

OGDENSBURG CITY SCHOOL DISTRICT  
OGDENSBURG, NEW YORK

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SUBJECT: REQUEST FOR A LEAVE OF ABSENCE

DATE: April 3, 2017

REASON FOR BOARD CONSIDERATION:

The Board of Education must act on all requests for Leave of Absence.

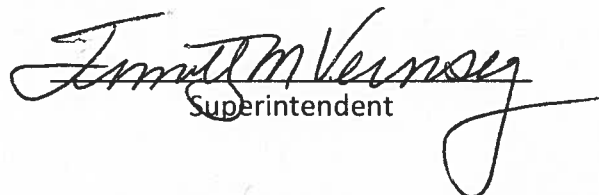
FACTS AND ANALYSIS:

Jennifer Stevenson, Keyboard Specialist, is requesting a LEAVE OF ABSENCE to fill the vacancy for a provisional appointment of Computer Operator. This is in accordance with the Ogdensburg Civil Service Commission rules. Since Mrs. Stevenson's request carries the endorsement of the appropriate line-staff supervisors, then the following is the recommended action:

RECOMMENDED ACTION:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ resolved, that having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby grant a LEAVE OF ABSENCE to JENNIFER STEVENSON, KEYBOARD SPECIALIST, with such leave to commence on July 1, 2017, and terminate on or about October 30, 2017.

APPROVED FOR PRESENTATION TO THE BOARD:

  
Superintendent