

OGDENBURG CITY SCHOOL DISTRICT
OGDENBURG, NEW YORK

SUBJECT: Resolution to Authorize Contract with St. Lawrence-Lewis BOCES
for Purchase, Acquisition and Lease of Copier Equipment

DATE: November 15, 2021

REASON FOR BOARD CONSIDERATION:

The Board of Education must approve all contractual agreements.

FACTS AND ANALYSIS:

WHEREAS, the Board of Education of the Ogdensburg City School District desires to enter into a contract with St. Lawrence-Lewis BOCES for the purchase, acquisition, and lease of copier equipment.

WHEREAS, the Board of Education believes that such agreement is an ordinary contingent expense and is in the best financial interest of the District because it is the cost-effective means for instructional copying, scanning, and printing.

RECOMMENDED ACTION:

Moved by _____ and supported by _____ that, having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby approve the lease of eight photocopier/scanner/printer machines at a cost of \$256,944 over a 5-year period with St. Lawrence-Lewis BOCES and authorizes the Superintendent to sign the contract on the 15th day of November 2021. Further, the Board of Education authorizes any additional financing and/or BOCES administrative costs.

APPROVED FOR PRESENTATION TO THE BOARD:



Superintendent

Clerk of the Board (After BOE Approval)

KB/alf
Attachment

St. Lawrence-Lewis BOCES **Installment Purchase Agreement Form**

Vendor: XEROX / North Country Digital Solutions

School District: Ogdensburg City Schools

Service /mo.

Item Description/Model	Quantity	Price	FMV
XEROX B 8170 H	1	31,871	2,595
XEROX B 8170 H	1	31,871	2,595
XEROX B 8170 H	1	31,871	2,595
XEROX C 8170 H	1	35,707	2,979
XEROX C 8170 H	1	36,380	3,046
XEROX C 8170 H	1	35,547	2,963
XEROX B 7035 H	1	9,271	727
XEROX B 7035 H	1	10,006	801

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Total Cost of Equipment: \$ 222,529

Cost of Financing (Interest): \$ 20,555

Grand Total: \$ 256,944 *

Terms of contract (months): 60

* Service # 13,860 Interest

Select Method of Purchase:

- ☒ Competitive Bidding # PEAPM 072797700
☐ Quotes _____
☐ State Office of General Services Contract # _____
☐ Other: _____

Certificate of Insurance required



Yes on file



No

Representative's Signature: 

Date: 11/8/21

FOR BOCES USE ONLY

Date of District Resolution: _____

Date of the BOCES Resolution: _____

Filing date to SED: _____

Notification date to Fiscal Advisor: _____

Financial Analysis for JOHN F. KENNEDY Prepared on 10/22/2021

Current Costs

Trade Items	Agreement Information	Equipment Monthly Payment	Maintenance Monthly Payment	Print Charges						Totals
				Meter	Volume Base	Per Print Rate	AMPV	Above Plan	Meter Charges	
1 B8090 3AG83760	- Leased 33 of 60 - 12/20/18	\$718.39	Included	TOTAL	All Prints	\$0.0042	0	0	\$0.00	\$718.39
2 B8090 3AG83796	- Leased 33 of 60 - 12/20/18	\$718.39	Included	TOTAL	All Prints	\$0.0042	0	0	\$0.00	\$718.39
3 B8090 3AG83862	- Leased 33 of 60 - 12/20/18	\$718.39	Included	TOTAL	All Prints	\$0.0042	0	0	\$0.00	\$718.39
4 B8090 3AG83930	- Leased 33 of 60 - 12/20/18	\$718.39	Included	TOTAL	All Prints	\$0.0042	0	0	\$0.00	\$718.39
5 C8070 6TB448485	- Leased 33 of 60 - 12/20/18	\$824.50	Included	BW CLR	All Prints All Prints	\$0.0054 \$0.0490	0 0	0 0	\$0.00 \$0.00	\$824.50
6 C8070 6TB448888	- Leased 33 of 60 - 12/31/18	\$788.77	Included	BW CLR	All Prints All Prints	\$0.0054 \$0.0490	0 0	0 0	\$0.00 \$0.00	\$788.77
7 B7035 5DA094685	- Leased 45 of 60 - 12/29/17	\$193.35	Included	TOTAL	All Prints	\$0.0072	0	0	\$0.00	\$193.35
8 B7030 5DA090707	- Leased 42 of 60 - 03/12/18	\$207.13	Included	TOTAL	All Prints	\$0.0072	0	0	\$0.00	\$207.13
Xerox Total		\$4,887.31	\$0.00							\$4,887.31
Grand Total		\$4,887.31	\$0.00							\$4,887.31

Proposed Costs

New Items	Agreement Information	Equipment Monthly Payment	Maintenance Monthly Payment	Print Charges						Task
				Miles	Volume Band	Per Print Rate	At-Risk	Account Plan	Leader Charges	
1 B8170H (XEROX B8170H)	- Lease - Term: 60 months	\$609.51	Included	1: Black and White Impressions	All Prints	\$0.0042	0	0	\$0.00	\$609.51
2 B8170H (XEROX B8170H)	- Lease - Term: 60 months	\$609.51	Included	1: Black and White Impressions	All Prints	\$0.0042	0	0	\$0.00	\$609.51
3 B8170H (XEROX B8170H)	- Lease - Term: 60 months	\$609.51	Included	1: Black and White Impressions	All Prints	\$0.0042	0	0	\$0.00	\$609.51
4 C8170H (XEROX C8170H)	- Lease - Term: 60 months	\$710.35	Included	1: Black and White Impressions 2: Color Impressions	All Prints	\$0.0053 \$0.0426	0 0	0 0	\$0.00 \$0.00	\$710.35
5 C8170H (XEROX C8170H)	- Lease - Term: 60 months	\$691.90	Included	1: Black and White Impressions 2: Color Impressions	All Prints	\$0.0053 \$0.0426	0 0	0 0	\$0.00 \$0.00	\$691.90
6 B7035H (XEROX B7035 TND TRAY)	- Lease - Term: 60 months	\$186.23	Included	1: Black and White Impressions	All Prints	\$0.0060	0	0	\$0.00	\$186.23
7 C8170H (XEROX C8170H)	- Lease - Term: 60 months	\$695.44	Included	1: Black and White Impressions 2: Color Impressions	All Prints	\$0.0053 \$0.0426	0 0	0 0	\$0.00 \$0.00	\$695.44
8 B7035H (XEROX B7035 TND TRAY)	- Lease - Term: 60 months	\$169.95	Included	1: Black and White Impressions	All Prints	\$0.0060	0	0	\$0.00	\$169.95
Total		\$4,282.40	Included				0		\$0.00	\$4,282.40

Monthly Savings
 Annual Savings \$604.91
 Contract savings \$7,558.92
 \$36,294.60