

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: REQUEST FOR A MEDICAL LEAVE OF ABSENCE

DATE: November 16, 2015

REASON FOR BOARD CONSIDERATION:

The Board of Education must act on all requests for Leave of Absence.

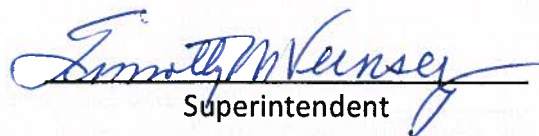
FACTS AND ANALYSIS:

Kira Hammond, Elementary Teacher, is requesting a MEDICAL LEAVE OF ABSENCE. Since Mrs. Hammond's request carries the endorsement of the appropriate line-staff supervisors, and since granting the request would be consistent with past policies of the Board of Education, then the following is the recommended action:

RECOMMENDED ACTION:

Moved by _____ and supported by _____ resolved, that having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby grant a MEDICAL LEAVE OF ABSENCE to KIRA HAMMOND with such leave to commence on or about October 28, 2015, and terminate on or about January 4, 2016. Be it further resolved, that Mrs. Hammond be granted permission to use accumulated sick and personal days during the aforementioned leave period, as per the Family Medical Leave Act.

APPROVED FOR PRESENTATION TO THE BOARD:


Superintendent