

OGDENSBURG CITY SCHOOL DISTRICT  
OGDENSBURG, NEW YORK

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SUBJECT: REQUEST FOR A MEDICAL LEAVE OF ABSENCE

DATE: January 18, 2022

REASON FOR BOARD CONSIDERATION:

The Board of Education must act on all requests for Leave of Absence.

FACTS AND ANALYSIS:

A Staff Member identified in Exhibit A, is requesting a MEDICAL LEAVE OF ABSENCE. Since said staff member's request carries the endorsement of the appropriate line-staff supervisors, and since granting the request would be consistent with past policies of the Board of Education, then the following is the recommended action:

RECOMMENDED ACTION:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_ resolved, that having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby grant a MEDICAL LEAVE OF ABSENCE to the Staff Member identified in Exhibit A, with such leave to commence on or about February 14, 2022, and terminate on or about April 4, 2022. Be it further resolved, that the Staff Member be granted permission to use accumulated leave days during the aforementioned leave period, as per the Family Medical Leave Act.

APPROVED FOR PRESENTATION TO THE BOARD:

  
\_\_\_\_\_  
Superintendent

Attachment: Exhibit A  
KK/sac

## EXHIBIT A

### Request for Medical Leave of Absence

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby grant a MEDICAL LEAVE OF ABSENCE to LARA RICHARDSON with such leave to commence on or about February 14, 2022, and terminate on or about April 4, 2022. Be it further resolved that Ms. Richardson be granted permission to use accumulated leave days during the aforementioned leave period, as per the Family Medical Leave Act.

Attachment to Staff Report #: 21

Board of Education Meeting Date: January 18, 2022