

BUSINESS AND FINANCE DIVISION

Report No. 20

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: 2017 Capital Outlay Project – Mechanical Upgrades
(Ogdensburg Free Academy-SED No. 51-23-00-01-007-021)
Project Bid Awards BCA Project Number: 2017-021)

DATE: December 18, 2017

REASON FOR BOARD CONSIDERATION:

The Commissioners must review and approve all bids for projects in the Ogdensburg City School District.

FACTS AND ANALYSIS:

Mr. Timothy M. Vernsey, Superintendent and Mr. James McCarthy, Facilities Manager III, will review the 2017 Capital Outlay Project – Mechanical Upgrades (Ogdensburg Free Academy-SED No. 51-23-00-01-007-021) Project Bid Awards-BCA Project Number: 2017-021, and answer any questions the Commissioners may have regarding the bids, add alternates contained in the contract bid and awarding of the contract. The contract is as follows: Contract No. 1 - Mechanical.

RECOMMENDED ACTION:

Moved by _____ and supported by _____ that, having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District hereby accept the contract base bids as outlined on the attached bid documents pending contractor post-bid qualifications.

APPROVED FOR PRESENTATION TO THE BOARD:


Superintendent

TMV/alf
Attachment



BCA ARCHITECTS & ENGINEERS

November 20, 2017

Board of Education

Ogdensburg City School District
1100 State Street
Ogdensburg, New York 13669

**Re: Ogdensburg City School District
2017 Capital Outlay Project – Mechanical Upgrades
OFA – SED No. 51-23-00-01-0-007-021
Project No. 2017-021**

Dear Board Members:

On Tuesday, October 24, 2017, bids were received for the 2017 Capital Outlay Project involving mechanical equipment upgrades at Ogdensburg Free Academy. A total of (6) bids were received for the single prime contract. A bid tabulation sheet enumerating the bids received is attached.

The following summary will address several key issues for the Board's consideration as you deliberate to contract award and construction:

I. Review of Apparent Low Bid

Contract No. 1 – Mechanical

Burns Bros Contractors, Inc.
Potsdam, NY

Base Bid (Rooms 131 & 256, BOCES Print Shop)	\$ 86,960
Bid Item No. 1 (Field Directive Allowance)	\$ 5,000
Total Base Bid	\$ 91,960

II. Review of Alternates

Within the contract, alternates were included as a critical part of the overall bid strategy to give the District flexibility at the time of contract award. The alternates and their associated cost as identified by the apparent low bidder are as follows:

Contract No. 1 – Mechanical

Alternate No. 1 (IT Office 326 Mechanical Upgrades)	\$ 14,800	ADD
Alternate No. 2 (Resource 318B Mechanical Upgrades)	\$ 12,250	ADD
Alternate No. 3 (Resource 319 Mechanical Upgrades)	\$ 11,600	ADD

Based upon the Total Base Bid, the District is not in a position to accept any alternates at this time and remain within the \$100,000 Capital Outlay threshold.



BCA ARCHITECTS & ENGINEERS

III. Review of Overall Budget

In anticipation of the Board of Education's action to accept the Apparent Low Bidder, we have prepared the following draft overall budget:

Construction

Contract No. 1 – Mechanical	\$ 86,960
Construction Contingency	\$ 5,000
Deduct Change Order for BOCES Fan Coil Unit	<u>(\$ 7,400)</u>
Total Construction:	\$ 84,560

Incidentals

Basic Design Services	\$ 15,000
Administrative	<u>\$ 440</u>
Total Incidentals:	\$ 15,440
Capital Outlay Project Total:	\$ 100,000

On behalf of the District, BCA Architects & Engineers has requested post-bid information from the apparent low bidder. The Contractor's Qualification Statements will require review by our office, the District, and your legal counsel prior to the execution of contracts. However, based upon the information available to date, BCA Architects & Engineers would take no exception to proceeding with the award of contracts to the apparent low bidders as enumerated above.

At this juncture, we would ask for the Board's direction on proceeding with the award of contracts contingent upon review of the contractor's post-bid qualifications.

Very truly yours,

BCA Architects & Engineers,


Shawn M. Travers, R.A.
Principal Architect

Enclosures: Construction Bid Tabulation Sheet
Form of Proposals – Apparent Low
Proposal from Burns Bros Contractors

cc: Timothy Vernsey, Superintendent – Ogdensburg City School District

Ogdensburg City School District
Capital Outlay Project - Mechanical Upgrades
Project No. 2017-021

BID TABULATION SHEET
Tuesday, October 24, 2017
3:30 p.m.

