BUSINESS AN	ID FINANCE DIVIS	ION
Report No.	B1	

#### **OGDENSBURG CITY SCHOOL DISTRICT** OGDENSBURG, NEW YORK 13669 \_\_\_\_\_\_ SUBJECT: **Board Acceptance of Treasurer's Reports** DATE: April 18, 2016 **REASON FOR BOARD CONSIDERATION:** The Board of Education must approve all financial reports for the District. **FACTS AND ANALYSIS:** The Treasurer's Reports have been prepared by the Cooperative Business Office for the month of March 2016 and the same are hereby presented to the Commissioners for review and acceptance. **RECOMMENDED ACTION:** Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ that, having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District, the General, Cafeteria, Capital, Debt Service, Trust and Agency, Scholarship, Payroll and Federal Fund Treasurer's Reports from March 1, 2016

to March 31, 2016 be accepted as presented.

APPROVED FOR PRESENTATION TO THE BOARD:

Timothy M. Vernsey
Superintendent

TMV/jrs

# GENERAL FUND - CHECKING - COMMUNITY BANK FROM: MARCH 1, 2016 TO: MARCH 31, 2016

TOTAL AVAILABLE BALANCE AS REPORTED AT	
THE END OF THE PRECEDING MONTH:	

IHEE	ND OF THE PRECEDING MONTH:		\$ 704.40
RECEI	PTS DURING THE MONTH		
112021	TRANSFER FROM MMA	\$ 900,000.00	
	TRANSFER FROM CHASE MMA	2,000,000.00	
	TRANSFER FROM TRUST & AGENCY	26,518.88	
	TRANSFER FROM CAFETERIA	•	
	TRANSFER FROM CAPITAL CHECKING	<u>-</u>	
	TRANSFER FROM SCHOLORSHIP		
	TRANSFER FROM FEDERAL	<u>-</u> ''	
	CURRENT PROPERTY TAXES RECEIVABLE	<u>-</u>	
	PRIOR YEARS PROPERTY TAXES		
	PILOT AND INT ON TAXES	<u>-</u>	
	TUITION	26,885.00	
	HEALTH INSURANCE	3,418.70	
	UTILITY TAX	41,208.22	
	MEDICAID	4,302.52	
	ADULT ED	1,598.68	
	SECTION 10	<u>-</u>	
	RENT	1,576.00	
	REFUND OF EXPENDITURES		
	ST. LAWRENCE COUNTY	2,027.50	
	ATHLETIC EVENTS	950.05	
	AFTER SCHOOL PROGRAM	7,466.14	100
	MERGER FEES	- 34	
	BOCES	326,051.85	
	E-RATE	1,248.68	
	VOID CHECK #		
	MISC	13,655.17	
	INTEREST	2.83	
	TOTAL RECEIPTS:		3,356,910.22
	TOTAL RECEIPTS INCLUDING PREVIOUS BALANCE		\$ 3,357,614.62
DISBUI	RSEMENTS MADE DURING THE MONTH		
	BY CHECK: #16939 TO #17051	\$ 1,414,861.51	
	TRANSFER TO PAYROLL	-	
	TRANSFER TO FEDERAL CHECKING	72,000.00	
	TRANSFER TO TRUST & AGENCY CKING	1,139,516.81	
	TRANSFER TO CAFETERIA CHECKING	28,992.77	
	TRANSFER TO SCHOLORSHIP CHECKING	-	
	TRANS TO GEN FD CHASE	*	
	DEPOSIT RETURN	<u>-</u>	
	TRANSFER TO GEN FUND MMA	700,000.00	
	TOTAL DISBURSEMENTS		3,355,371.09
	CASH BALANCE AS SHOWN BY RECORDS		\$ 2,243.53
RECON	NCILIATION WITH BANK STATEMENT		
	BALANCE AS GIVEN ON THE BANK STATEMENT AT		
	THE END OF THE MONTH:		\$ 51,520.73
	LESS DEPOSIT IN TRANSIT		-
	BALANCE INCLUDING DEPOSITS IN TRANSIT		\$ 51.520.73
	BALANCE INCLUDING DEPOSITS IN TRANSIT LESS TOTAL OUTSTANDING CHECKS		\$ 51,520.73 49,277.20

