

OGDENSBURG CITY SCHOOL DISTRICT  
OGDENSBURG, NEW YORK

---

SUBJECT: Internal Claims Auditor Quarterly Report

DATE: November 15, 2021

REASON FOR BOARD CONSIDERATION:

The Board of Education must be kept updated on all monetary activities within the Ogdensburg City School District.

FACTS AND ANALYSIS:

Since claims can be paid promptly utilizing an Internal Claims Auditor, to the advantage of the school district; and since the appointment of an Internal Claims Auditor is recommended by the NYSED; it is, therefore that the district appoints an Internal Claims Auditor at its' annual Organization Meeting each year. Ms. Theresa Woodward, Internal Claims Auditor, has provided the Commissioners with a quarterly report on the status of the district claims auditing process.

RECOMMENDED ACTION:

No action necessary, information and discussion only.

APPROVED FOR PRESENTATION TO THE BOARD:

  
Superintendent

KK/alf  
Attachment

**CLAIMS AUDIT QUARTERLY REPORT**

JULY AUGUST SEPTEMBER 2021

ALL CHECK REGISTERS CORRESPOND WITH ALL WARRANTS

ALL WARRANTS CORRESPOND WITH ALL INVOICES, NO DISCREPENCIES FOUND

GENERAL FUND	FEDERAL FUND	CAFETERIA FUND
<b>CHECKS</b> 15-Jul 27331-27362 19-Jul 27363-27374 23-Jul 27375-27412 30-Jul 27413-27414 28-Jul 27415-27429 30-Jul 27430-27435 4-Aug 27436-27452 9-Aug 27453-27487 27-Aug 27488-27489 24-Aug 27490-27524 26-Aug 27525-27582 31-Aug 27563- 10-Sep 27564-27587 13-Sep 27583-27615 20-Sep 27616-27672 29-Sep 27673-27716	<b>CHECKS</b> 15-Jul 39903-39905 9-Aug 39906- 26-Aug 39907-39908 10-Sep 39909-39910 13-Sep 39911- 20-Sep 39912-39914 29-Sep 39915-39916  <b>SCHOLARSHIP</b> 10-Sep 50616-	<b>CHECKS</b> 4-Aug 60800- 9-Aug 60801-60803 20-Sep 60804-60813  <b>CAPITAL FUND</b> 10-Sep 29898- 22-Sep 29899-

July 2021	CLAIMS AUDIT								
CHECKS	INVOICES	19-Jul	23-Jul	28-Jul	30-Jul				
07/15/21	Architect/Contractor								
39903-39905	Athletic Supplies			1					
27331-27362	Athletics								
07/19/21	Behav Consult								
27363-27374	Bldg & Grounds		12						
07/23/21	BOCES	1							
27375-27412	Cafeteria								
07/30/21	Civil Service								
27413-27414	Conference								
07/28/21	DSS				1				
27415-27429	DOCTOR		1						
07/30/21	First Student				3				
27430-27435	Insurance				2				
	Internal Audit								
	Lawyers		1						
	Mileage								
	Newspaper								
	Odyssey								
	Ogd Pub Library								
	Postage								
	Register Approval	1	1	1	1				
	Retirement System								
	Scholarships								
	School Supplies	7	32	20	1				
	Superintendent			1					
	Tuition								
	Utilities	2	18		4				
	VOTING								
	Warrant	1	1	1	1				
	Water and Sewer				4				

All Invoices Correspond with all Warrants

All Warrants Correspond with all Registers

All Discrepancies Ammended

E-Mail Approvals 07/07, 07/18, 07/19, 07/20, 07,26

August 202	CLAIMS AUDIT								
CHECKS	INVOICES	9-Aug	11-Aug	24-Aug					
08/04/21	Architect/Contractor								
60800-	Athletic Supplies	1	1	1					
27436-27452	Athletics								
08/09/21	Behav Consult								
60801-60803	Bldg & Grounds	13	1						
39906-	BOCES	1							
27453-27487	Cafeteria	13	1						
08/26/21	Civil Service								
39907-39908	Conference		1						
08/27/21	DSS								
27488-27489	DOCTOR								
08/24/21	First Student								
27490-27524	Insurance		4	7					
08/26/21	Internal Audit								
27525-27582	Lawyers								
08/31/21	Mileage		1	1					
27563-	Newspaper	1							
	Odyssey								
	Ogd Pub Library								
	Postage								
	Register Approval	3	1	1					
	Retirement System		1						
	Scholarships								
	School Supplies	38	12	34					
	Superintendent	1							
	Tuition								
	Utilities	8	4	15					
	VOTING								
	Warrant	1	1	1					
	Water and Sewer								
All Invoices Correspond with all Warrants									
All Warrants Correspond with all Registers									
All Discrepancies Ammended									
E-Mail Approvals	08/20, 08/31								

September	CLAIMS AUDIT								
CHECKS	INVOICES	10-Sep	20-Sep	20-Sep	20-Sep				
09/10/21	Architect/Contractor		2	15					
29898-	Athletic Supplies								
50616-	Athletics		38	20	9				
39909-39910	Behav Consult	4		1	2				
27564-27582	Bldg & Grounds	28	13	22					
09/13/21	BOCES				1				
39911-	Cafeteria		43						
27583-27615	Civil Service								
09/20/21	Conference		1						
60804-60813	DSS								
39912-39914	DOCTOR		1						
27616-27672	First Student				1				
09/22/21	Insurance	1	2		1				
29899-	Internal Audit								
09/29/21	Lawyers		2	1					
39915-39916	Mileage		5	1	1				
27673-27716	Newspaper	2		1	1				
	Odyssey								
	Ogd Pub Library								
	Postage	1	2	5					
	Register Approval	2	3						
	Retirement System								
	Scholarships		1		146				
	School Supplies	45	12	24	7				
	Superintendent	1	2						
	Tuition	1	2	1	1				
	Utilities	4	3	11	1				
	VOTING			1					
	Warrant	1	3						
	Water and Sewer								

All Invoices Correspond with all Warrants

All Warrants Correspond with all Registers

All Discrepancies Ammended

E-Mail Approvals 09/21, 09/24, 09/28