

BUSINESS AND FINANCE DIVISION

Report No. 9

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: Board Approval of Change Order 14-01, EXCEL Consolidation and Capital Improvements Project Phase 5—Ogdensburg Free Academy - Project Number: 2007-122F

DATE: January 19, 2016

REASON FOR BOARD CONSIDERATION:

The Board of Education must approval all changes that increase or decrease the cost of the current renovation project.

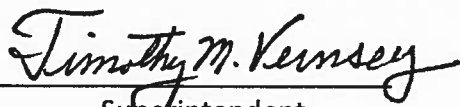
FACTS AND ANALYSIS:

Since the above-mentioned change order **decreases** the contract sum by \$3,889.61, and since it carries the recommendation of the Superintendent of Schools, the same is presented to the Commissioners for review and/or approval.

RECOMMENDED ACTION:

Moved by _____ and supported by _____ that, having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve Change Order 14-01, EXCEL Consolidation and Capital Improvements Project Phase 5— Ogdensburg Free Academy - Project Number: 2007-122F, presented this 19th day of January, 2016.

APPROVED FOR PRESENTATION TO THE BOARD:


Superintendent

TVM/alf
Attachment

CHANGE ORDER

No. 14-01

PROJECT: EXCEL Consolidation and Capital Improvements Project - Phase 5 OWNER: Ogdensburg City School District 1100 State Street Ogdensburg, New York 13669 CONTRACTOR: Barrett Paving Materials (Name, Address) 26572 NYS Rt. 37 Watertown, NY 13601 CONTRACT FOR: No. 14- Sitework CONTRACT DATE: January 20, 2015	DATE OF ISSUANCE: December 14, 2015 ENGINEER: Bernier Carr & Associates 327 Mullin Street Watertown, New York 13601 ENGINEER'S PROJECT NO.: 2007-122F SED PROJ. MGR.: Mary Sansaricq SED CONTROL NO.: 51-23-00-01-0-007-019 OFA
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You are directed to make the following changes in the Contract Documents to include all labor, material, and equipment:

Deduct for the remainder of the Field Directive Allowance. \$ (3,889.61)

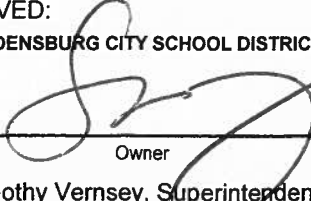
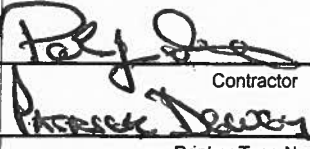
Total \$ (3,889.61)

Attachments: (list documents supporting change)

Proposals from Barrett with related Bernier, Carr contract documents

This Change Order constitutes compensation in full to the Contractor for all costs attributable to these changes for all delays related thereto and for performance of the work within the time stated herein. The Contractor further waives all rights resulting from the cumulative effect of this and all preceding Change Orders.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME:
Original Contract Price \$ 200,575.00	Original Contract Time as per Milestone Construction Schedule days or date
Previous Change Order: N/A \$ 0.00	Net Change from previous Change Orders none days
Contract Price prior to this Change Order \$ 200,575.00	Contract Time prior to this Change Order as per Milestone Construction Schedule days or date
Net Increase of this Change Order \$ (3,889.61)	Net Increase of this Change Order none days
Contract Price with all approved Change Orders \$ 196,685.39	Contract Time with all approved Change Orders as per Milestone Construction Schedule days or date

RECOMMENDED: BERNIER CARR & ASSOCIATES  Architect/Engineer Shawn M. Travers, RA Print or Type Name phone: (315) 782-8130 date: 12-14-15	APPROVED: OGDENSBURG CITY SCHOOL DISTRICT  Owner Timothy Vernsey, Superintendent Print or Type Name phone: (315) 393-0900 date: 12/31/15	APPROVED: BARRETT PAVING MATERIALS  Contractor Patrick Decker Print or Type Name phone: (315) 788-2037 date: 12/23/15
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**FIELD ORDER /
ALLOWANCE
AUTHORIZATION**

OWNER	☐	Ogdensburg CSD
ARCHITECT	☐	Bernier, Carr & Associates
CONSULTANTS	☐	
CONTRACTOR	☐	Barrett Paving
FIELD	☐	
OTHER	☐	NYSED

PROJECT:	EXCEL Consolidation & Capital Improvements Project - Phase 5	FIELD ORDER NO.	1401-03
OWNER:	Ogdensburg City School District 1100 State Street Ogdensburg, New York 13669	DATE:	December 9, 2015
TO:	Barrett Paving Materials	ARCHITECT'S PROJECT NO.:	2007-122F
(Contractor)	26572 NYS Rt. 37 Watertown, New York 13601	CONTRACT NO.:	No. 14 - Site
		CONTRACT DATE:	January 20, 2015
SED NO.:	51-23-00-01-0-007-019 OFA	SED PROJ. MGR:	Mary Sansaricq

You are hereby directed to execute promptly this Field Order to include all labor, materials, and equipment:

Add for milling of 2888 SF of existing asphalt driveway and replace with new Type 9.5MM asphalt topping at the east side bus loop driveway per unit price allowance. \$ 12,274.00

Total \$ 12,274.00

ATTACHMENTS:

Barrett Paving Proposals
Bernier, Carr & Associates related Contract Drawings

ALLOWANCE SUMMARY

Original Allowance:	\$ 20,000.00
Previous Field Order: 1401-01 to 1401-02R	\$ 3,836.39
Allowance Remaining prior to this Field Order:	\$ 16,163.61
Net Decrease of this Field Order:	\$ (12,274.00)
Allowance Remaining:	\$ 3,889.61