# GENERAL FUND - MONEY MARKET ACCOUNT - COMMUNITY BANK FROM: MARCH 1, 2016 TO: MARCH 31, 2016

RECEIPTS DURING THE MONTH  TRANSFER FROM GEN FUND CHECKING \$ 700,000.00  TRANSFER FROM CAPITAL MMA - INTEREST 7.02	
7.02	
TOTAL RECEIPTS: 700,0	007.02
TOTAL RECEIPTS INCLUDING PREVIOUS BALANCE \$ 2,115,3	311.57
DISBURSEMENTS MADE DURING THE MONTH  TRANSFER TO CHECKING \$ 900,000.00  TRANSFER TO CAPITAL CHECKING -  TRANSFER TO CAFETERIA CHECKING -  TOTAL DISBURSEMENTS 900,0	000.00
CASH BALANCE AS SHOWN BY RECORDS \$ 1,215,3	311.57
RECONCILIATION WITH BANK STATEMENT	
BALANCE AS GIVEN ON THE BANK STATEMENT AT  THE END OF THE MONTH:  ADD DEPOSITS IN TRANSIT  \$ 1,215,3	311.57
BALANCE INCLUDING DEPOSITS IN TRANSIT \$ 1,215,3 LESS WITHDRAWALS IN TRANSIT	311.57

\$ 1,215,311.57

**TOTAL AVAILABLE BALANCE** 

### GENERAL FUND CHASE - MONEY MARKET FROM: MARCH 1, 2016 TO: MARCH 31, 2016

TOTAL AVAILABLE BALANCE AS REPORTED AT THE END OF THE PRECEDING MONTH:

\$ 3,303,075.32

RECEIPTS DURING THE M	IONTH
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STATE AID - GENERAL AID	\$ 6,025,399.29	)
STATE AID - STAR AID	-	
STATE AID - EXCESS COST AID	1,754,138.13	3
STATE AID - LOTTERY AID		
STATE AID - TEXTBOOK/HWARE/SWARE/LIB	138,399.00	)
STATE AID - LOTTERY GRANT	167,766.73	3
STATE AID - HOMELESS AID	-	
STATE AID - COMMERCIAL GAMING	66,753.18	3
STATE AID - OTHER	-	
NYS DUE TO FEDERAL	79,554.94	ļ
NYS DUE TO CAFETERIA	46,634.00	)
TRANSFER FROM CAPITAL - CHASE	- E	
RAN PROCEEDS - PRINCIPAL		
MISC REVENUE	-	
INTEREST	448.97	_

**TOTAL RECEIPTS:** 

8,279,094.24

TOTAL RECEIPTS INCLUDING PREVIOUS BALANCE

\$ 11,582,169.56

#### DISBURSEMENTS MADE DURING THE MONTH

DEBT PAYMENT - PRINCIPAL	\$	-
DEBT PAYMENT - INTEREST		
TRANSFER TO GENERAL FUND CBI CHECKING	2,	000,000.00
TRANSFER TO DEBT SERVICE CHASE		
TRANSFER TO CAPITAL CHECKING		-
TRANSFER TO GENERAL FUND CLASS		-

TOTAL DISBURSEMENTS

2,000,000.00

CASH BALANCE AS SHOWN BY RECORDS

\$ 9,582,169.56

#### RECONCILIATION WITH BANK STATEMENT

BALANCE AS GIVEN ON THE BANK STATEMENT AT
THE END OF THE MONTH:
ADD DEPOSITS IN TRANSIT
BALANCE INCLUDING DEPOSITS IN TRANSIT LESS TOTAL OUTSTANDING CHECKS