CONTRACT NO. 1 - MECHANICAL

Contractor	Bid Security	Addenda: None	Total Base Bid (Base Bid + Bid Item 1)	Alternate No. 1 Office 326 Mechanical Upgrades ADD	Alternate No. 2 Resource 318B Mechanical Upgrades ADD	Alternate No. 3 Resource 319 Mechanical Upgrades ADD	Remarks
Hyde-Stone Mechanical Contractors Watertown, NY	X	X	\$ 99,750.00	\$ 36,432.00	\$ 17,103.00	\$ 16,710.00	
Skelly Contractors Ogdensburg, NY	X	X	\$ 115,679.00	\$ 23,033.00	\$ 13,985.00	\$ 13,361.00	
Burns Bros. Contractors Potsdam, NY	X	X	\$ 91,960.00	\$ 14,800.00	\$ 12,250.00	\$ 11,600.00	
Northern Mechanical Norwood, NY	X	X	\$ 109,000.00	\$ 25,750.00	\$ 13,390.00	\$ 13,000.00	
C&S Companies Syracuse, NY	X	X	\$ 114,390.00	\$ 28,664.00	\$ 15,358.00	\$ 15,907.00	
J.E. Sheehan Contracting Corp Potsdam, NY	X	X	\$ 125,500.00	\$ 26,000.00	\$ 12,500.00	\$ 12,450.00	

**FORM OF PROPOSAL
Ogdensburg City School District
Capital Outlay Project – Mechanical Upgrades**

BID DESCRIPTION

CONTRACT NO. 1 - MECHANICAL

Work under this Contract may generally be described to include, but not be limited to the following:

Minor demolition for remodeling, removal and disposal of existing building systems and components as scheduled or required for the execution of the work. All construction staging; temporary barriers; cutting and patching; metals; rough carpentry; thermal and moisture protection (including EPDM roofing system modifications, insulation, sealants & firestopping); finishes (including plaster, gypsum board, resilient flooring & painting); HVAC (including heating, ventilating & air conditioning); electrical; and all other work and related materials as detailed in the Contract Drawings, as described in the Contract Specifications, and as needed for a complete and proper project.

This outline is a general indication of the requirements of this Contract and is not intended to be all inclusive. The complete Contract Documents in their entirety, to include any and all addenda, form the basis of the responsibility of this Contract.

Each contractor is advised that the specification sections in Division 1 - General Requirements apply distinctly to each Prime Contractor and the balance of the technical specifications apply to each Contractor (as appropriate) for the accomplishment of his work.

All work of this contract shall be coordinated with other Prime Contractors involved in the project. All work shall additionally be coordinated with all other activities, construction, or others at each site throughout the progress of the work of this project.

The Mechanical Contractor shall use all means possible and shall be responsible for coordinating the installation of all materials of this Contract with work of all other trades involved with this project. All work shall be done in strict accordance with the Contract Documents and in compliance with all applicable Local, State and Federal Codes.

Prior to the Bid Date of this project, the Contractor shall be completely responsible for visiting the project site to become completely familiar with the scope of this project.

Each bidder agrees to waive any claim it has or may have against the Owner, the Architect/Engineer, and the respective employees, arising out of or in connection with the administration, evaluation or recommendation of any bid.

It shall be completely understood that the use of asbestos containing materials in this project is strictly forbidden and all materials are provided in accordance with the Federal Asbestos Hazard Emergency Response Act (AHERA), and the New York State Asbestos Safety Act (SASA).

In addition to those items in the Base Bid, the Mechanical Contractor shall further sub-divide his bid proposal as described in the following bid items, alternates, and/or unit prices. The Mechanical Contractor shall include in the Base Bid all of the work of this Contract not specifically described in a Bid Item or Alternative. The Owner reserves the right to accept any and/or all of the Bid Items and/or Alternates or any combination thereof and to waive any informalities or defects in the bid proposals either before or after opening.

**FORM OF PROPOSAL
Ogdensburg City School District
Capital Outlay Project – Mechanical Upgrades**

The Mechanical Contractor shall sub-divide his total base bid proposal in accordance with the following allowances and bid items.

