

Ogdensburg City School District
Board of Education
Ogdensburg, New York

DATE: August 24th, 2020

KIND OF MEETING: Regular Meeting

WHERE HELD: OFA Cafeteria B

MEMBERS PRESENT: Ronald Johnson, Craig Lalonde, Pamela Luckie, Lawrence Mitchell, Michael Myers, Vicky Peo, Connor Sutton, Elizabeth Testani, Laurie Zweifel, Elexis Beaulieu, Student Representative

MEMBERS ABSENT:

OTHERS PRESENT: Superintendent Kevin Kendall, Assistant Superintendent for Curriculum, Instruction, Assessment and Technology Jacquelyn Kelly, Patricia Smithers, Board Clerk Mariah Pearson, and Citizens

The Regular Meeting was called to order by Board President Ronald Johnson at 6:00 p.m. in the OFA Cafeteria.

GENERAL ADMINISTRATION DIVISION:

Report A:

Acceptance of Committee on Special Education, Committee on Preschool Special Education and 504 Committee Recommendations for Meetings held on August 4, 5, 11, 14, 2020

Moved By: C. Lalonde

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the recommendations as presented this 24th day of August 2020.

Ayes: All Present

Nays: None

Motion Carried

Acceptance of Board of Education Minutes

Moved By: L. Mitchell

Supported By: C. Sutton

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the Board of Education Regular Meeting Minutes held on August 10, 2020.

Ayes: All Present

Nays: None

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Motion Carried

Letters and Communications to the Board of Education

None

Comments Relative to the Agenda

Mr. Kendall instructed the Board they could remove Report 26 from their agendas.

Mr. Myers asked to revisit the mask policies outlined in the District Reopening Plan. The Board discussed the pros and cons of having masks on all day, even when maintaining 6 ft.

RESOLVED: Mr. Myers moved to change the language in the District Reopening Plan to reflect the CDC guidelines, not requiring students/teachers to wear their masks when maintaining 6ft.

This was seconded by Mrs. Testani.

Ayes: M. Myers, C. Sutton, E. Testani

Nays: R. Johnson, C. Lalonde, P. Luckie, L. Mitchell, V. Peo, L. Zweifel

Motion failed.

OLD BUSINESS:

GENERAL ADMINISTRATION DIVISION

NEW BUSINESS:

GENERAL ADMINISTRATION DIVISION

Report 1:

Adoption of Retention and Disposition Schedule for New York Local Government
Records (LGS-01) 2020

Moved By: L. Mitchell

Supported By: V. Peo

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby adopt the Retention and Disposition Schedule for New York Local Government Records (LGS-01) issued pursuant to Article 57-A of the Arts and Cultural Affairs Law (NYS Archives). In accordance with Article 57-A, only those records will be disposed of that are described in Records Retention and Disposition Schedule ED-1 after they have met the minimum retention periods described therein; and only those records will be disposed of that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond established legal minimum periods, be and is hereby adopted this 24th day of August 2020.

Ayes: All Present

Nays: None

Motion Carried

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INSTRUCTIONAL DIVISION

Report 2:

Re-Adoption of Revised Professional Development Plan (2020-2021)

Moved By: L. Zweifel

Supported By: L. Mitchell

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby adopt Re-Adopt the Updated Professional Development Plan (2020-2021) this 24th day of August, 2020, as presented.

Ayes: All Present

Nays: None

Motion Carried

Report 3:

Adoption of School Comprehensive Education Plan (2020-2021)

Moved By: M. Myers

Supported By: C. Lalonde

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby Adopt the School Comprehensive Education Plan (2020-2021) this 24th day of August, as presented.

Ayes: All Present

Nays: None

Motion Carried

Report 4:

Adoption of District Comprehensive Improvement Plan (2020-2021)

Moved By: E. Testani

Supported By: P. Luckie

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby Adopt the District Comprehensive Improvement Plan (2020-2021) this 24th day of August, as presented.

Ayes: All Present

Nays: None

Motion Carried

Report 5:

Review and Adoption of Combined Response to Intervention (RTI) and Academic Intervention Services (AIS) Plans

Moved By: L. Zweifel

Supported By: C. Lalonde

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RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby adopt the RESPONSE TO INTERVENTION (RTI) and ACADEMIC INTERVENTION SERVICES (AIS) combined Plan on this 24th day of August, as presented.