9,582,169.56

9,582,169.56

TOTAL AVAILABLE BALANCE

\$ 9,582,169.56

#### CAFETERIA FUND CHECKING - COMMUNITY BANK

FROM: MARCH 1, 2016 TO: MARCH 31, 2016

TOTAL AVAILABLE BALANCE AS REPORTED AT THE END OF THE PRECEDING MONTH:			\$ 73,499.96
RECEIPTS DURING THE MONTH			
CAFETERIA AND NUTRAKIDS DEPOSITS REBATE/COMMISSIONS	\$	35,419.66 -	
STATE AID		-	
TRANSFER FROM GENERAL FUND			
TRANSFER FROM CAPITAL		-	
DUE FROM GENERAL FUND		28,992.77	
DUE FROM OTHER GOVERNMENTS		-	
RECEIVABLES RECEIVED			
REFUND OF EXPENDITURES		∆ <b>≟</b> 3	
SALES TAX PAYABLE FROM EXTRACURRI	CULAR	-	
OTHER MISCELLANEOUS			
INTEREST	_	0.74	
TOTAL RECEIPT	S:		64,413.17
			\$ 137,913.13
TOTAL RECEIPTS INCLUDING PREVIOUS I	BALANCE		
DIODUDOS MENTO MADE DUDINO TUE MONTU			
DISBURSEMENTS MADE DURING THE MONTH	•	00 745 07	
BY CHECK: #59862 TO #59873	\$	32,745.67	
TRANSFER TO TRUST & AGENCY		32,850.76	
TRANSFER TO GENERAL FUND		-	
ACH - SALES TAX RETURNED CHECK		894.60	
RETURNED CHECK			
TOTAL DISBURS	EMENTS		66,491.03
CASH BALANCE AS SHOWN BY RECORDS	3		\$ 71,422.10
RECONCILIATION WITH BANK STATEMENT			
BALANCE AS GIVEN ON THE BANK STATE	MENT AT		
THE END OF THE MONTH:			\$ 102,351.77
ADD DEPOSITS IN TRANSIT			1,460.50
BALANCE INCLUDING DEPOSITS IN TRANS	SIT		\$ 103,812.27
LESS TOTAL OUTSTANDING CHECKS			32,390.17

#### TRUST & AGENCY FUND CHECKING - COMMUNITY BANK

FROM: MARCH 1, 2016 TO: MARCH 31, 2016

TOTAL AVAILABLE BALANCE AS REPORTED AT THE END OF THE PRECEDING MONTH:		\$ 9,580.74
RECEIPTS DURING THE MONTH  TRANSFER FROM GEN FUND  TRANSFER FROM CAFETERIA FUND  TRANSFER FROM FEDERAL FUND  TRANSFER FROM PAYROLL  RECEIPTS  VOID CK # 12894  INTEREST  TOTAL RECEIPTS:	\$ _ 1,139,516.81	1,242,557.71
DISBURSEMENTS MADE DURING THE MONTH  BY CHECK: #13054 TO #13086  BY ELECTRONIC TRANSFER  TRANSFER TO PAYROLL  HEATH INS PAYROLL DEDUCTED TO GEN FUND  TRANSFER TO FEDERAL  MISC.	\$ 41,620.95 402,586.79 771,466.60 26,518.88	\$ 1,252,138.45
TOTAL DISBURSMENTS  CASH BALANCE AS SHOWN BY RECORDS		1,242,193.22 \$ 9,945.23
RECONCILIATION WITH BANK STATEMENT  BALANCE AS GIVEN ON THE BANK STATEMENT AT THE END OF THE MONTH: PLUS TRANSFER IN TRANSIT LESS TRANSFER IN TRANSIT BALANCE INCLUDING DEPOSITS IN TRANSIT LESS TOTAL OUTSTANDING CHECKS		\$ 10,348.49 \$ - \$ 10,348.49 403.26

