

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: 2016-2017 Budget Development Calendar

DATE: November 16, 2015

REASON FOR BOARD CONSIDERATION:

The Board of Education of the Ogdensburg City School District must approve the budget for the 2016-2017 school year.

FACTS AND ANALYSIS:

The 2016-2017 proposed budget development calendar is presented for review and approval of the Board of Education.

RECOMMENDED ACTION:

Moved by _____ and supported by _____ that, having the approval of the Superintendent of Schools, the budget development calendar for the 2016-2017 school year is hereby approved by the Board of Education of the Ogdensburg City School District this 16th day of November, 2015.

APPROVED FOR PRESENTATION TO THE BOARD:


Superintendent

TMV/alf
Attachment

OGDENSBURG CITY SCHOOL DISTRICT

2016-2017 BUDGET DEVELOPMENT CALENDAR

November 2015	Budget request distributed to all Principals
December 2015	- Budget request returned to all Principals for their review - Estimated staffing requirements to be determined
January 2016	- Staffing needs assessments determined by Superintendent First meeting – 01/04/2016 Second meeting – 01/19/2016 – Preliminary BOCES request Library & Elementary Schools budget presentations to the Board of Education
February 2016	First meeting – 02/01/2016 – Secondary Principals, Athletic Director and Buildings & Grounds budget presentations to the Board of Education Second meeting – 02/22/2016 – Special Education and Computer Assisted Technology budget presentations to the Board of Education
March 2016	First meeting – 03/07/2016 – Final BOCES contract presentation to the Board of Education/Overall Budget Discussion Second meeting – 03/29/2016 – Overall Budget Discussion at the Board of Education meeting
April 1, 2016	Budget and election legal advertisement must appear for the first of four publications. The district clerk must publish notice of date, time and place of annual meeting and election four times during the seven weeks preceding the date of the annual meeting and election. Notice of date, time and place of public budget hearing must be included in the notice of annual meeting and election. Last publication must appear within seven days of budget hearing (2003(1);2004(1); 2121(4);2601-a(2))
April 4, 2016	First meeting – 04/04/2016 Board of Education adopts budget (§1608(7), 1716(7), 2601-a(3)) (Property Tax Report Card due to SED & newspaper within 24 hours after BOE adopts budget)(no later than Friday, April 22nd) - April 27, 2016 - Board of Education Petitions due(20 days before election)
May, 2016	- May 3 – Voter Registration(2 weeks before vote) - May 9 – Public Budget Hearing (7-14 days before vote) - May 3-11 Budget Newsletter mailed to residents (§1608, 1716, 2004(6)(d), 2601-a(3)) May 17 – Board of Education Election and Budget Vote May 18 – Board of Education Regular Meeting and Canvass of the Vote

- Copies of budget documents must be available by May 3, 2016** (Copies of the budget must be available 14 days immediately preceding the date of the annual meeting and election) **revised: 10/27/15**