

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: Internal Claims Auditor Quarterly Report

DATE: August 10, 2020

REASON FOR BOARD CONSIDERATION:

The Board of Education must be kept updated on all monetary activities within the Ogdensburg City School District.

FACTS AND ANALYSIS:

Since claims can be paid promptly utilizing an Internal Claims Auditor, to the advantage of the school district; and since the appointment of an Internal Claims Auditor is recommended by the NYSED; it is, therefore that the district appoints an Internal Claims Auditor at its' annual Organization Meeting each year. Ms. Theresa Woodward, Internal Claims Auditor, has provided the Commissioners with a quarterly report on the status of the district claims auditing process.

RECOMMENDED ACTION:

No action necessary, information and discussion only.

APPROVED FOR PRESENTATION TO THE BOARD:



Superintendent

KK/alf
Attachment

	A	B	C	D	E	F	G	H	I
1	CLAIMS AUDIT QUARTERLY REPORT								
2									
3	ALL CHECK REGISTERS CORRESPOND WITH ALL WARRANTS								
4	ALL WARRANTS CORRESPOND WITH ALL INVOICES, NO DISCREPENCIES FOUND								
5	Jan,Feb,Mar 2020								
6	GENERAL FUND			FEDERAL FUND			CAFETERIA FUND		
7	CHECKS			CHECKS			CHECKS		
8	7-Jan	024941-025003		7-Jan	039885-039856		1-Jan	060610-060617	
9	9-Jan	025004-025009		31-Jan	039857-		21-Jan	060618-060620	
10	16-Jan	025010-025013		10-Feb	039858-039860		31-Jan	060621-060628	
11	21-Jan	025014-025102		19-Mar	039861-039863		10-Feb	060629-060633	
12	24-Jan	025103-025130		26-Mar	039864-039865		02/24	060634-060643	
13	28-Jan	025131-025136					03/03	060644-060649	
14	31-Jan	025137-025161					03/19	060650-060658	
15	10-Feb	025162-025206					CAPITAL FUND		
16	12-Feb	025207-025214		SCHOLARSHIP FUND			31-Jan	029873=029875	
17	14-Feb	025215-025256		03/19/20 050307-			12-Feb	029876-	
18	20-Feb	025257-025262					3-Mar	029877-	
19	24-Feb	025263-025305							
20	25-Feb	025306-025311							
21	3-Mar	025312-025364							
22	4-Mar	025365-025371							
23	19-Mar	025372-025439							
24	26-Mar	025440-025453							
25									
26									
27									

	B	C	D	E	F	G	H	I
1	January		Invoices	6-Jan	21-Jan	23-Jan	30-Jan	
2	CLAIMS AUDIT		Architect				1	
3	CHECK #		Athletic Supplies	3	2	2		
4	01/01		Athletics	24	73		1	
5	060610-060617		B Berg					
6	01/07		Behavior Consult					
7	024941-025003		Bldg & Grounds	28	34	20	11	
8	039885-039856		BOCES		1			
9	01/09		Cafeteria	23	9		40	
10	025004-025009		Conference	18		4	5	
11	01/16		DOCTOR		1			
12	025010-025013		DSS					
13	01/21		First Student				12	
14	060618-060620		Insurance	10	4	6	7	
15	025014-025102		Internal Audit					
16	01/24		Lawyers		1		1	
17	025103-025130		Mileage		9	1		
18	01/28		Newspaper		2			
19	025131-025136		Odyssey					
20	01/31		Postage	2	1	1		
21	025137-025161		Register Approval	6	3	1		
22	039857-		Retirement System					
23	060621-060628		School Supplies	32	11	8	17	
24	029873-029875		Superintendent	3	2			
25			Tuition		3	2		
26			Utilities	28	13	6		
27			VOTING					
28			Warrant	7	4	2		
29			Water and Sewer					
30								
31	All Invoices Correspond with all Warrants							
32	All Warrants Correspond with all Registers							
33	All Discrepancies Ammended							

	B	C	D	E	F	G	H	I
1	February		Invoices	6-Feb	13-Feb	24-Feb		
2	CLAIMS AUDIT		Architect					
3	CHECK #		Athletic Supplies	3	4			
4	02/10		Athletics	36		47		
5	025162-025206		B Berg					
6	039858-039860		Behavior Consult	2		1		
7	060629-060633		Bldg & Grounds	20	4	22		
8	02/12		BOCES			1		
9	025207-025214		Cafeteria	15	3	32		
10	029876-		Conference	3	8			
11	02/14		DOCTOR		1			
12	025215-025256		DSS					
13	02/20		First Student					
14	025257-025262		Insurance	2	1	1		
15	2/24		Internal Audit					
16	025263-025305		Lawyers		1			
17	060634=060643		Mileage		5			
18	02/25		Newspaper		1			
19	025306-025311		Odyssey					
20			Postage	1	2			
21			Register Approval	4	3			
22			Retirement System					
23			School Supplies	26	19	12		
24			Superintendent					
25			Tuition		2			
26			Utilities	10	14			
27			VOTING					
28			Warrant	5	2	1		
29			Water and Sewer					
30								
31	All Invoices Correspond with all Warrants							
32	All Warrants Correspond with all Registers							
33	All Discrepancies Ammended							

	B	C	D	E	F	G	H	I
1	March		Invoices	3-Mar	23-Mar			
2	CLAIMS AUDIT		Architect	1				
3	CHECK #		Athletic Supplies	1				
4	03/03		Athletics	46	18			
5	025312-025364		B Berg					
6	029877-		Behavior Consult		1			
7	060644-060649		Bldg & Grounds	23	27			
8	03/04		BOCES		1			
9	025365-025371		Cafeteria	10	28			
10	03/19		Conference	5	17			
11	025372-025439		DOCTOR		1			
12	039861-039863		DSS	2	2			
13	060650-060658		First Student	5				
14	050307-		Insurance	5	2			
15	3/26		Internal Audit					
16	025440-025453		Lawyers	1				
17	039864-039865		Mileage		8			
18			Newspaper					
19			Odyssey					
20			Postage					
21			Register Approval	4	4			
22			Retirement System					
23			School Supplies	9	19			
24			Superintendent					
25			Tuition	3				
26			Utilities	10	13			
27			VOTING					
28			Warrant	5	6			
29			Water and Sewer					
30								
31	All Invoices Correspond with all Warrants							
32	All Warrants Correspond with all Registers							
33	All Discrepancies Ammended							

