



BCA ARCHITECTS & ENGINEERS

Change Order | Allowance | Pay App Transmittal

BCA Architects & Engineers | 15 Public Square Watertown, New York 13601

PROJECT:	Ogdensburg City School District 2023 Capital Outlay Project 2023-008	DATE SENT:	11/3/2023
		RETURN BY:	11/14/2023
SUBJECT:	FO 104-03 Area 3 Subbase	CHANGE ORDER ALLOWANCE PAY APP ID:	01 (GC) AA-4- 003
TYPE:	Change Order Allowance Pay App	TRANSMITTAL ID:	00284
PURPOSE:	CO/AA For Signature to Owner	VIA:	FedEx/UPS
ACTUAL AMOUNT:	(\$24,070.44)	ESTIMATED AMOUNT:	(\$24,070.44)
ACTUAL DAYS:	0	ESTIMATED DAYS:	0

FROM

NAME	COMPANY	EMAIL	PHONE
Linda Rohde	BCA Architects & Engineers	lrohde@thebcgroup.com	(315) 782-8130

TO

NAME	COMPANY	EMAIL	PHONE
Rachel Barr	Ogdensburg City School District	rachel.barr@ogdensburgk12.org	(315) 393-0900

REMARKS: Rachel,

Please ask Mr. Kendall to sign the enclosed document where indicated on the first and last pages. Retain one (1) for your records and mail the remaining two (2) to me.

Thank you.

ALLOWANCE AUTHORIZATION

BCA
ARCHITECTS
ENGINEERS

DISTRIBUTION

Owner	<input checked="" type="checkbox"/> Ogdensburg City School Dist.	Contractor	<input checked="" type="checkbox"/> D.C. Building Systems, Inc.
Architect	<input checked="" type="checkbox"/> BCA Architects & Engineers	Field	<input type="checkbox"/>
CM	<input type="checkbox"/> N/A	Other	<input checked="" type="checkbox"/> NYSED

CONTRACT INFORMATION

Project:	2023 Capital Outlay Project	Field Order No.:	104-03
Owner:	Ogdensburg City School District 1100 State Street Ogdensburg, New York 13669	Date:	September 29, 2023
Contractor:	D.C. Building Systems, Inc. 1015 Water Street Watertown, New York 13601	Architect's Project No.:	2023-008
SED No.:	51-23-00-01-0-007-025 OFA/Golden Dome	Contract For:	No. 1 - General Construction
		Contract Date:	July 3, 2023
		SED Project Manager:	Wendy Clark

DESCRIPTION

You are hereby directed to execute promptly this Field Order:

Add to provide labor, materials, and equipment to box out and replace 40'x80' area of wet subbase with 12-inches of compacted select stone and stabilization fabric at Are 3 adjacent to Storage Building No. 1. \$ 24,070.44

Total Allowance Authorization Amount \$ 24,070.44

ATTACHMENTS

D.C. Building Systems' Cost Proposal BC-05
Contract Drawings L320 and L330

SUMMARY

Original Allowance:	\$ 50,000.00
Previous Allowance Authorization: 104-01 thru 104-02	\$ 12,541.00
Allowance Remaining prior to this Authorization:	\$ 37,459.00
Net Decrease of this Allowance Authorization:	\$ 24,070.44
Allowance Remaining:	\$ 13,388.56

AUTHORIZED SIGNATURES

BCA Architects & Engineers

Architect/Engineer

Shawn M. Travers, R.A., Principal/Architect

N/A

Construction Manager (If Applicable)

Name, Title

D.C. Building Systems, Inc.

Contractor

Robert Porter

Ogdensburg City School District

Owner

Km. Kikun



DC Building Systems, Inc.
1013 Water Street, Watertown, NY 13601
(315) 785-9884 (315) 785-9767
rporter@dc-building.com

8/23/23

Attn: Steve Shockley
BCA Architects & Engineers
15 Public Square.
Watertown, NY 13601

RE: Ogdensburg Schools BC05 Parking Lot Undercut

Following please find our proposal to perform additional undercut due to existing soil conditions. We boxed out the existing material to minus 12" add fabric and replace the existing material with type 2 stone compacted.

