

Ogdensburg City School District
Board of Education
Ogdensburg, New York

DATE: August 26th, 2019

KIND OF MEETING: Regular Meeting

WHERE HELD: OFA Cafeteria

MEMBERS PRESENT: Renee' Grizzuto, Ronald Johnson, Craig Lalonde, Pamela Luckie, Lawrence Mitchell, Michael Myers, Vicky Peo, Laurie Zweifel, Alexis Beaulieu, Student Representative

MEMBERS ABSENT: Michael Tooley,

OTHERS PRESENT: Superintendent Kevin Kendall, Assistant Superintendent for Curriculum, Instruction, Assessment and Technology Jacquelyn Kelly, Patricia Smithers, Board Clerk Mariah Pearson, and Citizens

The Regular Meeting was called to order by Board President Ronald Johnson at 6:00 p.m. in the OFA Cafeteria.

GENERAL ADMINISTRATION DIVISION:

Report A:

Acceptance of Committee on Special Education, Committee on Preschool Special Education and 504 Committee Recommendations for Meetings held on August 14, 16, 20, 2019.

Moved By: R. Grizzuto

Supported By: C. Lalonde

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the recommendations as presented this 26th day of August, 2019.

Ayes: All Present

Nays: None

Motion Carried

Acceptance of Board of Education Minutes

Moved By: L. Mitchell

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the Board of Education minutes held on June 17th and the Organization minutes held on July 1st, 2019.

Ayes: All Present

Nays: None

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Motion Carried

Letters and Communications to the Board of Education
None

Comments Relative to the Agenda
None

OLD BUSINESS:
General Administration Division

NEW BUSINESS:
Instructional Division

Report 1:
Co-Curricular Activities Treasurer's Report 2018-2019 Final Report

The Board has asked that the scheduling for fundraising is looked at. They suggested all requests for fundraising could come through the HS in order to schedule appropriately and alert parents accordingly.

Report 2:
Internal Auditor's Quarterly Report

All check registers correspond with all warrants. All warrants correspond with all invoices. No discrepancies found.

Report 3:
First Review of Revised Board of Education Policy #7511 (Immunization of Students)

No action necessary, information only.

Report 4:
First Review of Revised Board of Education Policy #7222 (Diploma or Credential Options for Students with Disabilities)

No action necessary, information only.

Report 5:
First Review of Revised Board of Education Policy #7220 (Graduation Options/Early Graduation/Accelerated Programs)

No action necessary, information only.

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Report 6:

First Review of Revised Board of Education Policy #5660 (Meal Charging and Prohibition Against Meal Shaming)

No action necessary, information only.

Instructional Division

Report 7:

Kennedy & Madill Elementary Schools 2018-2019 End-of-Year/Site Base Team Annual Reports, 2019-2020 Administrative Goals, Kennedy EOY Report-Madill EOY Report

No action necessary, information only.

Report 8:

OFA Secondary School 2018-2019 End-of-Year/Site Base Team Annual Reports #1, #2, #3

No action necessary, information only.

Report 9:

Special Education End-of-Year Report 2018-2019

No action necessary, information only.

Report 10:

Review and Adoption of the District Plan for Special Education for 2019-2020 School Year

Moved By: C. Lalonde

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby adopt the 2019-2020 District Plan for Special Education this 26th day of August, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report 11:

Re-Adoption of Revised Professional Development Plan (2019-2020)

Moved By: L. Mitchell

Supported By: V. Peo

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of

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the Ogdensburg City School District does hereby re-adopt the Updated Professional Development Plan (2019-2020) this 26th day of August, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report 12:

Adoption of School Comprehensive Education Plan (2019-2020)

Moved By: R. Grizzuto

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby adopt the School Comprehensive Education Plan (2019-2020) this 16th day of August, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report 13:

Adoption of District Comprehensive Improvement Plan (2019-2020)

Moved By: R. Grizzuto

Supported By: P. Luckie

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby adopt the District Comprehensive Improvement Plan (2019-2020) this 26th day of August, 2019.

Ayes: All Present

Nays: None

Motion Carried

Personnel Division

Report 14:

Abandonment of Building Maintenance Mechanic Position

Moved By: C. Lalonde

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of JARET LANGSTAFF, BUILDING MAINTENANCE MECHANIC, effective August 24, 2019.

Ayes: All Present

Nays: None

Motion Carried

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Report 15:

Resignation of Secondary English Teacher

Moved By: C. Lalonde

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of BERNADETTE FROHM, SECONDARY ENGLISH TEACHER, effective July 30, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report 16:

Resignation of Elementary Teacher

Moved By: R. Grizzuto

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of KIMBERLY RICHARDS, ELEMENTARY TEACHER, effective August 26, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report 17:

Resignation of Part-Time On-Call Laborer

Moved By: C. Lalonde

Supported By: V. Peo

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of DEVON WILLARD, PART-TIME ON-CALL LABORER, effective August 2, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report 18:

Appointment of Part-Time Clerk

Moved By: L. Mitchell

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint VIRGINIA LABUMBARD as PART-TIME CLERK, at a rate of \$11.10 per hour, not to exceed 19 ½ hours per week, effective retroactive to July 22, 2019, status probationary (probationary period 07/22/19 through

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07/21/20).