Ayes: All Present

Nays: None

Motion Carried

PERSONNEL DIVISION

Report 6:

Reinstatement of Teaching Assistant

Moved By: M. Myers

Supported By: L. Mitchell

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby reinstate MANDY ROBERTS-AMO as TEACHING ASSISTANT, at a salary of \$24,524.40, effective September 1, 2020, with all accrued rights and benefits, status probationary (probationary period 9/27/18 through 6/30/21).

Ayes: All Present

Nays: None

Motion Carried

Report 7:

Resignation of Music Teacher

Moved By: C. Lalonde

Supported By: L. Mitchell

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of SARAH HILL as MUSIC TEACHER, effective August 31, 2020.

Ayes: All Present

Nays: None

Motion Carried

Report 8:

Request for Medical Leave of Absence

Moved By: V. Peo

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby grant a MEDICAL LEAVE OF ABSENCE to LIZA LANGLEY with such leave to commence on or about November 6, 2020 and terminate on or about December 21, 2020. Be it further resolved that Mrs. Langley be granted permission to

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use accumulated leave days during the aforementioned leave period, as per the Family Medical Leave Act.

Ayes: All Present

Nays: None

Motion Carried

Report 9:

Stipend for ABA Classroom Teaching Assistants

Moved By: L. Zweifel

Supported By: E. Testani

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve a Stipend of \$1,500.00 to the following Teaching Assistants while assigned to the ABA CLASSROOM for the 2020-2021 school year:

SAMANTHA HESS
KATIE MURRAY
STACY SIBLEY

Ayes: All Present

Nays: None

Motion Carried

Report 10:

Revised Appointment of Co-Curricular Advisor for 2020-2021

Moved By: L. Mitchell

Supported By: P. Luckie

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby re-appoint JULIETTE ROSS as SENIOR HIGH STUDENT COUNCIL ADVISOR, 4th year, for the 2020-2021 school year at a salary of \$2,668.00.

Ayes: All Present

Nays: None

Motion Carried

Report 11:

Appointment of Advantage Afterschool Program Site Coordinators

Moved By: C. Lalonde

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education does hereby appoint the following as ADVANTAGE AFTERSCHOOL PROGRAM SITE COORDINATORS at a rate of \$17.00 per hour for the 2020-2021 school year, effective

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September 8, 2020:

LATICIA HAMILTON
CARRIE WRIGHT

Ayes: All Present
Nays: None
Motion Carried

Report 12:

Appointment of Advantage Afterschool Program Teaching Assistants

Moved By: L. Mitchell

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint the following as ADVANTAGE AFTERSCHOOL PROGRAM TEACHING ASSISTANTS at a rate of \$12.50 per hour for the 2020-2021 school year, effective September 8, 2020:

TEACHING ASSISTANTS	
BRIAN BRIGGS	BRENDA MERRIT
SAMANTHA HESS	STACY POWERS
SANDRA JOHNSON	SHELLEY SHARPE
CATHERINE KING	STACY SIBLEY
KIMBERLY KLEIN	DAWN SIMMONS

Ayes: All Present
Nays: None
Motion Carried

Report 13:

Appointment of Secondary Earth Science Teacher

Moved By: M. Myers

Supported By: V. Peo

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint DAKOTA BRADY as SECONDARY EARTH SCIENCE TEACHER, B+30+M, STEP 2, at a salary of \$48,256.00, effective September 1, 2020, status probationary (probationary period 09/01/20 through 6/30/24, unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly Effective in at least two (2) of the three (3) proceeding years, and if the

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teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Ayes: All Present

Nays: None

Motion Carried

Report 14:

Appointment of Teachers of the Speech and Hearing Impaired (4-Month Temporary Appointment)

Moved By: C. Sutton

Supported By: C. Lalonde

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint ALICE BELLINGER, as TEACHER OF THE SPEECH AND HEARING IMPAIRED (4-MONTH TEMPORARY APPOINTMENT), effective September 1, 2020 through December 31, 2020 at a daily rate of \$188.00. Original probationary period was met.