*Primary area Undercut 12" 40'x80' @ \$6.50/SF \$20,800

*A portion of the under-cut was still pumping so an additional 12'x40' area was undercut an additional 12" and type 2 stone was installed 480sf @ \$6.50/SF \$3,120

*During the undercutting process a underdrain pipe was damaged and had to be repaired. Howland Supply \$150.44

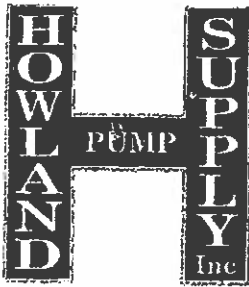
For the sum of: Twenty Four Thousand Seventy Dollars and 44/100 \$24,070.44

Sincerely,

Robert Porter

Robert Porter
President

cc. Shawn Travers



223-221 Phase# 2000

HOWLAND PUMP & SUPPLY CO., INC

7611 STATE HIGHWAY 68

PO BOX 295

OGDENSBURG, NY 13669

INVOICE

Phone 315-393-3791

Fax 315-393-2279

09:36 08/04/23 JB
09:36 08/04/23 JB

Page 1/1

BR/WHSE USER REPRINT
01/01 JB 1Invoice #
H090637 00 00Pipe repair
in Area #3 Box outS D.C. BUILDING SYSTEMS, INC.
O T 1015 WATER STREET
L O WATERTOWN NY 13601
Darea
S
H T
I O
PD.C. BUILDING SYSTEMS, INC.
1015 WATER STREET
WATERTOWN NY 13601

Tel 315-785-9884 Fax 315-785-9767

ORDER DATE	CUSTOMER NUMBER	CUSTOMER P/O NUMBER	TERMS CODE	TAX CODE	SHIP VIA	SALES PERSON	JOB ID/NAME
08/04/23	0001308	223-221/PHASE 2000	Net 30 Days	NY03/8.000%	BEST WAY	DANIEL L CAIN	

LN#	Q-ORD	Q-SHP	Q-B/O	PRODUCT	UOM	UNIT-PRICE	DISC%	EXTENSION
1)	4	4	0	4SOLID10 4" X 10' S/D SOLID PVC PIPE GLUED (WHITE PIPE)	EA	26.80		\$107.20
2)	2	2	0	100264 FERNCO 6" CLAY TO 4" CI/PLASTIC	EA	21.62		\$43.24

Sub-Total... 150.44
Tax 12.04
Order Total 162.48

TOT: 6 6 0

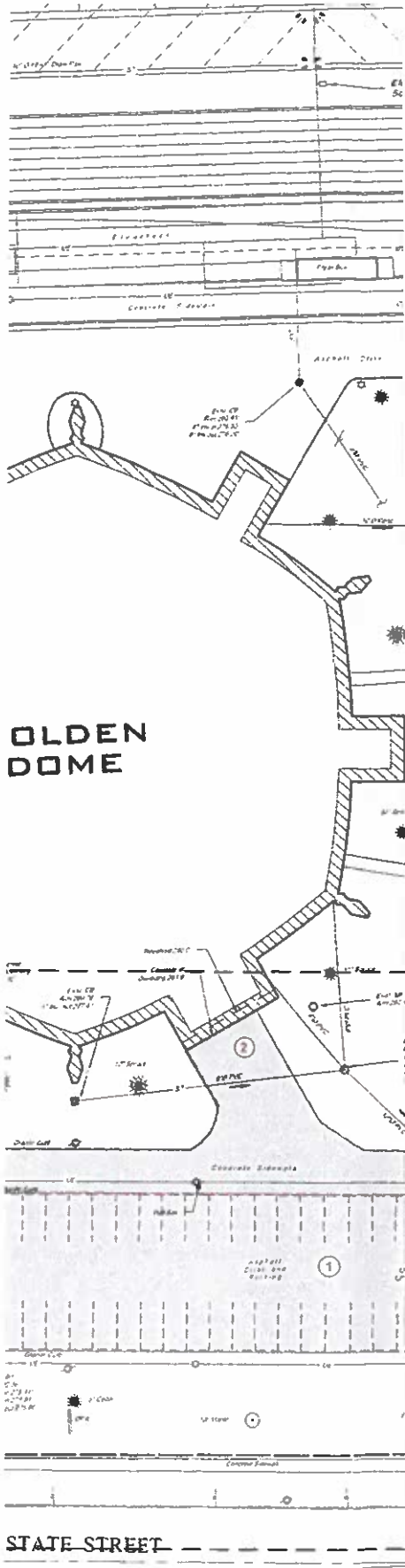
Signature Proof of Delivery:

08/04/23 00:00

SPECIAL ORDERS 50% DEPOSIT & RESTOCKING CHARGE.