Ayes: All Present

Nays: None

Motion Carried

Report 19:

Resignation of Part-Time Clerk

Moved By: R. Grizzuto

Supported By: C. Lalonde

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of VIRGINIA LABUMBARD, PART-TIME CLERK, effective July 23, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report 20:

Appointment of Part-Time Clerk

Moved By: R. Grizzuto

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint KIAHNA HOUSE as PART-TIME CLERK, at a rate of \$11.10 per hour, not to exceed 19 ½ hours per week, effective retroactive to July 22, 2019, status probationary (probationary period 08/14/19 through 08/13/20).

Ayes: All Present

Nays: None

Motion Carried

Report 21:

Appointment of Director of Special Education

Moved By: C. Lalonde

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint KIMBERLY RICHARDS as DIRECTOR OF SPECIAL EDUCATION, at a salary of \$82,000.00, effective retroactive to August 6, 2019, status probationary (probationary period 08/06/19 through 06/30/23, unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher received an ineffective composite or overall rating in the final year of the probationary

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period the teacher shall not be eligible for tenure at that time.

Ayes: All Present

Nays: None

Motion Carried

Report 22:

Appointment of Secondary English Teacher

Moved By: V. Peo

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint LONNIE SHIPPIE as SECONDARY ENGLISH TEACHER, B+30+M, Step 9 at a salary of \$55,418.00, effective August 29, 2019, status probationary (probationary period 08/29/19 through 06/30/23, unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher received an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Ayes: All Present

Nays: None

Motion Carried

Report 23:

Appointment of Secondary Spanish Teacher

Moved By: R. Grizzuto

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint PENELOPE FALCON as SECONDARY SPANISH TEACHER, B+15, STEP 1, at a salary of \$45,984.00, effective August 29, 2019, status probationary (probationary period 08/29/19 through 06/30/23, unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher received an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Ayes: All Present

Nays: None

Motion Carried

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Report 24:

Appointment of Elementary Teacher

Moved By: M. Myers

Supported By: V. Peo

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint BRITTANI BAXTER as ELEMENTARY TEACHER, B+30+M, STEP 1, at a salary of \$47,004.00, effective August 29, 2019, status probationary (probationary period 08/29/19 through 06/30/23, unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher received an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Ayes: All Present

Nays: None

Motion Carried

Report 25:

Appointment of Elementary Teacher

Moved By: L. Zweifel

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint STEPHANIE CARKNER as ELEMENTARY TEACHER, B+30+M, STEP 6, at a salary of \$52,263.00, effective August 29, 2019, status probationary (probationary period 08/29/19 through 06/30/23, unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher received an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Ayes: All Present

Nays: None

Motion Carried

Report 27:

Appointment of Advantage Afterschool Program Site Coordinators

Moved By: L. Zweifel

Supported By: V. Peo

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RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint the following as ADVANTAGE AFTERSCHOOL PROGRAM SITE COORDINATORS at a rate of \$17.00 per hour for the 2019-2020 school year, effective September 4, 2019:

LATICIA HAMILTON

AMY SWEENEY

Ayes: All Present

Nays: None

Motion Carried

Report 28:

Appointment of Advantage Afterschool Program Teaching Assistants

Moved By: C. Lalonde

Supported By: P. Luckie

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint the following as ADVANTAGE AFTERSCHOOL PROGRAM TEACHING ASSISTANTS at a rate of \$11.80 per hour for the 2019-2020 school year, effective September 4, 2019:

TEACHING ASSISTANTS	
BRIAN BRIGGS	VALERIE LALONDE
SAMANTHA HESS	BRENDA MERRITT
SANDRA JOHNSON	STACY POWERS
CATHERINE KING	DAWN SIMMONS
KIMBERLY KLEIN	CARRIE WRIGHT

Ayes: All Present

Nays: None

Motion Carried

Report 29:

Stipend for ABA Classroom Teaching Assistants

Moved By: R. Grizzuto

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve a stipend of \$1,500.00 to the following Teaching Assistants while assigned to the ABA CLASSROOM for the 2019-2020 school year:

DANNA MAHONEY
KATIE MURRAY
STACY SIBLEY

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Ayes: All Present
Nays: None
Motion Carried

Report 30:

Appointment of Part-Time Food Service Helpers

Moved By: L. Zweifel

Supported By: L. Mitchell

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint LINDA CROSSETT as PART-TIME FOOD SERVICE HELPER, at a salary of \$11.10 per hour, effective September 3, 2019.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint MERTON HANCE, JR. as PART-TIME FOOD SERVICE HELPER, at a salary of \$11.10 per hour, effective September 3, 2019.

