

Ogdensburg City School District  
Board of Education  
Ogdensburg, New York

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DATE: March 15<sup>th</sup>, 2021

KIND OF MEETING: Regular Meeting

WHERE HELD: OFA Cafeteria

MEMBERS PRESENT: Craig Lalonde, Pamela Luckie, Lawrence Mitchell, Michael Myers, Vicky Peo, Connor Sutton (6:21 pm), Elizabeth Testani, Laurie Zweifel, Elexis Beaulieu, Student Representative

MEMBERS ABSENT: Ronald Johnson,

OTHERS PRESENT: Superintendent Kevin Kendall, Assistant Superintendent for Curriculum, Instruction, Assessment and Technology Jacquelyn Kelly, Patricia Smithers, Board Clerk Mariah Pearson, and Citizens

The Regular Meeting was called to order by Board Vice President Craig Lalonde at 6:00 p.m. in the OFA Cafeteria.

**GENERAL ADMINISTRATION DIVISION:**

**Report A:**

Acceptance of Committee on Special Education, Committee on Preschool Special Education and 504 Committee Recommendations for Meetings held on February 26, 2021 and March 1, 2, 3, 4, 8, 9, 10, 2021

Moved By: V. Peo

Supported By: M. Myers

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the recommendations as presented this 15<sup>th</sup> day of March 2021.

Ayes: All Present

Nays: None

Motion Carried

Acceptance of Board of Education Minutes

Moved By: E. Testani

Supported By: M. Myers

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the Board of Education Regular Meeting Minutes held on March 1<sup>st</sup>, 2021.

Ayes: All Present

Nays: None

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Motion Carried

Letters and Communications to the Board of Education  
None

Comments Relative to the Agenda  
None

**OLD BUSINESS:**  
GENERAL ADMINISTRATION DIVISION

**Report 1:**  
Second Review and Discussion of New Board of Education Policy #5633 (Gender  
Neutral Single-Occupancy Bathrooms)

No action necessary – for discussion only.

**NEW BUSINESS:**  
GENERAL ADMINISTRATION DIVISION

**Report 2:**  
Standard Work Day and Reporting Resolution

Moved By: L. Zweifel

Supported By: L. Mitchell

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the Clerk of the Board and post Standard Word Days and Reporting Resolution on the district website for the required 30 days.

Ayes: All Present

Nays: None

Motion Carried

**Report 3:**  
Ogdensburg City School District Resolution to Nominate a Candidate to Fill a Vacant  
Seat on the St. Lawrence-Lewis Counties BOCES Board

Moved By: L. Mitchell

Supported By: M. Myers

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby nominate Craig A. Lalonde, of Ogdensburg,

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New York, to fill a vacant seat on the St. Lawrence-Lewis Counties BOCES Board this 15<sup>th</sup> day of March 2021.

Ayes: All Present

Nays: None

Motion Carried

**Report 4:**

Resolution Establishing the Ogdensburg City School District as a Lead Agency Under the State Environmental Quality Review Act for Ogdensburg City School District 2021 Capital Outlay Project

Moved By: L. Zweifel

Supported By: E. Testani

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District hereby approves the Ogdensburg City School District as the Lead Agency for this project and directs the Board of Education President to complete all required SEQR applications, forms, notices all related correspondences, and information requirements and the District Clerk to circulate and to mail all required notices to all involved agencies this 15<sup>th</sup> day of March 2021.

Ayes: All Present

Nays: None

Motion Carried

**Report 5:**

Environmental Quality Review Act Ogdensburg City School District for 2021 Capital Outlay Project

Moved By: M. Myers

Supported By: L. Mitchell

RESOLVED: Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District hereby resolves:

1. Based upon the criteria contained in 6 NYCRR § 617.5, the Board makes the following findings with respect to the Action:
  - a. The project is a Type II Action; and no further action on SEQR and Regulations is required.
2. The resolution shall take effect immediately.

Ayes: All Present

Nays: None

Motion Carried

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PERSONNEL DIVISION

**Report 6:**

Resignation of Boys 8<sup>th</sup> Grade Modified Baseball Coach

Moved By: E. Testani

Supported By: V. Peo

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of DOUGLAS FARLEY as BOYS MODIFIED BASEBALL COACH, effective February 23, 2021.