Bid Items

Bid Item No. 1 – Field Directive Allowance

As described in Specification Section 01 2100 - Allowances.

Alternates

Alternate No. 1 - Office 326 Mechanical Upgrades

As described in Specification Section 01 2300 – Alternates.

Alternate No. 2 - Resource 318B Mechanical Upgrades

As described in Specification Section 01 2300 – Alternates.

Alternate No. 3 - Resource 319 Mechanical Upgrades

As described in Specification Section 01 2300 – Alternates.

FORM OF PROPOSAL
Ogdensburg City School District
Capital Outlay Project – Mechanical Upgrades

The Undersigned Burns Bros Contractors, Inc.
Contractor
PO Box 607 - 7504 USH 11 , Potsdam, NY 13676
Address Zip Code

hereby certifies that he has examined and fully comprehends the requirements and intent of the drawings and specifications as prepared by BCA Architects & Engineers, for **CONTRACT NO. 1 - MECHANICAL** to furnish all labor, materials, supplies, plant and equipment and other facilities to properly perform the work for the total:

BASE BID SUM of

Eighty Six Thousand Nine Hundred Sixty DOLLARS (\$ 86,960.00)

Bid Item No. 1 – Field Directive Allowance

Five Thousand DOLLARS (\$ 5,000.00)

TOTAL BASE BID (Base Bid and Bid Item No. 1)

Ninety One Thousand Nine Hundred Sixty DOLLARS (\$ 91,960.00)

Alternate No. 1 – Office 326 Mechanical Upgrades

Fourteen Thousand Eight Hundred DOLLARS (\$ 14,800.00)
ADD

Alternate No. 2 – Resource 318B Mechanical Upgrades

Twelve Thousand Two Hundred Fifty DOLLARS (\$ 12,250.00)
ADD

Alternate No. 3 – Resource 319 Mechanical Upgrades

Eleven Thousand Six Hundred DOLLARS (\$ 11,600.00)
ADD

Receipt of the following Addenda is hereby acknowledged:

No. _____ dated _____

No. _____ dated _____

No. _____ dated _____

No. _____ dated _____

No. _____ dated _____

No. _____ dated _____

No. _____ dated _____

No. _____ dated _____

Burns Bros Contractors, Inc.

(Name of Bidder)

Signed

K. E. Sweeney

Title

President

Street

400 Leavenworth Ave

City/State

Syracuse, NY

Zip Code 13204

Telephone

315-268-0034

Fax

315-268-1041

Cell Phone

315-396-3887

Email

psweeney@bbcontractors.com

Date

10/24, 2017

NON-COLLUSIVE BIDDING CERTIFICATE

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) the prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- (2) unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly to any other bidder or to any competitor; and
- (3) no attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

(Signed)



President

Title

RESOLUTION - for corporate bidders only

RESOLVED that Karl Engelbrecht be authorized to sign and submit the bid or proposal
(Individual)
of this corporation for the following project

Ogdensburg City School: Capital Outlay - Mechanical Upgrades

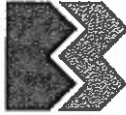
(describe project)

and to include in such bid or proposal the certificate as to non-collusion required by section one hundred three-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by Burns Bros Contractors, Inc. corporation
at a meeting of its Board of Directors held on the 31st day of December, 2016.

(SEAL OF CORPORATION)


Secretary



Burns Bros Contractors

A BURNS BROS AFFILIATE

PROPOSAL

TO: Stephen Shockley
Bernier Carr & Associates
RE: 2017-021 FCU Credit

DATE: 10/31/2017

BURNS BROS CONTRACTORS INC OFFER THE FOLLOWING CREDIT FOR OGDENSBURG
SCHOOL FCU 1-1 HANGING UNIT IN ROOM B105 PER DRAWING M1-100

PRICE: -\$7,400.00

QUOTE IS GOOD FOR THIRTY (30) DAYS

THANK YOU FOR THE OPPORTUNITY TO PROVIDE YOU WITH THIS QUOTE. IF YOU
SHOULD HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT US. Any work performed
other than stated above will be considered as extra work and will be billed accordingly.

BURNS BROS. CONTRACTORS, INC.

PATRICK SWEENEY, REGIONAL MANAGER

7504 US Highway 11
Potsdam, NY 13676
315-268-0034
FAX 315-268-1041