

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: RECLASSIFICATION OF CLERK POSITION TO KEYBOARD SPECIALIST

DATE: June 19, 2017

REASON FOR BOARD CONSIDERATION:

The Board of Education is the official hiring agent for all positions in the District.

FACTS AND ANALYSIS:

Since the Clerk assigned to the Kennedy School Office will assume Keyboard Specialist responsibilities and since the candidate being recommended carries the endorsement of the appropriate line-staff supervisors, then the following is the recommended action:

RECOMMENDED ACTION:

Moved by _____ and supported by _____ resolved, that having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint SHAWNA BRENNO as KEYBOARD SPECIALIST, effective July 1, 2017. As per the CSEA Contract, Mrs. Brenno will receive a salary increase of \$1,915.38, status probationary (probationary period July 1, 2017 through December 31, 2017).

APPROVED FOR PRESENTATION TO THE BOARD:


Superintendent