Ayes: All Present

Nays: None

Motion Carried

**Report 7:**

Resignation of Part-Time Food Service Helper

Moved By: L. Zweifel

Supported By: M. Myers

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby accept the resignation of MELISSA STULL as PART-TIME FOOD SERVICE HELPER, effective March 11, 2021.

Ayes: All Present

Nays: None

Motion Carried

**Report 8:**

Appointment of Boys 8<sup>th</sup> Grade Modified Basketball Coach

Moved By: V. Peo

Supported By: M. Myers

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint SHANNON LAFAVE as BOYS 8<sup>th</sup> GRADE MODIFIED BASKETBALL COACH at a salary of \$2,735.00 – STEP 5, for the 2020-2021 winter season.

Ayes: All Present

Nays: None

Motion Carried

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**Report 9:**

Request for Medical Leave of Absence

Moved By: E. Testani

Supported By: M. Myers

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby grant a MEDICAL LEAVE OF ABSENCE to the Staff Member identified in Exhibit A, with such leave to commence on or about May 15, 2021, and terminate on or about June 30, 2021. Be it further resolved, that the Staff member be granted permission to use accumulated leave days during the aforementioned leave period, as per the Family Medical Leave Act.

Ayes: All Present

Nays: None

Motion Carried

**Report 10:**

Request for Medical Leave of Absence

Moved By: L. Mitchell

Supported By: L. Zweifel

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby grant a MEDICAL LEAVE OF ABSENCE to the Staff Member identified in Exhibit A, with such leave to commence on or about May 15, 2021, and terminate on or about June 14, 2021. Be it further resolved, that the Staff member be granted permission to use accumulated leave days during the aforementioned leave period, as per the Family Medical Leave Act.

Ayes: All Present

Nays: None

Motion Carried

**BUSINESS AND FINANCE**

**Report 11:**

Resolution to Approve Budget Transfers

Moved By: L. Zweifel

Supported By: P. Luckie

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the budget transfers of \$15,000 on this 15<sup>th</sup> day of March, 2021.

Ayes: All Present

Nays: None

Motion Carried

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**Report 12:**

Resolution to Authorize Revenue Anticipation Notes (RAN)

Moved By: L. Mitchell

Supported By: P. Luckie

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby adopt this resolution on this 15<sup>th</sup> day of March 2021.

Ayes: All Present

Nays: None

Motion Carried

**Report 13:**

BOCES Final Commitment Service Request for 2020-2021

Vicky Peo noted a few areas of the agreement where the line items were zero last year but have increased this year. Mrs. Smithers explained there were services that BOCES was trading with the district and when BOCES did not require the districts services they also cancelled the services they were providing for the district. This caused those line items to increase as the district still needs to provide those services.

Moved By: L. Zweifel

Supported By: L. Mitchell

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby authorize the signing of the final commitment service request form for BOCES service for the 2021-2022 school year on this 15<sup>th</sup> day of March 2021.

Ayes: All Present

Nays: None

Motion Carried

**Report 14:**

NERIC Final Commitment Service Request for 2020-2021

Moved By: L. Mitchell

Supported By: P. Luckie

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby authorize the signing of the final commitment service request form for NERIC service for the 2021-2022 school year on this 15<sup>th</sup> day of March 2021.

Ayes: All Present

Nays: None

Motion Carried

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**Report 15:**

NERIC Final Commitment Service Request for 2020-2021

A revised budget with a 0% increase to the tax levy was shared with the Board. This includes the \$100,000 Capital Outlay Project.

The Board discussed the tax roll situation with the city and expressed concerns looking at future budgets.

M. Myers requested a comparison of per student cost with Massena's School District.

**Report B1-B6:**

Consent Agenda for items B1-B6

Moved By: M. Myers

Supported By: C. Sutton

**RESOLVED:** Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve reports B1-B6 as part of a Consent Agenda this 15<sup>th</sup> day of March 2021.

Ayes: All Present

Nays: None

Motion Carried

Other:

None

**Concluding Comments by Citizens, Board Members, and/or Administration:**

Elaxis inquired about the brand of ranch dressing the school purchases. L. Mitchell volunteered to gather this information for her.

**ADJOURNMENT:**

Moved By: L. Zweifel

Supported By: V. Peo

**RESOLVED:** That, the Board of Education of the Ogdensburg City School District does hereby adjourn at 6:28 pm.

Ayes: All Present

Nays: None

Motion Carried

Next meeting held on April 5<sup>th</sup>, 2021.

Respectfully Submitted,  
Mariah Pearson  
Board Clerk