Ayes: All Present

Nays: None

Motion Carried

Report 15:

Appointment of Substitute Teaching Assistants

Moved By: C. Lalonde

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint the following as SUBSTITUTE TEACHING ASSISTANTS at a rate of \$83.00 per day for the 2020-2021 school year:

SUBSTITUTE TEACHING ASSISTANTS	
MATTHEW AHRENS	SUSAN GREEN
BOBBY JO ASHLEY	SANDRA IRVINE
ALICE BAKER	SABRINA JOHNSON
STACIE BERTRAM	TAMMY LAFLAIR
COLLEEN BICE	ANDREA LALONDE
TAYLOR BRIGGS	CAROLINE LALONE
AMY BRENNON	GRACE MASHAW
JULIE CAMERON	TASHA NEWCOMBE
TRISTA CHASE	JONNIE PEARSON
PEGGY COHEN	ANTHONI POPE
JENNIE DALTON	CALE SARGENT
DIANNA DAWLEY	MARY SOULIA
MARY JO DOE	GAYLE STEINBURG

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LINDA FORTIN	ANNE ST. PIERRE
SHARON GARVEY	JORDYN SWEENEY
JOANN GIBSON	JENNIFER TAYLOR
KAITLYN GLEESON	CRYSTAL WARREN

Ayes: All Present

Nays: None

Motion Carried

Report 16:

Appointment of Substitute Teachers and School Nurses

Moved By: E. Testani

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint the following as SUBSTITUTE TEACHER AND SCHOOL NURSES for the 2020-2021 school year:

SUBSTITUTE TEACHING ASSISTANTS	
JOANN ADAMS	JULIA MULLIN
KELLY BADLAM	EMILY MURPHY
ASHLEY BARR	BRITTNEY O'GRADY
KATHERINE BEAUCHAMP	MARY WILLIS
BARBARA BUSCEMI	SHELLEY PERIA
JO CADIEUX	APRIL POOLE
RICHARD CHRISTY	AIDEN PUTMAN
ANNA COUPERUS	MARIEL ROBB
JOCELYN FIFIELD	ANDREW RODDY
JUDITH FREDERICKS	MATTHEW ROSE
MEGAN GRADY	MARYANNE SARGENT
LORI HACKETT	LINDA SCAGEL
MACKENZIE HOLLAND	M. PENNY SHARROW
JAMES HOWARD	LIVIA SHAVER
RACHEL HULL	GREGORY SHOLETTE
JULIE JOHNSON	KASEY SMITH
LAKEN KELLY	ASHLEIGH SOVIE
DALE KIRKPATRICK	SUSAN STEVENSON
TRACIE KROEGER	MELISSA SUTHERLAND
MARTHA LIGHTFOOT	EMILY SWITZER
DOUGLAD LOFFLER	JENNIFER WELLS
PETER WEST	LUCAS MCCALLISTER

Ayes: All Present

Nays: None

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Motion Carried

Moved By: E. Testani

Supported By: C. Sutton

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint RILEY LUCKIE as SUBSTITUTE TEACHING ASSISTANT for the 2020-2021 school year.

Ayes: Ronald Johnson, Craig Lalonde, Lawrence Mitchell, Michael Myers, Vicky Peo, Connor Sutton, Elizabeth Testani, Laurie Zweifel

Nays: None

Abstain: Pamela Luckie

Motion Carried

Moved By: M. Myers

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint AARON PEO as SUBSTITUTE TEACHING ASSISTANT for the 2020-2021 school year.

Ayes: Ronald Johnson, Craig Lalonde, Pamela Luckie, Lawrence Mitchell, Michael Myers, Connor Sutton, Elizabeth Testani, Laurie Zweifel

Nays: None

Abstain: Vicky Peo

Motion Carried

Report 17:

Appointment of Teaching Assistant

Moved By: C. Lalonde

Supported By: C. Sutton

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint KALI THOMPSON as TEACHING ASSITANT, at a salary of \$24,052.65, effective September 1, 2020 status probationary (probationary period 09/01/20 through 06/30/23).

Ayes: All Present

Nays: None

Motion Carried

Report 18:

Appointment of Teaching Assistant

Moved By: C. Sutton

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint BETH FIELDS as TEACHING ASSITANT, at a salary of \$24,052.65, effective September 1, 2020 status probationary

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(probationary period 09/01/20 through 06/30/23).

Ayes: All Present

Nays: None

Motion Carried

Report 19:

Appointment of Teaching Assistant

Moved By: E. Testani

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint KELSEY GRIFFITH as TEACHING ASSITANT, at a salary of \$24,052.65, effective September 1, 2020 status probationary (probationary period 09/01/20 through 06/30/23).

Ayes: All Present

Nays: None

Motion Carried

Report 20:

Appointment of Teaching Assistant

Moved By: L. Mitchell

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint CAITLYN WRIGHT as TEACHING ASSITANT, at a salary of \$24,052.65, effective September 1, 2020 status probationary (probationary period 09/01/20 through 06/30/23).