Terms & Conditions
NO RETURNS WITHOUT SALES RECEIPT. NO RETURNS
AFTER 10 DAYS. ALL ARE SUBJECT TO A RESTOCKING
CHARGE. THE SERVICE CHARGE ON AMOUNTS
OVER 30 DAYS IS 2% PER MONTH OR 24% ANNUALLY.

Ship Date	08/04/23	Loc
Volume	_____	Picked by JB
Weight	_____	
Pieces	_____	Packed by _____
Pallet	_____	
Pkgs	_____	Checked by _____
Ctns	_____	
Lnth	_____	Loaded by _____



1. SEE SHEET L200 FOR GENERAL NOTES

DEMOLITION NOTES

1. MILL AND REMOVE ASPHALT PAVEMENT PARKING LOTS & DRIVES TO LIMITS SHOWN. SUBBASE MATERIALS TO REMAIN.
2. SAWCUT & REMOVE CONCRETE PAVEMENT TO BOUNDARY SHOWN. SUBBASE MATERIALS TO REMAIN.
3. SAWCUT & REMOVE CONCRETE PAVEMENT & SUBBASE MATERIALS TO BOUNDARY SHOWN.
4. REMOVE ADA PARKING SIGN(S) AS NECESSARY TO MATCH PROPOSED PARKING STRIPING. SEE L200 AND L400.
5. SAWCUT, MILL AND REMOVE TOP COURSE ASPHALT PAVEMENT TO RIGHT-OF-WAY TO LIMITS SHOWN. BINDER COURSE AND SUBBASE TO REMAIN.

KEY PLAN

SED CONTROL NO. 51-23-00-01-007-003

THIS SHEET INCORPORATES COLOR GRAPHICS WHICH INDICATE IMPORTANT INFORMATION AND SHALL BE PRINTED IN COLOR IF REPRODUCED BY A CONTRACTOR.

BCA Architects & Engineers
Ithaca | Saratoga Springs | Watertown

WWW.THEBCAGROUP.COM

1. IF ANY PART OF THIS DOCUMENT IS TO BE REPRODUCED IN ANY MANNER, IT SHALL BE REPRODUCED IN FULL AND IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE PROFESSIONAL ENGINEERING CONTRACT AGREEMENT BETWEEN THE CLIENT AND THE ENGINEER.

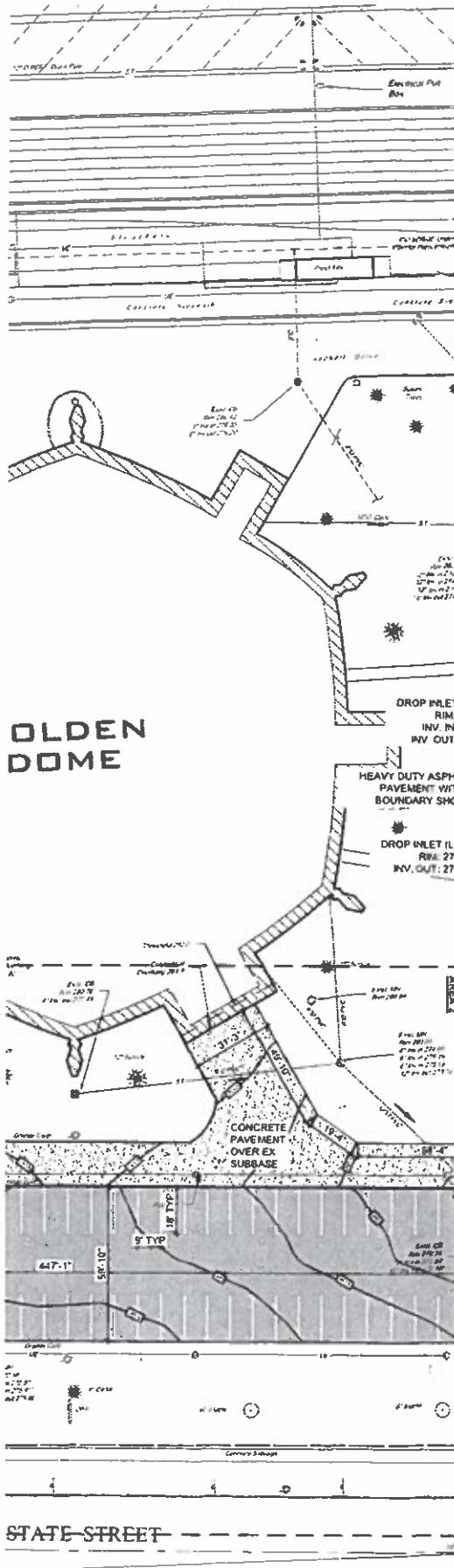
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OGDENSBURG CITY SCHOOL DISTRICT
2023 CAPITAL OUTLAY PROJECT
OFA / GOLDEN DOME
OGDENSBURG - ST. LAWRENCE, NEW YORK

