

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: Appointment of Records Management Officer

DATE: July 5, 2017

REASON FOR BOARD CONSIDERATION:

Section 57.19 of the New York Local Government Records Law requires the designation of a Records Management Office (RMO).

FACTS AND ANALYSIS:

Requirements as Part 185.2 of the Official Compilation of Codes, Rules and Regulations of the State of New York require that each local government designate the Records Management Officer.

RECOMMENDED ACTION:

Moved by _____ and supported by _____ that the Board of Education of the Ogdensburg City School District does hereby appoint the Superintendent of Schools, RECORDS MANAGEMENT OFFICER, for the Ogdensburg City School District.

APPROVED FOR PRESENTATION TO THE BOARD:


Superintendent

TMV/alf