

Ogdensburg City School District


1100 State Street
Ogdensburg NY 13669



SUPERINTENDENT OF SCHOOLS

Kevin K. Kendall
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To: Commissioners, Board of Education

From: Kevin K. Kendall, Superintendent of Schools 

Date: May 30, 2019

Re: Board of Education Package - Monday, June 3, 2019

New Business **General Administration Division**

First Review of 2019-2020 Health Services Policy Manual

The board will be asked to review the district's 2019-2020 Health Services Policy Manual. The only change made is the 2019-2020 DOH Immunization Schedule, which is updated in accordance with DOH requirements. Barbara Buscemi & Tara Kroeger, school nurses, reviewed the Health Services Policy Manual and the only change made is the DOH 2019-2020 Immunization requirements for school entrance/attendance.

First Review/Discussion of Proposed Changes to the 2019-2020 "Code of Conduct"

Mrs. Cynthia Tuttle, High School Principal and Mr. David Price, 7/8 Principal, will be present to discuss the proposed changes to the district 2019-2020 "Code of Conduct". Several minor changes have been included in the 2019-2020 "Code of Conduct".

New York State Department of Health Immunization Audit

The board will review the results of the New York State Department of Health Immunization Audit conducted on the student files at OFA. The immunizations records of 346 7th, 8th & 9th grade students were reviewed and two were found to be out of compliance. The representative from the NYSDOH thanked the school nurse at OFA, Ms. Kristen Ashley, for having the records nicely organized and in great shape for a school of our size. The letter and email from the NYSDOH representative are attached to the staff report for the BOE to review.



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Personnel Division

Abolishment of Teacher, Teaching Assistant, Full-Time Food Service Helper & Director of Special Education Positions

- The board will be asked to approve the abolishment of three elementary teacher positions (Jennifer Smith, Sandra Wright, Michael Hammond)
- The board will be asked to approve the abolishment of 2 ½ teaching assistant positions (Mandy Roberts-Amo, Kyle Bouchard, Samantha Hess)
- The board will be asked to approve the abolishment of one Full-Time Food Service Helper (Angela Thornton)
- The board will be asked to approve the abolishment of the Director of Special Education position (Lynnette VanTassel)

Appointments/Resignation

The board will be asked to approve the following resignation, appointments and Teacher & Teaching Assistant Tenure Appointments:

- **Resignation:** Shawn Paradis, Secondary Mathematics Teacher, resignation is effective August 28, 2019
- **Appointment of Secondary Mathematics Teacher:** Sandra Wright, at B+30+M, Step 3 at a salary of \$49,108, effective August 29, 2019. Probationary period is 9/1/17-9/1/18 and 8/29/19-6/30/22
- **Appointment of Secondary School Counselor:** Lynnette VanTassel at B+60+M(x2), Step 21 at a salary of \$86,432, effective July 1, 2019. Probationary period met and tenure granted on June 30, 2015.
- **Appointment of Elementary Principal:** Christina Frank at a salary of \$82,000, effective July 1, 2019 status probationary 7/1/19-6/30/23.
- **Appointment of Elementary Principal:** SueEllen Bouchard at a salary of \$82,000, effective July 1, 2019 status probationary 7/1/19-6/30/23.
- **Appointment of Elementary Principal:** Amy DiSalvo at a salary of \$82,000, effective July 1, 2019 status probationary 7/1/19-6/30/23.
- **Teacher Tenure Appointments**– the board will be asked to approve teacher tenure appointments for seven district teachers, effective June 30, 2019.
- **Teaching Assistant Tenure Appointments** – the board will be asked to approve teaching assistant tenure appointments for four district teaching assistants, effective June 30, 2019.

**The next Board of Education meeting in on
Monday, June 17, 2019 in OFA Cafeteria B**