

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: Internal Claims Auditor Quarterly Report

DATE: August 26, 2019

REASON FOR BOARD CONSIDERATION:

The Board of Education must be kept updated on all monetary activities within the Ogdensburg City School District.

FACTS AND ANALYSIS:

Since claims can be paid promptly utilizing an Internal Claims Auditor, to the advantage of the school district; and since the appointment of an Internal Claims Auditor is recommended by the NYSED; it is, therefore that the district appoints an Internal Claims Auditor at its' annual Organization Meeting each year. Ms. Theresa Woodward, Internal Claims Auditor, has provided the Commissioners with a quarterly report on the status of the district claims auditing process.

RECOMMENDED ACTION:

No action necessary, information and discussion only.

APPROVED FOR PRESENTATION TO THE BOARD:



Superintendent

KK/alf
Attachment

CLAIMS AUDIT QUARTERLY REPORT

Apr May June 2019

ALL CHECK REGISTERS CORRESPOND WITH ALL WARRANTS

ALL WARRANTS CORRESPOND WITH ALL INVOICES, NO DISCREPENCIES FOUND

GENERAL FUND	FEDERAL FUND	CAFETERIA FUND
CHECKS	CHECKS	CHECKS
2-Apr 023206-023245	3-May 039640-039641	2-Apr 060487-060493
11-Apr 023246-023266	29-May 039842-	11-Apr 060494-060497
16-Apr 023267-023272	28-Jun 039843-	24-Apr 060498-060503
23-Apr 023273-023317		6-May 060504-060510
24-Apr 023318-023336		29-May 060511-060516
3-May 023337-023367		21-Jun 060517-060523
6-May 023368-023391		25-Jun 060524-060529
20-May 023392-023424		28-Jun 060530-060534
22-May 023425-		
23-May 023426-023483		
29-May 023484-023518		
30-May 023519-		
4-Jun 023520-		
5-Jun 023521-023525		
10-Jun 023526-023591		
17-Jun 023592-		
19-Jun 023593-023600		
21-Jun 023601-023662		
25-Jun 023663-023711		
26-Jun 023712-023724		
28-Jun 023725-023761		
	SCHOLARSHIP FUND	CAPITAL FUND
	19-Jun 050165-050168	23-May 029862-
	20-Jun 050169-050296	21-Jun 029863-
	25-Jun 050297-	25-Jun 029864-
	26-Jun 050298-050300	

April 2019

CHECKS

04/02/19

023206-023245

060487-060493

04/11/19

023246-023266

060494-060497

04/16/19

023267-023272

04/23/19

023273-023317

04/24/19

023318-023336

060498-060503

CLAIMS AUDIT

INVOICES	2-Apr	4-Apr	5-Apr	11-Apr	19-Apr	23-Apr	24-Apr
Architect							
Athletic Supplies							
Athletics			4			10	1
B Berg				5			
Bldg & Grounds			28	21		21	
BOCES			1			1	
Cafeteria			23	12		3	25
Civil Service							
Conference			16			9	6
DSS			2				
DOCTOR				1			
First Student					12		
Insurance		2		2			2
Internal Audit							
KeyBank		1					
Lawyers							2
Mileage				3		6	
Newspaper							
Behav Consult			1	2			5
Odyssey							
Ogd Pub Library							
Postage		3				1	1
Register Approval	2			1	1	2	2
Retirement System							
Scholarships							
School Supplies			8	4		17	7
Superintendent						1	1
Tuition			2				
Utilities		16	3	3		10	9
VOTING							
Warrant	2	2	1	1	1	2	2
Water and Sewer							

All Invoices Correspond with all Warrants

All Warrants Correspond with all Registers

All Discrepancies Ammended

May 2019
 CHECKS
 05/03/19
 023337-023367
 039640-039641
 05/06/19
 023368-023391
 060504-060510
 05/20/19
 023392-023424
 05/22/19
 023425-
 05/23/19
 023426-023483
 029862-
 05/29/19
 023484-023518
 060511-060516
 039642-
 05/30/19
 023519-

CLAIMS AUDIT

INVOICES	3-May	05/06	20-May	22-May	23-May	29-May	
Architect							
Athletic Supplies				1			
Athletics	3	12	31	40		2	
B Berg			5				
Bldg & Grounds	13	14				35	
BOCES						1	
Cafeteria		26		3		35	
Civil Service							
Conference	4	2	1	4		8	
Contractors				1			
DOCTOR			1				
First Student							
Insurance			2				
Internal Audit							
KeyBank							
Lawyers				2			
Mileage		1	8				
Newspaper							
Behav Consult						4	
Odyssey							
Ogd Pub Library							
Postage							
Register Approval	3		1		6		
Retirement System							
Scholarships							
School Supplies	11	16	5	2		25	
Superintendent	1					1	
Tuition	1			1		5	
Utilities		2	18	1		2	
VOTING				1		1	
Warrant	4	1	2	1	6	1	
Water and Sewer							

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All Discrepancies Ammended

June 2019

CHECKS

06/04/19

023520-

06/05/19

023521-023525

06/10/19

023526-023591

06/17/19

023592-

06/19/19

023593-023600

050165-050168

06/20/19

050169-050296

06/21/19

023601-023662

060517-060523

029863-

06/25/19

023663-023711

060524-060529

029864-

050297-050300

06/26/19

023712-023724

06/28/19

023725-023761

060530-060534

039643-

CLAIMS AUDIT

INVOICES	5-Jun	7-Jun	10-Jun	18-Jun	19-Jun	20-Jun	25-Jun
Architect							
Athletic Supplies	3	1	2				
Athletics		3	72	13			10
B Berg			5				
Bldg & Grounds			6	33			12
BOCES				3			
Cafeteria				12			14
Civil Service							
Conference			7	9			
DSS							7
DOCTOR				1			
First Student							
Insurance	1						6
Internal Audit							
KeyBank							
Lawyers							2
Mileage			2	7			
Newspaper				1			
Behav Consult			3	2			
Odyssey							
Ogd Pub Library							
Postage	2				2		1
Register Approval	2	1		1		5	
Retirement System							
Scholarships					4	133	4
School Supplies	5		12	26			22
Superintendent					2		
Tuition			4	2			17
Utilities	5	17		6	14		2
VOTING			6		2		2
Warrant	2	1	1	1	1	6	2
Water and Sewer							

All Invoices Correspond with all Warrants

All Warrants Correspond with all Registers

All Discrepancies Ammended