Bernier, Carr & Associates

Shawn M. Travers, RA
Architect/Engineer

Signature

Date

FORM OF PROPOSAL
Ogdensburg City School District
Excel Consolidation and Capital Improvements Project – Phase 5

The Undersigned Barrett Paving Materials Inc.
Contractor

26572 NYS Route 37, Watertown, NY 13601
Address

Zip Code

hereby certifies that he has examined and fully comprehends the requirements and intent of the drawings and specifications as prepared by Bernier, Carr and Associates, for **CONTRACT NO. 14 - SITE** to furnish all labor, materials, supplies, plant and equipment and other facilities to properly perform the work for the total:

BASE BID SUM of

Two Hundred Forty Seven Thousand Seven Hundred Forty Five DOLLARS (\$ 247,745.00)

Bid Item No. 1 - Field Directive Allowance

Twenty Thousand DOLLARS (\$ 20,000.00)

TOTAL BASE BID (Base Bid and Bid Item No. 1)

Two Hundred Sixty Seven Thousand Seven Hundred Forty Five DOLLARS (\$ 267,745.00)

Alternate No. 1 – Auxiliary Gym Canopy Enclosure (OFA)

Forty Seven Thousand Two Hundred DOLLARS (\$ 47,200)
ADD

Alternate No. 2 – Cold Milling Asphalt Pavement Replacement (OFA)

Sixty Seven Thousand One Hundred Seventy DOLLARS (\$ 67,170)
DEDUCT

Unit Pricing:

Pavement Reconstruction

at \$ 4.80 /SF

Pavement Restoration

at \$ 4.25 /SF

OGDENSBURG CITY SCHOOL DISTRICT
EXCEL CONSOLIDATION AND
CAPITAL IMPROVEMENTS PROJECT – PHASE 5
PROJECT NO. 2007-122F

BID ADDENDUM NO. 1

FORM OF PROPOSAL
CONTRACT NO. 14 - SITE
PAGE NO. 3



CHANGE ORDER CERTIFICATION

Must be attached to back of Change Order

FP-COC 09/02, rev 08/06,
rev. 04/10
Page One

THE STATE EDUCATION DEPARTMENT

THE UNIVERSITY OF THE STATE OF NEW YORK / Albany, NY 12234

Office of Facilities Planning, Room 1060 Education Building Annex

Tel. (518) 474-3906 Fax (518) 486-5918

www.emsc.nysed.gov/facplan/

Instructions: This CERTIFICATION is required for all change orders submitted to SED
Fill out all three parts completely.

Change Order Number:

14-01

Part One - General Information

Provide separate Change Orders for each Project Number

SED Project Number

5 1 2 3 0 0 0 1 0 0 0 7 0 1 9

District BEDS Code

Building Identification Number

Project number

District & Building Name

Ogdensburg City School District - Ogdensburg Free Academy

Type of Project

☒ Reconstruction /Alteration ☐ Addition & Alteration ☐ New Building ☐ Other

Project Description

EXCEL Consolidation and Capital Improvements Project - Phase 5

Architect / Engineer firm

Bernier Carr & Associates 327 Mullin Street Watertown, NY 13601

name

address

Contact Person

Shawn Travers, Principal/Architect

(315) 782-8130

stravers@thebcgroup.com

name & title

phone number & e-mail

Construction Manager firm

Bernier Carr & Associates 327 Mullin Street Watertown, NY 13601

name

address

Contact Person

Stephen Shockley, Project Administrator

(315) 782-8130

sshockley@thebcgroup.com

name & title

phone number & e-mail

District Contact Person

Timothy Vernsey, Superintendent of Schools (315) 393-0900 tvernsey@ogdensburgK12.org

name & title

phone number & e-mail

Part Two

Provide the following information for each individual item in the change order:

(Number each item if there is more than one and provide additional sheets as necessary.)

- Requested By (Who initiated the change request)
- Relationship to Project Scope (How is this change related to the original project scope)
- Basis of Need (Describe why the change is needed)
- Description of Work (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

- | | |
|---|--|
| A | Owner requested credit. |
| B | As part of the Capital Project, there was a Field Directive Allowance for Contract 14-Sitework in the amount of \$20,000. |
| C | During construction, there were (3) field orders written against the Field Directive Allowance for a total of \$16,110.39 leaving a balance of \$3,889.61. |
| D | Deduct for the remainder of the Field Directive Allowance. |

A

B

C

D

A

B

C

D

CHANGE ORDER CERTIFICATION

FP-COC 04/10

Page Two

Part Three

1

Change order requirements:

- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

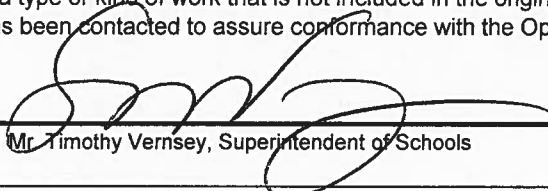
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Certification of the Superintendent of Schools (District Superintendent if a BOCES project)

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

12/31/15
Date


Mr. Timothy Vernsey, Superintendent of Schools

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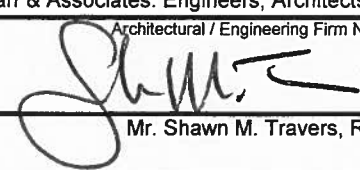
Certification of the Architect or Engineer

The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced in this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

12.14.15
Date

Bernier, Carr & Associates: Engineers, Architects, and Land Surveyors, PC
Architectural / Engineering Firm Name


Mr. Shawn M. Travers, RA