

Ogdensburg City School District  
Board of Education  
Ogdensburg, New York

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DATE: July 5<sup>th</sup>, 2017

KIND OF MEETING: Regular Meeting

WHERE HELD: OFA Cafeteria

MEMBERS PRESENT: Renee' Grizzuto, Ronald Johnson, James King, Craig Lalonde, Lawrence Mitchell, Laurie Zweifel, Michael Myers, Michael Tooley, Vicky Peo,

MEMBERS ABSENT: Student Representative

OTHERS PRESENT: Superintendent Timothy Vernsey, Instruction, Assessment and Technology Kevin Kendall, Board Clerk Mariah Ahmad, and Citizens

The Regular Meeting was called to order by Board President Ronald Johnson at 6:08 p.m. in the OFA Cafeteria.

GENERAL ADMINISTRATION DIVISION:

**Report A:**

Acceptance of Committee on Special Education, Committee on Preschool Special Education and 504 Committee Recommendations for Meetings Held on June 14, 15, 16, 19, 21, 22, 26, 2017.

Moved By: L. Zweifel

Supported By: M .Myers

**RESOLVED:** Having the recommendation of the Committee on Special Education, the Committee on Preschool Special Education and the 504 Committee, the Board of Education of the Ogdensburg City School District does hereby accept the recommendations as presented this 5<sup>th</sup> day of July, 2017.

Ayes: All Present

Nays: None

Motion Carried

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Acceptance of Board of Education Minutes

Moved By: L. Mitchell

Supported By: V. Peo

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the minutes for the Public Hearing and Regular meeting held on July 5<sup>th</sup>, 2017.

Ayes: All Present

Nays: None

Motion Carried

Letters and Communications to the Board of Education

None

Comments Relative to the Agenda

None

**OLD BUSINESS:**

General Administration Division

**Report 1:**

Final Review and Adoption of Revised Board of Education Policy #5661: Wellness

The strong language asked for by the Board was added to the policy.

Moved By: C. Lalonde

Supported By: J. King

**RESOLVED:** Having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby adopt the Revised Board of Education Policy #5661: Wellness, this 5<sup>th</sup> day of July, 2017.

Ayes: All Present

Nays: None

Motion Carried

**NEW BUSINESS:**

General Administration Division

**Report 2:**

Annual School Fire Inspection Report

Moved By: J. King

Supported By: L. Zweifel

**RESOLVED:** Having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the Annual Fire Inspection Report on this 5<sup>th</sup> day of July, 2017

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Ayes: All Present  
Nays: None  
Motion Carried

**Report 3:**

Review and Discussion of Revised Board of Education Policy #7421 Sports and the Athletic Program: Sports Mergers

Mr. Bjork provided background on why the Morristown sports merger request was not formally brought to the board. The request did not meet criteria 1 of the Sports Merger Policy and the Athletic Director for Morristown understood the decisions made.

Moved By: M. Tooley

Supported By: M. Myers

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the following amendment to the Revised Board of Education Policy #7421 Sports and the Athletic Program: Sports Mergers:

“2. The Board of Education reserves the right to accept or deny a request for a sports merger.”

Ayes: All Present  
Nays: None  
Motion Carried

Moved By: L. Mitchell

Supported By: M. Myers

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve striking the following section from the Revised Board of Education Policy #7421 Sports and the Athletic Program: Sports Mergers:

“d. If a merger, in a particular sport, is requested by more than one school it shall be the practice of the district that all school’s requests will be honored. If the number of athletes from the schools exceeds an acceptable limit, all requests will be denied.”

Ayes: Ronald Johnson, James King, Craig Lalonde, Lawrence Mitchell, Vicky Peo  
Nays: Michael Tooley, Laurie Zweifel, Renee’ Grizzuto, Michael Myers  
Motion Carried

**Report 4:**

Sports Merger with Heuvelton Central School District (Fall 2017-2018 Volleyball)

Moved By: R. Grizzuto

Supported By: J. King

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of

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the Ogdensburg City School District does hereby approve the sports merger with Heuvelton Central School District in the fall for Varsity Volleyball for the 2017-2018 school year, this 5<sup>th</sup> day of July, 2017.