9,945.23

**TOTAL AVAILABLE BALANCE** 

#### PAYROLL CHECKING - COMMUNITY BANK FROM: MARCH 1, 2016 TO: MARCH 31, 2016

TOTAL AVAILABLE BALANCE AS REPORTED AT THE END OF THE PRECEDING MONTH:			\$	4.75
RECEIPTS DURING THE MONTH				
TRANSFER FROM TRUST & AGENCY CHECKING TRANSFER FROM GEN	\$	771,466.60 -		
VOID CK#				
CREDIT BACK ITEM				
INTEREST	-	0.77		
TOTAL RECEIPTS:				771,467.37
TOTAL RECEIPTS INCLUDING PREVIOUS BALANCE			\$	771,472.12
DISBURSEMENTS MADE DURING THE MONTH				
BY CHECK: #255258 TO #255449	•	00 040 00		
DIRECT DEPOSIT TRANSFERS	\$	90,919.32		
TRANSFER TO TRUST & AGENCY		680,547.28		
TRANSFER TO GENERAL FUND		-		
THANSFER TO GENERAL FUND		•		
TOTAL DISBURSEMENTS				771,466.60
CASH BALANCE AS SHOWN BY RECORDS			\$	5.52
RECONCILIATION WITH BANK STATEMENT				
BALANCE AS GIVEN ON THE BANK STATEMENT AT				
THE END OF THE MONTH:			\$	7,534.89
LESS - RETURNED DEPOSIT				-
BALANCE INCLUDING DEPOSITS IN TRANSIT			\$	7,534.89
LESS TOTAL OUTSTANDING CHECKS			<u> </u>	7,529.37
TOTAL AVAILABLE BALANCE			\$	5,52

#### FEDERAL FUND CHECKING - COMMUNITY BANK

FROM: MARCH 1, 2016 TO: MARCH 31, 2016

TOTAL AVAILABLE BALANCE AS REPORTED AT THE END OF THE PRECEDING MONTH:			\$	649.10
RECEIPTS DURING THE MONTH				
TRANSFER FROM GENERAL FUND	\$	72,000.00		
TRANSFER FROM TRUST AND AGENCY		-		
RECEIPT				
VOID CK		-		
INTEREST		0.01		
TOTAL RECEIPTS			<u> </u>	72,000.01
TOTAL RECEIPTS INCLUDING PREVIOUS BALANCE			\$	72,649.11
DISBURSEMENTS MADE DURING THE MONTH				
BY CHECK: #39765 TO #39769	\$	1,867.40		
TRANFER TO GENERAL FUND	Ψ.	1,007.40		
TRANSFER TO TRUST & AGENCY CK		70,189.56		
TOTAL DISBURSEMENTS				72,056.96
CASH BALANCE AS SHOWN BY RECORDS			\$	592.15
RECONCILIATION WITH BANK STATEMENT				
BALANCE AS GIVEN ON THE BANK STATEMENT AT				
THE END OF THE MONTH:			\$	1,659.55
LESS TRANSERS IN TRANSIT PLUS TRANSFER IN TRANSIT				
BALANCE INCLUDING DEPOSITS IN TRANSIT			\$	1,659.55
LESS TOTAL OUTSTANDING CHECKS			Ψ	1,067.40
TOTAL AVAILABLE BALANCE			\$	592.15

#### CAPITAL CHECKING - COMMUNITY BANK FROM: MARCH 1, 2016 TO: MARCH 31, 2016

TOTAL AVAILABLE BALANCE AS REPORTED AT THE END OF THE PRECEDING MONTH:		\$	321.51
RECEIPTS DURING THE MONTH  TRANSFER FROM CBI CAPITAL MMA TRANSFER FROM CHASE GF TRANSFER FROM CHASE CAPITAL TRANSFER FROM GENERAL CHECKING VOID CHECK INTEREST	\$ 94,000.00 - - - - - - 0.13		
TOTAL RECEIPTS			94,000.13
TOTAL RECEIPTS INCLUDING PREVIOUS BALANCE		\$	94,321.64
DISBURSEMENTS MADE DURING THE MONTH  BY CHECK: #29775 TO #29778  TRANSFER TO GENERAL CHECKING TRANSFER TO CAPTIAL MONEY MARKET  TOTAL DISBURSEMENTS  CASH BALANCE AS SHOWN BY RECORDS	\$ 93,682.59		93,682.5 <u>9</u> 639.05
RECONCILIATION WITH BANK STATEMENT		<u>*</u>	300.00
BALANCE AS GIVEN ON THE BANK STATEMENT AT			
THE END OF THE MONTH: ADD DEPOSITS IN TRANSIT		\$	26,603.20
BALANCE INCLUDING DEPOSITS IN TRANSIT LESS TOTAL OUTSTANDING CHECKS		\$	26,603.20 25,964.15
TOTAL AVAILABLE BALANCE		\$	639.05