REV	DATE	DESCRIPTION
1		
2		
3		
4		
5		
6		

SITE DEMOLITION PLAN - AREA	
BUILDING	SHEET NUMBER
1	L230



SITE LEGEND

- HEAVY DUTY ASPHALT PAVEMENT
- ASPHALT PAVING OVER EXG SUBBASE
- ASPHALT PAVING IN NYSDOT ROW
- CONCRETE PAVEMENT
- HEATED CONCRETE SLAB
- PARKING STRIPING



KEY PLAN

SED-001-001-001-001-001-001

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BCA
ARCHITECTS
ENGINEERS



OGDENSBURG CITY SCHOOL DISTRICT
2023 CAPITAL OUTLAY PROJECT
OFA / GOLDEN DOME
OGDENSBURG, ST LAWRENCE COUNTY, NEW YORK

REV	DATE	DESCRIPTION

DRAWN BY	PROJECT NUMBER
CHECKED BY	DATE

**SITE LAYOUT & GRADING
PLAN - AREA 3**

BUILDING	SHEET NUMBER
1	L330


THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

Office of Facilities Planning, 89 Washington Avenue, Room 1060 Education Building Annex, Albany, NY 12234
 Tel. (518) 474-3906
 Tel. (518) 474-3906
 www.p12.nysed.gov/facplan/

CHANGE ORDER CERTIFICATION

Must be attached to back of Change Order

Instructions: This CERTIFICATION is required for all change orders submitted to SED
 Fill out all three parts completely.

Change Order Number:

104-03

Part One - General Information

Provide separate Change Orders for each Project Number

SED Project Number

5	1	2	3	0	0	0	1	0	0	0	7	0	2	5
<small>District BEDS Code</small>				<small>Building Identification Number</small>						<small>Project number</small>				

District & Building Name

Ogdensburg City School District, Ogdensburg Free Academy / Golden Dome

Type of Project

☒ Reconstruction / Alteration ☐ Addition & Alteration ☐ New Building ☐ Other

Project Description

2023 Capital Outlay Project

Architect / Engineer firm

BCA Architects & Engineers 15 Public Square, Watertown, New York 13601
name address

Contact Person

Shawn M. Travers, R.A. Principal/Architect (315) 782-8130 Ext. 235 / stravers@thebcgroup.com
name & title phone number & e-mail

Construction Manager firm

BCA Architects & Engineers 15 Public Square, Watertown, New York 13601
name address

Contact Person

Stephen Shockley Project Administrator (315) 782-8130 Ext. 290 / sshockley@thebcgroup.com
name & title phone number & e-mail

District Contact Person

Kevin Kendall, Superintendent of Schools (315) 393-0900 kkendall@ogdensburgK12.org
name & title phone number & e-mail

Part Two

Provide the following information for each individual item in the change order:

(Number each item if there is more than one and provide additional sheets as necessary)

- A. **Requested By** (Who initiated the change request)
- B. **Relationship to Project Scope** (How is this change related to the original project scope)
- C. **Basis of Need** (Describe why the change is needed)
- D. **Description of Work** (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

A	General Contractor
B	Under the Capital Outlay Project, the existing parking lot noted in Area 3 was scheduled for reconstruction as per Contract Drawings L230 and L330.
C	During removals, the General Contractor discovered a wet area of subbase in the southeast corner of the parking lot that was unsuitable to support the new pavement. As such, the wet material was removed and stabilization fabric installed to bridge the area prior to installing new compacted select stone.
D	Add to provide all labor, materials, and equipment to box out and replace 40'x80' area of wet subbase with 12-inches of compacted selected stone & stabilization fabric at Area 3 adjacent to Storage Building No. 1.

CHANGE ORDER CERTIFICATION

Part Three

1

Change order requirements:

- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

2

Certification of the Superintendent of Schools (District Superintendent if a BOCES project)

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

11/7/23
Date

Kevin Kendall
Kevin Kendall, Superintendent of Schools

3

Certification of the Architect or Engineer

The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced in this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

9/29/23
Date

BCA Architects & Engineers
Architectural / Engineering Firm Name

Shawn M. Travers, R.A. Principal/Architect