



# AIA® Document G701® – 2017

## Change Order

<b>PROJECT: (Name and address)</b> 2023 Capital Outlay Project OFA / Golden Dome Ogdensburg City School District 1100 State Street Ogdensburg, New York	<b>CONTRACT INFORMATION:</b> Contract For: No. 4 - Electrical  Date: July 3, 2023  SED No. 51-23-00-01-0-007-025 OFA / Golden Dome BCA Project No. 2023-008	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 4-01  Date: October 30, 2023
<b>OWNER: (Name and address)</b> Ogdensburg City School District 1100 State Street Ogdensburg, New York 13669	<b>ARCHITECT: (Name and address)</b> BCA Architects & Engineers 15 Public Square Watertown, New York 13601	<b>CONTRACTOR: (Name and address)</b> Watson Electric 431 Douglas Road Norwood, NY 13668

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Add to provide all labor, materials, and equipment to replace damaged underground wiring and conduit that serves existing light poles within parking lot in Area 3.

Attached:




Cost Proposal from Contractor dated 10/17/23  
 Contract Drawings L230 and L330

The original Contract Sum was	\$ 22,503.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 22,503.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,608.74
The new Contract Sum including this Change Order will be	\$ 27,111.74

The Contract Time will be increased by Zero (0) days.  
 The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<b>BCA Architects &amp; Engineers</b> <b>ARCHITECT (Firm name)</b>  <b>SIGNATURE</b> Shawn M. Travers, R.A., Principal / Project Architect <b>PRINTED NAME AND TITLE</b> October 30, 2023 <b>DATE</b>	<b>Watson Electric</b> <b>CONTRACTOR (Firm name)</b>  <b>SIGNATURE</b> Kelly Watson, President <b>PRINTED NAME AND TITLE</b> 11/01/2023 <b>DATE</b>	<b>Ogdensburg City School District</b> <b>OWNER (Firm name)</b>  <b>SIGNATURE</b> Kevin K. Kendall <b>PRINTED NAME AND TITLE</b> 11/2/23 <b>DATE</b>
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# **WATSON**

## **ELECTRIC**

431 Douglas Road  
Norwood, NY 13668  
Phone: (315) 353-2898  
Fax: (315) 353-2056  
New York State Certified WBE

October 17, 2023

BCA  
15 Public Square  
Watertown, NY 13601

Attn: Steve Shockley

Re: Ogdensburg CSD 2023 Capital Outlay Project – Parking lot lighting repair

8.01.23 – Replaced conduit between two lights poles with 1" RMC conduit	\$ 825.78
10.06.23 – Pulled two light poles and attempted to pull in new wire	\$1,319.04
10.10.23 – Fixed damaged conduit underground	\$1,862.78
Sub Total of T&Ms	\$4,007.60
15% OHP	<u>601.14</u>
Total	\$4,608.74

Thank You

Kelly J. Watson

## DATE 8/1/23

DATE 8/1/23

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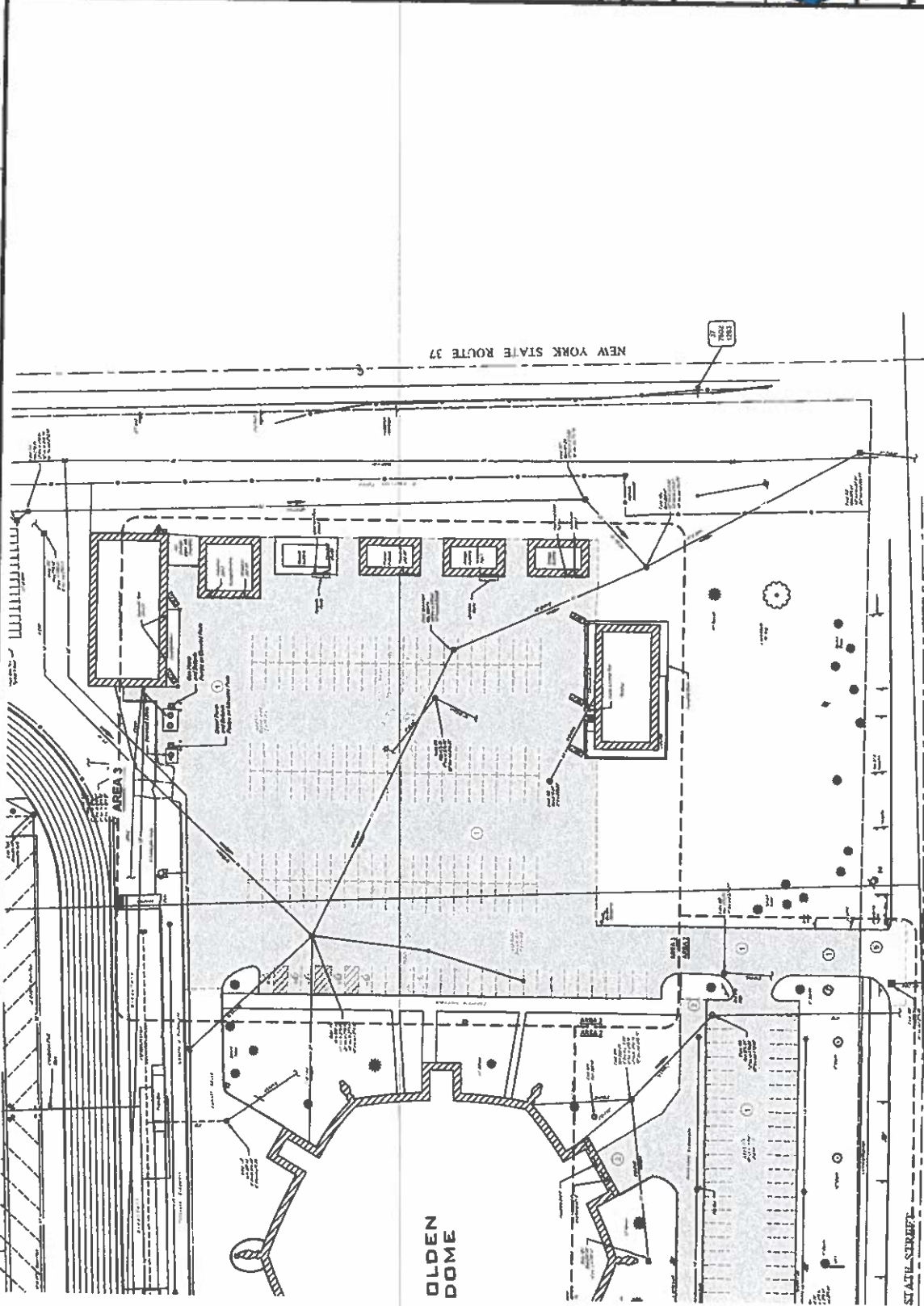
## DATE 10/06