Ayes: Ronald Johnson, James King, Craig Lalonde, Lawrence Mitchell, Laurie Zweifel, Michael Myers,

Nays: Michael Tooley, Vicky Peo, Renee' Grizzuto

Motion Carried

**Report 5:**

Review and Adoption of 2017-2018 Health Services Policy Manual

Barb Buscemi was present to answer questions and concerns from the Board. New sections were added or revised to reflect changing NYS Health Regulations. Among these changes are new immunizations, a new head lice policy and allergy policy.

The policy on head lice has been updated to allow students who show signs of nits to remain in school. The parent/guardian will be notified and provided with education on how to treat the nits. The student will be checked the next day to show whether the situation has improved. If the student has live lice the student will be sent home for treatment. Routine classroom or school wide screenings will not be done.

Mrs. Buscemi provided background on how food allergies are handled now for the students. Elementary level parents are provided a food allergy action plan, which includes the option to provide permission for their student's picture to be placed in the school cafeteria. All staff is education on a list of signs and symptoms through after school discussion and email. Generic Epi pens are also stored in yellow boxes in multiple locations throughout the school for use during an emergency. The student's Epi Pens are kept in the nurse's office. M. Tooley suggested that the use of "periodically", in reference to how often medications were checked, be changed to something more specific. Medications kept in the nurse's office are checked daily.

Moved By: M. Tooley

Supported By: R. Grizzuto

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby table the resolution to re-adopt the Ogdensburg City School District Health Services Policy Manual until suggested revisions are made.

Ayes: All Present

Nays: None

Motion Carried

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INSTRUCTIONAL DIVISION

**Report 6:**

Re-Adoption of Updated Professional Development Plan (2017-2018)

Moved By: M. Tooley

Supported By: R. Grizzuto

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby re-adopt the Updated Professional Development Plan (2017-2018) this 5<sup>th</sup> day of July, 2017 as presented.

Ayes: All Present

Nays: None

Motion Carried

PERSONNEL DIVISION

**Report 7:**

Adoption of Home Tutor Salary Schedule

Moved By: C. Lalonde

Supported By: L. Mitchell

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby authorize a 3% increase to the hourly rate for home tutors as per the following SALARY SCHEDULE for HOME TUTORS effective July 1, 2017:

<u>STEP</u>	<u>HOURLY RATE</u>
1	\$19.65
2	\$21.04
3	\$22.40
4	\$23.82
5	\$25.20
6	\$36.67

Ayes: All Present

Nays: None

Motion Carried

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**Report 8:**

Appointment of Elementary Summer School and Readiness Program Teaching Assistant for 2017

Moved By: J. King

Supported By: M. Myers

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint CRYSTAL BRUYERE as ELEMENTARY SUMMER SCHOOL AND READINESS PROGRAM TEACHING ASSISTANT, at a salary of \$10.00 per hour, effective July 5, 2017.

Ayes: All Present

Nays: None

Motion Carried

**Report 9:**

Appointment of Teacher of Speech and Hard of Hearing

Moved By: C. Lalonde

Supported By: L. Zweifel

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint MARY ELIZABETH WALLACE as TEACHER OF SPEECH AND HARD OF HEARING, B+45+M, STEP 1, at a salary of \$47,255.00, effective September 1, 2017, status probationary (probationary period 09/01/17 through 06/30/21, unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher received an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Ayes: All Present

Nays: None

Motion Carried

**Report 10:**

Appointment of Elementary Teacher on Special Assignment (TOSA)

Moved By: J. King

Supported By: M. Tooley

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint ROBERT LADOUCEUR as ELEMENTARY TEACHER ON SPECIAL ASSIGNMENT (TOSA) – INSTRUCTIONAL TECHNOLOGY/AUDIO-VISUAL TEACHER, (11 months), B+30+M, Step 20, at a salary of \$68,734.00 effective retroactive to July 1, 2017, as per the Memorandum of Agreement signed

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on March, 16, 2016.

Ayes: All Present

Nays: None

Motion Carried

**Report 11:**

Appointment of Art Teacher

Moved By: L. Zweifel

Supported By: M. Tooley

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint KRYSTAL BROWN as ART TEACHER, B+45+M, STEP 2, at a salary of \$47,265.00, effective September 1, 2017, status probationary (probationary period 09/01/17 through 06/30/21, unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher received an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Ayes: All Present

Nays: None

Motion Carried

**Report 12:**

Temporary Appointment of Keyboard Specialist (12-Month)

Moved By: C. Lalonde

Supported By: M. Myers

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint HEATHER HAYNES as KEYBOARD SPECIALIST (12-Month), at a salary of \$26,496.91, effective retroactive to July 1, 2017.