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint LEEANN KELLEY as PART-TIME FOOD SERVICE HELPER, at a salary of \$11.10 per hour, effective September 3, 2019.

Ayes: All Present
Nays: None
Motion Carried

Report 31:

Re-Adoption of Long-Term Substitute Teacher Compensation Schedule for Retired/Resigned District Employees

Moved By: C. Lalonde

Supported By: L. Mitchell

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby authorize the following COMPENSATION SCHEDULE for SUBSTITUTE TEACHERS who were district employees/retirees effective September 3, 2019:

YEARS OF SERVICE	PER-DIEM SALARY EQUIVALENT	2019-2020 DAILY RATE
0-5	STEP 1 – BA	\$249.92
6-10	STEP 3 – BA	\$261.61
11-15	STEP 5 – BA	\$273.29
16-20	STEP 7 – BA	\$284.98
20+	STEP 9 – BA	\$296.67

Ayes: All Present
Nays: None

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Motion Carried

Business and Finance Division

Report 32:

Real Property Tax Installment Payments

Moved By: V. Peo

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby establish equal installments for the collection of Real Property Tax Payments due October 4, 2019 and January 3, 2020, continuing in the 2019-2020 school year this 26th day of August, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report 33:

Resolution to Confirm Tax Rolls and Authorize the Tax Levy

Moved By: R. Grizzuto

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby fix the equalized tax rates by city and towns and confirms the extension of the taxes as they appear on the tax roll; AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin September 3rd 2019 and end January 3rd 2020 giving the warrant and effective period of 123 days at the expiration of which time the tax collector shall make an accounting writing to the board; AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be affixed as follows:

1st month – Free Period

2nd month – interest of 2% added

3rd month – interest of 3% added

4th month – interest of 4% added

On this 26th day of August, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report 34:

2019-2020 Tax Warrant

Moved By: C. Lalonde

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of

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the Ogdensburg City School District does hereby retain as surplus fund \$1,800,000 from the unappropriated fund balance of \$3,636,267.94 thereby applying \$1,836,267.94 to the reduction of the 2019-2020 tax levy; and the Board of Education of the Ogdensburg City School District does hereby approve the tax warrant for collection by the tax collector this 26th day of August, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report 35:

Resolution to Approve Free and Reduced Lunch Price Meals Policy Statement for the 2019-2020 School Year

Moved By: R. Grizzuto

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Federal Free and Reduced Price Meals Policy Statement shall by and is hereby approved by the Board of Education of the Ogdensburg City School District on this 16th day of August, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report 36:

Transportation Contracts

Moved By: C. Lalonde

Supported By: L. Mitchell

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby extend the listed transportation contracts as submitted this 26th day of August, 2019.

Ayes: Renee' Grizzuto, Ronald Johnson, Craig Lalonde, Pamela Luckie, Lawrence Mitchell, Michael Myers, Laurie Zweifel,

Nays: Vicky Peo

Motion Carried

Report 37:

Board Acceptant of Internal Audit and Corrective Action Plan

V. Peo was concerned about the number of keys still out to individuals. Mr. Kendall explained the key fobs can be shut off and many keys only access 1 room, not the main door. They are looking into collecting these keys.

Moved By: L. Zweifel

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of

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the Ogdensburg City School District does hereby approve the Internal Audit and Corrective Action Plan to be submitted to SED on August 27th, 2019 on this 26th day of August, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report 38:

Resolution to Approve Budget Transfers

Moved By: R. Grizzuto

Supported By: L. Mitchell

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the budget transfers of \$1,312,167.89 on this 26th day of August, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report 39:

Resolution to Approve Budget Transfers

Moved By: L. Zweifel

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the budget transfers of \$3,518,727.17 on this 26th day of August, 2019.

Ayes: All Present

Nays: None

Motion Carried

Report B1:

Consent Agenda for items B1-B4

Moved By: L. Mitchell

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve reports B1-B4 as part of a Consent Agenda this 26th day of August, 2019.

Ayes: All Present

Nays: None

Motion Carried

Other:

None

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Concluding Comments by Citizens, Board Members, and/or Administration:

Mr. Kendall praised the Back to School night and sited over 600 students took part in the event. He thanked all staff and faculty for making the event possible. He also congratulated the new employees.

EXECUTIVE SESSION:

Vote to Adjourn to Executive Session

Moved By: R. Grizzuto

Supported By: V. Peo

RESOLVED: That, the Board of Education of the Ogdensburg City School District does hereby adjourn to Executive Session to discuss contractual and personnel issues.

Ayes: All Present

Nays: None

Motion Carried

ADJOURNMENT:

Having no further business, Vice President Lalonde declared the meeting adjourned at 6:52 p.m.
Next meeting held on September 16th, 2019.

Respectfully Submitted,

Mariah Pearson
Board Clerk