| PERSONNEL | DIVISION |
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| Report No. | 1 |

OGDENSBURG CITY SCHOOL DISTRICT OGDENSBURG, NEW YORK

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| SUBJECT: | RESIGNATION OF PART-TIME FOOD SERVICE HELPER |
| DATE: | January 19, 2016 |
| REASON FOR BOAF | RD CONSIDERATION: |
| | The Board of Education should act on all Resignations. |
| FACTS AND ANALY | SIS: |
| | Barbara Richardson, Part-Time Food Service Helper, has submitted a letter of resignation. Therefore, the following is the recommended action: |
| RECOMMENDED A | CTION: |
| | resolved, that having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of BARBARA RICHARDSON, as PART-TIME FOOD SERVICE HELPER, effective December 21, 2015. |

APPROVED FOR PRESENTATION TO THE BOARD:

Superintendent