# **CAPITAL CHASE - MONEY MARKET**FROM: MARCH 1, 2016 TO: MARCH 31, 2016

TOTAL AVAILABLE BALANCE AS REPORTED AT THE END OF THE PRECEDING MONTH:		\$	1,364,393.97
RECEIPTS DURING THE MONTH  TRANSFER FROM GENERAL FUND CHASE BOND ANTICIPATION NOTE PROCEEDS INTEREST	\$ - - 92.63		
TOTAL RECEIPTS			92.63
TOTAL RECEIPTS INCLUDING PREVIOUS BALANCE		\$	1,364,486.60
DISBURSEMENTS MADE DURING THE MONTH  TRANSFER TO CB - GENERAL FUND TRANSFER TO CBI CAPITAL CHECKING BOND ANTICIPATION NOTE PAYMENT TRANSFER TO DEBT SERVICE FUND CHASE WIRES OUT  TOTAL DISBURSEMENTS  CASH BALANCE AS SHOWN BY RECORDS	\$ :	\$	1,364,486.60
RECONCILIATION WITH BANK STATEMENT			
BALANCE AS GIVEN ON THE BANK STATEMENT AT THE END OF THE MONTH: ADD DEPOSITS IN TRANSIT BALANCE INCLUDING DEPOSITS IN TRANSIT LESS TOTAL OUTSTANDING WITHDRAWALS		\$ 	1,364,486.60 - 1,364,486.60
TOTAL AVAILABLE BALANCE		\$	1,364,486.60

# CAPITAL FUND - MONEY MARKET ACCOUNT - COMMUNITY BANK FROM: MARCH 1, 2016 TO: MARCH 31, 2016

TOTAL AVAILABLE BALANCE AS REPORTED AT THE END OF THE PRECEDING MONTH:		\$	529,383.37
RECEIPTS DURING THE MONTH  TRANSFER FROM CAPITAL FUND CHECKING TRANSFER FROM CHASE CAPITAL MMA INTEREST	\$ - - 4.12		
TOTAL RECEIPTS:			4.12
TOTAL RECEIPTS INCLUDING PREVIOUS BALANCE		\$	529,387.49
DISBURSEMENTS MADE DURING THE MONTH  TRANSFER TO CAPITAL FUND CHECKING TRANSFER TO GENERAL FUND MMA	\$ 94,000.00		
TOTAL DISBURSEMENTS			94,000.00
CASH BALANCE AS SHOWN BY RECORDS		\$	435,387.49
RECONCILIATION WITH BANK STATEMENT			
BALANCE AS GIVEN ON THE BANK STATEMENT AT THE END OF THE MONTH: ADD DEPOSITS IN TRANSIT		\$	435,387.49 -
BALANCE INCLUDING DEPOSITS IN TRANSIT LESS WITHDRAWALS IN TRANSIT		\$	435,387.49 -
TOTAL AVAILABLE BALANCE		\$	435,387.49

# SCHOLARSHIP CHECKING - COMMUNITY BANK FROM: MARCH 1, 2016 TO: MARCH 31, 2016

TOTAL AVAILABLE BALANCE AS REPORTED AT THE END OF THE PRECEDING MONTH:		\$	22,667.24
RECEIPTS DURING THE MONTH  GIFTS & DONATIONS  DUE FROM OTHER FUNDS  VOID CKS#  INTEREST	\$ 739.83 - - - - 0.19		
TOTAL RECEIPTS			740.02
TOTAL RECEIPTS INCLUDING PREVIOUS BALANCE		\$	23,407.26
DISBURSEMENTS MADE DURING THE MONTH  BY CHECK: #4 TO #  TRANSFER TO GENERAL CHECKING  TOTAL DISBURSEMENTS	\$ <u>-</u>		
CASH BALANCE AS SHOWN BY RECORDS		\$	23,407.26
RECONCILIATION WITH BANK STATEMENT			
BALANCE AS GIVEN ON THE BANK STATEMENT AT THE END OF THE MONTH: ADD		\$	23,607.26
BALANCE INCLUDING DEPOSITS IN TRANSIT LESS TOTAL OUTSTANDING CHE		\$	23,607.26 200.00
TOTAL AVAILABLE BALANCE		\$	23,407.26