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NOTES

1. SEE SHEET 1 FOR PROJECT AREA
2. SEE SHEET 2 FOR PROJECT AREA
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SITE DEMOLITION PLAN - AREA 3  
SCALE: 1"=40'

**BCA Architects & Engineers**  
 10000 Olden Avenue, Suite 100  
 Odessa, FL 33465  
 Phone: (888) 888-8888  
 Fax: (888) 888-8888  
 Email: info@bcaarchitects.com  
 Website: www.bcaarchitects.com



**ODESSA CITY SCHOOL DISTRICT**  
 200 CAPITAL BLVD  
 OPA, OCEAN BLVD  
 OCEAN BLVD  
 OCEAN BLVD

**1**

**L230**

**SITE DEMOLITION PLAN - AREA 3**






**THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK**

Office of Facilities Planning, 89 Washington Avenue, Room 1060 Education Building Annex, Albany, NY 12234  
 Tel. (518) 474-3906  
 Tel. (518) 474-3906  
 www.p12.nysed.gov/facplan/

## CHANGE ORDER CERTIFICATION

Must be attached to back of Change Order

Instructions: This CERTIFICATION is required for all change orders submitted to SED  
 Fill out all three parts completely.

Change Order Number:

4-01

### Part One - General Information

Provide separate Change Orders for each Project Number

SED Project Number

5 1 2 3 0 0 0 1 0 0 0 7 0 2 5

District BEDS Code

Building Identification Number

Project number

District & Building Name

Ogdensburg City School District, Ogdensburg Free Academy / Golden Dome

Type of Project

☒ Reconstruction / Alteration

☐ Addition & Alteration

☐ New Building

☐ Other

Project Description

2023 Capital Outlay Project

Architect / Engineer firm

BCA Architects & Engineers 15 Public Square, Watertown, New York 13601

name

address

Contact Person

Shawn M. Travers, R.A. Principal/Architect

(315) 782-8130 Ext. 235 / stravers@thebcgroup.com

name & title

phone number & e-mail

Construction Manager firm

BCA Architects & Engineers 15 Public Square, Watertown, New York 13601

name

address

Contact Person

Stephen Shockley Project Administrator

(315) 782-8130 Ext. 290 / sshockley@thebcgroup.com

name & title

phone number & e-mail

District Contact Person

Kevin Kendall, Superintendent of Schools

(315) 393-0900

kkendall@ogdensburgK12.org

name & title

phone number & e-mail

### Part Two

Provide the following information for each individual item in the change order:

(Number each item if there is more than one and provide additional sheets as necessary.)

- Requested By (Who initiated the change request)
- Relationship to Project Scope (How is this change related to the original project scope)
- Basis of Need (Describe why the change is needed)
- Description of Work (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

A	Owner
B	Under the Capital Outlay Project, the parking lot located in Area 3 was scheduled for reconstruction as per Contract Drawing L230 & L330.
C	During construction, the Owner requested that the Electrical Contractor restore the existing parking lot lights that were no longer operational. While troubleshooting the site lighting, the Electrical Contractor discovered damaged underground wiring & conduit that serves the light poles. As such, the Electrical Contractor replaced the damaged conduit and feeders to bring the light poles back online.
D	Add for all labor, materials, and equipment to replace damaged underground electrical wiring and conduit that serves existing light poles at parking lot in Area No. 3.



# CHANGE ORDER CERTIFICATION

## Part Three

1

### Change order requirements:

- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

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### Certification of the Superintendent of Schools (District Superintendent if a BOCES project)

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

11/2/23  
Date

Kevin Kendall  
Kevin Kendall, Superintendent of Schools

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### Certification of the Architect or Engineer

The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced in this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

10/30/2023  
Date

BCA Architects & Engineers  
Architectural / Engineering Firm Name  
Shawn M. Travers  
Shawn M. Travers, R.A. Principal/Architect