Ayes: All Present

Nays: None

Motion Carried

BUSINESS AND FINANCE DIVISION

Report 21:

Real Property Tax Installment Payments

Moved By: C. Lalonde

Supported By: L. Zweifel

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby establish equal installments for the collection of Real Property Tax Payments due October 2, 2020 and January 8, 2021, continuing in the 2020-2021 school year this 24th day of August 2020.

Ayes: All Present

Nays: None

Motion Carried

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Report 22:

Resolution to Confirm Tax Rolls and Authorize the Tax Levy

Moved By: L. Mitchell

Supported By: C. Lalonde

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the presented tax levy of 2.39% this 24th day of August 2020.

Ayes: Ronald Johnson, Craig Lalonde, Pamela Luckie, Lawrence Mitchell, Vicky Peo, Connor Sutton, Elizabeth Testani, Laurie Zweifel

Nays: None

Abstain: Michael Myers

Motion Carried

Moved By: L. Mitchell

Supported By: V. Peo

RESOLVED: Having the recommendation of the Superintendent of Schools,
WHEREAS the Board of Education has been authorized by the District Voters at the Annual School Meeting to raise the necessary funds for the General Fund budget of the 2020-2021 school year;

WHEREAS school district administration has determined that a tax levy in the amount of \$10,598,360 is required to fund the 2020-2021 General Fund Budget;

THEREFORE, BE IT RESOLVED, that the Board of Education fixes the equalized tax rates by city and towns and confirms the extension of the taxes as they appear on the presented tax roll;

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin September 1st 2020 and end January 8th 2021 giving the warrant and effective period of 130 days at the expiration of which time the tax collector shall make an accounting in writing to the board; AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be affixed as follows:

1st month – Free Period

2nd month – interest of 2% added

3rd month – interest of 3% added

4th month – interest of 4% added

on this 24th day of August 2020.

Ayes: All Present

Nays: None

Motion Carried

Report 23:

2020-2021 Tax Warrant

Moved By: C. Lalonde

Supported By: L. Zweifel

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RESOLVED: Having the recommendation of the Superintendent of Schools,
WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the real Property Tax Law; and

WHEREAS: the unencumbered, unreserved fund balance at the close of last fiscal year must be applied in determining the amount of the school tax levy except for an amount to exceed 4% of the current school year budget; and

WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore

BE IT RESOLVED; that the Board of Education retain as surplus fund \$6,344,424.60 from the unappropriated fund balance of \$1,888,000 thereby applying \$4,456,424.60 to the reduction of the 2020-2021 tax levy; and the Board of Education of the Ogdensburg City School District does hereby approve the tax warrant for collection by the tax collector, as presented, this 24th day of August 2020.

Ayes: All Present

Nays: None

Motion Carried

Report 24:

Board Acceptance of Internal Audit and Corrective Action Plan

Moved By: L. Zweifel

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the Internal Audit and Corrective Action Plan to be submitted to SED on August 25th, 2020 on this 24th day of August 2020.

Ayes: All Present

Nays: None

Motion Carried

Report 25:

Resolution to Approve Budget Transfers

Moved By: L. Zweifel

Supported By: E. Testani

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the budget transfers of \$510,679.16 effective June 30, 2020 on this 24th day of August 24, 2020.

Ayes: All Present

Nays: None

Motion Carried

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Report 27:

Resolution to Approve Capital Outlay Project Bid Proposal

Moved By: C. Lalonde

Supported By: L. Mitchell

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the contract base bids as outlined on the bid documents pending contractor post bid qualifications.

Ayes: All Present

Nays: None

Motion Carried

Report B1-B4:

Consent Agenda for items B1-B4

Moved By: L. Mitchell

Supported By: M. Myers

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve reports B1-B4 as part of a Consent Agenda this 24th day of August, 2020.

Ayes: All Present

Nays: None

Motion Carried

Other:

None

Concluding Comments by Citizens, Board Members, and/or Administration:

None

EXECUTIVE SESSION:

Vote to Adjourn to Executive Session

Moved By: L. Mitchell

Supported By: E. Testani

RESOLVED: That, the Board of Education of the Ogdensburg City School District does hereby adjourn to Executive Session to discuss contractual and personnel issues.

Ayes: All Present

Nays: None

Motion Carried

ADJOURNMENT:

Having no further business, President Johnson declared the meeting adjourned at 6:58 p.m. Next meeting held on September 21, 2020.

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Respectfully Submitted,
Mariah Pearson
Board Clerk