

Ogdensburg City School District


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SUPERINTENDENT OF SCHOOLS

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To: Commissioners, Board of Education

From: Kevin K. Kendall, Superintendent of Schools 

Date: June 13, 2019

Re: Board of Education Package - Monday, June 17, 2019

Old Business

General Administration Division

Final Review and Adoption of the Revised 2019-2020 Health Services Policy Manual

The board will be asked to do a final review and adopt the district's revised 2019-2020 Health Services Policy Manual. The only change made was the 2019-2020 DOH Immunization Schedules which were updated in accordance with DOH requirements.

Second Review/Discussion of Proposed Changes to the 2019-2020 "Code of Conduct"

Mrs. Cynthia Tuttle, High School Principal, will be present to discuss the proposed changes to the district 2019-20 "Code of Conduct". Several minor changes are included in the 2019-2020 "Code of Conduct".

New Business

General Administration Division

Recognition of District Employees Retirement/Years of Service

The district will present a **Certificate of Appreciation** to all the employees retiring this year to recognize their years of service with the district.

Annual Civic Awards

The districts' recipients this year will be James Reagen & Christina Frank for their volunteer work and support of the Kiwanis OFA Key Club, and Hosmer's Marina for their continued support hosting numerous OFA and community fundraising events and activities.

O.E.A. Student Achievement Awards

The Ogdensburg Education Association will present six students with achievement awards for sports, art and music. The O.E.A. began giving student achievement awards nine years ago and will do the same this year.



New Business
General Administration Division-continued

Resolution to Approve the Contract between the Ogdensburg City School District and the City of Ogdensburg to provide the services of a School Resource Officer

The board will be asked to approve the district entering into a contract with the City of Ogdensburg for the police department to provide the services of a School Resource Officer.

Student Residency Discussion

The board will discuss student residency as it pertains to students with questionable residency in our district that are attending school in our district.

Personnel Division

Resignation

The board will be asked to accept the resignation of Brittney O'Grady, ABA Extended Year Special Education Teaching Assistant effective June 6, 2019.

Appointments

The board will be asked to approve the following appointments:

- Secondary Social Studies Teacher-Brett Monnat, B+45+M, Step 8 at a salary of \$55,407, effective 8/29/19, probationary period from 8/29/19-6/30/22
- Secondary English Teacher-Bridgette Havens, B+30+M, Step 13 at a salary of \$59,625, effective 8/29/19, probationary period from 8/29/19-6/30/22
- Head School Nurse, Tara Kroeger, RN , Step 8 at a salary of \$57,582.80. The Head School Nurse will receive a 10% increase to their base salary.
- Extended Year Special Education Programs Speech Therapist for Summer 2019, Charlotte Miller at a salary of \$126.00/hour for Preschool services and \$110/day for School-Age services
- Substitute Teachers – Charlotte Miller and Ashleigh Sovie
- Department Heads for 2019-2020 school year
- Fall Coaches for 2019-2020 – All coaches are returning coaches with several years of experience
- Co-Curricular Advisors for the 2019-2020 school year

Business & Finance Division

Resolutions:

The board will be asked to approve the following resolutions as follows:

- 2019-2020 School Lunch Prices
- 2019-2020 OCSD Facilities Request Form and Rental Fee Schedule

Business & Finance Division-continued

- **Tax Certiorari Reserves**

Mrs. Smithers will ask the board to carry forward the Tax Certiorari Reserve Fund for the 2012-2013 school year, Adjust the Tax Certiorari Reserve Funds for the 2013-2014, 2014-2015, 2015-2016, 2016-2017, 2017-2018 school years.

Establish and Fund the Tax Certiorari Reserve for the 2018-2019 school year

- Transfer Funds from Debt Service for the Purpose of Paying Interest and Principal on the 2018-19 School Year Debt
- Adjust Retirement Contribution Reserve for 2018-2019
- Adjust Unemployment Contribution Reserve for 2018-2019
- Establish a Sub-Fund with-in the Retirement Contribution Reserve Fund to be known as the Retirement Contribution Reserve Sub Fund
- Increase the Retirement Contribution Reserve Sub Fund for 2018-2019
- Adjust the Employee Benefit Reserve Fund for 2018-2019
- Budget Transfers-one budget transfer

Financial Reports

Mrs. Smithers will ask the Board of Education to approve all financial reports for May 2019 as part of a consent agenda.

Other

OFA Graduation

The OFA graduation will be held on Saturday, June 29, 2019 at 12:00 noon.

Elementary Graduation Dates

Madill School – June 21st at 8:30am in the Gym

Kennedy School – June 25th at 8:30am in the Cafetorium

- **Reminder: Finance Committee Meeting in the Superintendent's Conference Room on June 17, 2019 at 5:00pm**
- **Reminder: Public Hearing-2019-2020 Code of Conduct & Organizational/Regular Board of Education Meeting on Monday, July 1, 2019 at 6:00pm in OFA Cafeteria B**



Have a Happy Fathers Day Weekend!!

KK/alf