# CM SCHOLARSHIP FUND CHASE - MONEY MARKET FROM: MARCH 1, 2016 TO: MARCH 31, 2016

	VAILABLE BALANCE AS REPORTED AT OF THE PRECEDING MONTH:		\$ 143,034.95
RECEIPT	S DURING THE MONTH		
	TRANSFER FROM PN FUND CHASE MISC.	\$ -	
	INTEREST	6.03	
	TOTAL RECEIPTS		 6.03
	TOTAL RECEIPTS INCLUDING PREVIOUS BALANCE		\$ 143,040.98
DISBURS	EMENTS MADE DURING THE MONTH		
	TRANSFER TO GENERAL FUND CHASE WIRES OUT	\$ -	
	TOTAL DISBURSEMENTS		 -
	CASH BALANCE AS SHOWN BY RECORDS		\$ 143,040.98
RECONC	LIATION WITH BANK STATEMENT		
	BALANCE AS GIVEN ON THE BANK STATEMENT AT THE END OF THE MONTH: ADD DEPOSITS IN TRANSIT		\$ 143,040.98
	BALANCE INCLUDING DEPOSITS IN TRANSIT LESS TOTAL OUTSTANDING WITHDRAWALS		\$ 143,040.98
	TOTAL AVAILABLE BALANCE		\$ 143,040.98

#### PN SCHOLARSHIP FUND CHASE - MONEY MARKET

FROM: MARCH 1, 2016 TO: MARCH 31, 2016

TOTAL AVAILABLE BALANCE AS REPORTED AT THE END OF THE PRECEDING MONTH:		\$	384,240.74
RECEIPTS DURING THE MONTH INTEREST TOTAL RECEIPTS	16.20		16.20
TOTAL RECEIPTS INCLUDING PREVIOUS BALANCE		\$	384,256.94
DISBURSEMENTS MADE DURING THE MONTH Transfer TO CM FUND Chase	<u>\$</u>		
TOTAL DISBURSEMENTS		<u> </u>	-
CASH BALANCE AS SHOWN BY RECORDS		\$	384,256.94
RECONCILIATION WITH BANK STATEMENT			
BALANCE AS GIVEN ON THE BANK STATEMENT AT THE END OF THE MONTH: ADD DEPOSITS IN TRANSIT		\$	384,256.94
BALANCE INCLUDING DEPOSITS IN TRANSIT LESS TOTAL OUTSTANDING CHECKS		\$	384,256.94
TOTAL AVAILABLE BALANCE		<u>\$</u>	384,256.94

# **DEBT SERVICE CHASE - MONEY MARKET**FROM: MARCH 1, 2016 TO: MARCH 31, 2016

	AILABLE BALANCE AS REPORTED AT OF THE PRECEDING MONTH:		\$	1,357,073.02
RECEIPTS	DURING THE MONTH			
	TRANSFER FROM CAPITAL FUND CHASE INTEREST	\$ - 92.13		
	TOTAL RECEIPTS			92.13
	TOTAL RECEIPTS INCLUDING PREVIOUS BALANCE		\$	1,357,165.15
DISBURSE	EMENTS MADE DURING THE MONTH TRANSFER TO CHASE GENERAL ACCOUNT	<u>\$ -</u>		
	TOTAL DISBURSEMENTS			-
	CASH BALANCE AS SHOWN BY RECORDS		\$	1,357,165.15
RECONCIL	LIATION WITH BANK STATEMENT			
	BALANCE AS GIVEN ON THE BANK STATEMENT AT THE END OF THE MONTH: ADD DEPOSITS IN TRANSIT		\$	1,357,165.15
	BALANCE INCLUDING DEPOSITS IN TRANSIT LESS TOTAL OUTSTANDING CHECKS		\$	1,357,165.15 -
	TOTAL AVAILABLE BALANCE		\$	1,357,165.15
	MOVED BYAND SUPPORTED			
	RESOLVED: THAT THE GENERAL, CAFETERIA, FEDE FUND TREASURER'S REPORTS FROM	ERAL, CAPITAL AND TRUST & AGENCY		
	THE SAME ARE HEREBY ACCEPTED.	IOBE AND		
	CERTIFY THAT THE ABOVE CASH BALANCES ARE IN A	AGREEMENT WITH MY BANK		
		TREASURER OF SCHOOL DISTRICT	<u> </u>	