

OLD BUSINESS
GENERAL ADMINISTRATION DIVISION
Report No. 1

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: Second Review and Discussion of Proposed Changes to the 2018-2019 Code of Conduct

DATE: May 16, 2018

REASON FOR BOARD CONSIDERATION:

The Board of Education must review and approve all policies and regulations of the Ogdensburg City School District.

FACTS AND ANALYSIS:

As mandated by Project Save (Safe Schools Against Violence in Education) the Board of Education of the Ogdensburg City School District must re-adopt the Code of Conduct for the District annually to ensure a safe and orderly environment where students may receive, and district personnel may deliver, quality educational services without disruption or interference. At this time, Mrs. Cynthia Tuttle, Principal of Grades 9-12 is present this evening to review proposed changes to the Code of Conduct for the 2018-2019 school year with the Commissioners and to answer any questions the Commissioners may have regarding the proposed changes to the Code of Conduct.

RECOMMENDED ACTION:

No action necessary - Second Review and Discussion only.

APPROVED FOR PRESENTATION TO THE BOARD:



Superintendent

TMV/alf
Attachment

**Ogdensburg City School District
1100 State Street
Ogdensburg, New York 13669**



Memorandum
Cindy Tuttle, Principal 9-12

TO: Alane Farrell

FROM: Cindy Tuttle, Principal 9-12

DATE: Thursday, May 10, 2018

RE: Code of Conduct Revisions for 2018-2019 school year

Please see the additional requested revisions:

1. Page 61 – TRANSPORTATION – add: “/grandparent” after parent/guardian
2. Page 64 - #10 — add: “/grandparent” after parent/guardian

**Ogdensburg City School District
1100 State Street
Ogdensburg, New York 13669**



*Memorandum
Cindy Tuttle, Principal 9-12*

TO: Alane Farrell
FROM: Cindy Tuttle, Principal 9-12
DATE: Monday, April 30, 2018
RE: Code of Conduct Revisions for 2018-2019 school year

The following are suggested changes for the 2018-2019 Ogdensburg City School District Code of Conduct. If you have any questions, please feel free to contact me.

Thank you!

1. Page 11 - #5 – after “e-cigarettes” insert “any form of vaping”, etc.
2. Page 15 - #4 – In-school suspension paragraph – 5th line - delete “will be a certified teacher” and insert “may be a Teacher Assistant.”
3. Insert “STAFF-STUDENT RELATIONS (FRATERNAZATION)” Policy – after page 30 – before list of Principals that currently appears on page 31.
4. Page 45 – after #4 – delete “Prohibitions” (not needed) – this appears at the top of the page.
5. Page 45 – insert #11 – “Students using computers for any purpose that is not consistent with district expectations will be consequence accordingly, depending on the specific circumstances and on a case by case basis.”
6. Pages 60-61 – change all references of “Library Media Center” to “Library.” (As indicated on attachments)
7. Page 61 – section #4 – delete #6 “To get assistance from a teacher.” Insert: #6 – “If numbers warrant it, students may be asked to return to Study Hall.”
8. Page 61 – paragraph just before “ELECTRONIC SURVEILLANCE” – delete “The first time that a student...in the office and at the desk.” Leave “Further violations will be..., depending on the action.”
9. Page 65 – Yearbook Guidelines – insert “(for grades 9-12)” next to heading.

10. Page 65 – under Yearbook Guidelines – (for grades 9-12) delete all and insert:

Yearbook Guidelines (for grades 9-12)

For each graduating senior, there will be a section of the yearbook devoted to senior portraits, quotes, wills, and school sanctioned activities. These sections are separate and cannot be combined in any way.

- (1) Each student will submit a formal senior portrait for inclusion in the senior section. Students may submit a photo taken by an independent photographer, or may choose to use school portraits taken on campus. As the yearbook is a publication of the Ogdensburg City School District, students must abide by the dress code as set forth in the Code of Conduct (please give particular attention to items 2, 3, 6, 7, 9, and 10 on page 9). The portrait may be taken indoors or outdoors, but may not include head gear, caps, hats, or props (such as pets, cars, musical instruments, etc. without permission from the yearbook advisor and the principal).
- (2) The senior will section is limited to 500 characters, including spaces and punctuation. References to partying, using alcohol and/or other drugs, sex, or any other topic addressed by the Code of Conduct and/or the Student Handbook will be prohibited. Remarks that demean or slander another person, or may indicate or imply any inappropriate meaning, will not be allowed. Remarks deemed inappropriate will be removed by yearbook staff during the editing process. Initials for names will be accepted. A list of additional abbreviations, approved by the principal, will be provided to students along with directions. All abbreviations not included on the approved list will be removed by yearbook staff members during the editing process.
- (3) The activities section will be limited to 300 characters including required spaces and punctuation, and may contain only school sanctioned activities.
- (4) The senior quote section will be limited to 200 characters including required spaces and punctuation. Quotes not appropriately attributed to an author will not be accepted.
- (5) Students must submit their completed senior section text via Google Forms to the yearbook advisor. Students will not have the opportunity to make changes, and the deadline for submission will be adhered to strictly. Students must use the following format when submitting senior information, with specific directions to be provided by the yearbook advisor:

David John Smith (NAME)

“Dave” (NICKNAME)

“I guess if a person never quit when the going got tough, they wouldn’t have anything to regret for the rest of their life.” - Lance Armstrong (QUOTE & AUTHOR)

Basketball 1-4, Captain 4; Baseball 1-4; Key Club 1-4, President 3. (ACTIVITIES)

Mom & Dad Thank you for everything. I love you. JT ILU. MB I will miss you. Class of 2018, good luck! (SENIOR WILL)

11. Pages 66 – 69 – top box – 1st line – after D4 = 3 – 4 pm – insert “D4 = no participation in any activity that day.” (Please include in each header pages 64 – 67) This is not new, just adding for clarification purposes.
12. Page 68 - #44 – 1st column, after “Possession of cigarettes or other tobacco products” insert “this includes e-cigarettes and any vaping materials.”

13. Change all headers “2017-2018” to “2018-2019”
14. Cover page will need page changes and “2018-2019”
15. Page 53 – large chart – change header “Class of 2018” to “Class of 2019”
16. Page 53 – under larger chart, insert “Alternative pathways to graduation may be utilized.”
17. Page 53 – smaller chart – replace Mrs. Verville with _____
18. Page 53 – smaller chart – replace Mrs. VanTassel with _____
19. Page 57 – under LATE FOR CLASS – delete “he/she will sign the green sheet...” and insert “he/she may be assigned a detention.”
20. Page 57 – MARKING PERIODS – change as indicated on attachment.

2018-2019 School Year

Progress Reports

Quarter 1: Wednesday, October 3, 2018

Quarter 2: Wednesday, December 12, 2018

Quarter 3: Friday, March 8, 2019

Quarter 4: Friday, May 17, 2019

Report Cards

Quarter 1: Friday, November 2, 2018 = 43 days

Quarter 2: Friday, January 25, 2019 = 44 days

Quarter 3: Friday, April 12, 2019 = 49 days

Quarter 4: Friday, June 28, 2019 = 49 days