mail

Construction Manager firm

Bernier Carr & Associates 327 Mullin Street Watertown, NY 13601

name

address

Contact Person

Stephen Shockley, Project Administrator (315) 782-8130 sshockley@thebcgroup.com

name & title

phone number & e-mail

District Contact Person

Timothy Vernsey, Superintendent of Schools (315) 393-0900 tvernsey@ogdensburgK12.org

name & title

phone number & e-mail

Part Two

Provide the following information for each individual item in the change order:

(Number each item if there is more than one and provide additional sheets as necessary.)

- A. Requested By (Who initiated the change request)
- B. Relationship to Project Scope (How is this change related to the original project scope)
- C. Basis of Need (Describe why the change is needed)
- D. Description of Work (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

A Owner requested.

B As part of the Capital Project, fire alarm system upgrades were scheduled for reconstruction as per contract drawing E1-700.

C During construction, Owner requested existing fire alarm control panel within the Golden Dome be removed for proper addressable communications with the main building, and to expedite identification of trouble areas upon arrival of emergency personnel. As such, all fire alarm devices throughout the campus would be connected back to a single fire alarm panel within Ogdensburg Free Academy. Additionally, antiquated devices would be replaced and missing devices added for proper coverage.

D Add to replace (14) antiquated fire alarm bells with new horn strobes and provide (10) AV guards and (4) pull stations, as well as to connect fire alarm devices from the Dome to the FACP at OFA through (3) new annunciator panels, and replace defective dialer to eliminate extra monitoring fees with a communicator at the main fire alarm panel.

A

B

C

D

A

B

C

D

CHANGE ORDER CERTIFICATION

FP-COC 04/10

Page Two

Part Three

1

Change order requirements:

- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

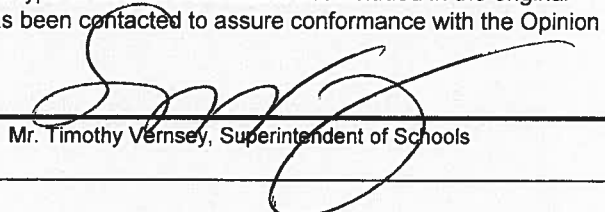
2

Certification of the Superintendent of Schools (District Superintendent if a BOCES project)

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

11/30/15
Date


Mr. Timothy Vernsey, Superintendent of Schools

3

Certification of the Architect or Engineer

The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced in this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

11.9.15
Date

Bernier, Carr & Associates: Engineers, Architects, and Land Surveyors, PC
Architectural / Engineering Firm Name


Mr. Shawn M. Travers, RA