Ayes: All Present

Nays: None

Motion Carried

**Report 13:**

Request for an Unpaid Leave of Absence

Moved By: L. Zweifel

Supported By: V. Peo

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of

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the Ogdensburg City School District does hereby grant an UNPAID LEAVE OF ABSENCE to DALE KIRKPATRICK, SECONDARY SPECIAL ADUCATION TEACHER, as per the MOA signed June 28, 2017, with such leave to commence on December 15, 2017, and terminate on December 21, 2017.

Ayes: Renee' Grizzuto, Ronald Johnson, James King, Craig Lalonde, Lawrence Mitchell, Laurie Zweifel, Michael Tooley, Vicky Peo,

Nays: Michael Myers

Motion Carried

**Report 14:**

Request for an Unpaid Leave of Absence

Moved By: L. Zweifel

Supported By: L. Mitchell

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby grant an UNPAID LEAVE OF ABSENCE to KATHLEEN KIRKPATRICK, TEACHER OF DEAF AND HEARING IMPAIRED, as per the MOA signed June 28, 2017, with such leave to commence on December 15, 2017, and terminate on December 21, 2017.

Ayes: Renee' Grizzuto, Ronald Johnson, James King, Craig Lalonde, Lawrence Mitchell, Laurie Zweifel, Michael Tooley, Vicky Peo,

Nays: Michael Myers

Motion Carried

**Report 15:**

Resignation of Part-Time Food Service Helper

Moved By: M. Tooley

Supported By: L. Zweifel

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of LORI LINDLEY, PART-TIME FOOD SERVICE HELPER, effective June 15, 2017.

Ayes: All Present

Nays: None

Motion Carried

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**Report 16:**

Resignation of Modified Football Assistant Coach

Moved By: J. King

Supported By: M. Tooley

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of JEFFERY KELLY, MODIFIED FOOTBALL ASSISTANT COACH, effective June 22, 2017.

Ayes: All Present

Nays: None

Motion Carried

BUSINESS AND FINANCE DIVISION

**Report 17:**

Annual Review of Board of Education Policy #5220

No action necessary, for discussion only.

**Report 17:**

Annual Review of Board of Education Policy #5410

No action necessary, for discussion only.

**Report 16:**

Transportation Contracts

Moved By: L. Mitchell

Supported By: L. Zweifel

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the 2017-2018 Transportation Contracts as presented this 5<sup>th</sup> day of July, 2017.

Ayes: All Present

Nays: None

Motion Carried

Other:

None

Concluding Comments by Citizens, Board Members, and/or Administration:

Andrew Ashley was present to speak to the Board. R. Johnson inquired about what Mr. Ashley is requesting from the Board. Mr. Ashley would like the Board to review the emails provided from his Foil request, investigate the incident of his son's missing emergency contact card and

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provided the missing emails he feels were not sent as part of his original foil request. Mr. Ashley also confirmed with R. Johnson that he is filing a lawsuit against the District and R. Johnson advised him to speak with his lawyers.

Beth Bresett was present to speak to the Board. She is a teacher and a parent in the Ogdensburg City School District. She came to address the Board to show her public support for Cynthia Tuttle. Mrs. Bresett expressed concern about placing a negative spotlight on actions taken by an employee that go above and beyond what is required to help a student be successful. Too often the Board only hears about the negative things that affect the district and it is Mrs. Bresett's belief that Mrs. Tuttle acts in the best interest of not only her students but her faculty as well.

L. Mitchell expressed how much he likes the new District website. He found it easy to access and navigate.

**EXECUTIVE SESSION:**

Vote to Adjourn to Executive Session

Moved By: J. King

Supported By: V. Peo

RESOLVED: That, the Board of Education of the Ogdensburg City School District does hereby adjourn to Executive Session to discuss contractual and personnel issues.

Ayes: All Present

Nays: None

Motion Carried

**ADJOURNMENT:**

Having no further business, President Johnson declared the meeting adjourned at 6:41 p.m.  
Next meeting held on August 28<sup>th</sup>, 2017.

Respectfully Submitted,

Mariah Ahmad  
Board Clerk