




Thomas R. Burns
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TO: President and Members of Component Boards of Education
St. Lawrence-Lewis Counties BOCES Sole Supervisory District

FROM: Roger M. Bennett, President 
St. Lawrence-Lewis BOCES Board of Education

DATE: January 29, 2025

SUBJECT: Process for the Annual Meeting, Annual Election of BOCES Board Members, and Vote on the BOCES Administrative Budget

In consultation with the component districts and pursuant to §1950 subdivision 2-a(b) of the Education Law of the State of New York, I, Roger M. Bennett, President of the BOCES Board of Education, hereby designates **Tuesday, April 29, 2025**, to be the date on which each component board will conduct a public meeting (which may be a regular or special meeting), for:

- The purpose of electing members of the Board of Cooperative Educational Services
- Adopting a public resolution concerning the approval or disapproval of the BOCES tentative administrative budget

I, Roger M. Bennett, President of the BOCES Board of Education, also designate pursuant to §1950, subdivision 4 (o) of the Education Law of the State of New York, **Thursday, April 10, 2025**, to be the BOCES Annual Meeting, at which time the proposed administrative, capital, and program budgets of the St. Lawrence-Lewis Counties BOCES for the 2025-2026 school year will be available for inspection by the Boards of Education.

Nominations for BOCES board candidates are made by resolution of the Board of Education of one or more component school districts for each vacancy, to be transmitted to the clerk of the BOCES on the nomination form (attached), by close of business **Friday, March 28, 2025**. All candidate nomination forms, in turn, shall be forwarded to each component school district by certified mail for consideration when voting.

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The effective appointment date for the BOCES board members elected to fill the vacancies shall be July 1, 2025 for a three-year term expiring on June 30, 2028. These seats are currently held by Roger Bennett, Michael Davis and Cindy McLean.

Vacant seats on the BOCES board are considered at large, candidates are elected in order of the greatest number of votes received until all vacancies are filled (§1950 (2-a)(c)). Once elected to the BOCES board, the members represent component districts at large.

The St. Lawrence-Lewis BOCES belongs to the component districts; the BOCES board members are the component district's custodians. The BOCES has an obligation to provide the services the component districts request, delivered in an educationally effective manner and financially efficient, as are collectively prescribed. It is a pleasure to serve the 18 component districts in the sole supervisory district of the St. Lawrence-Lewis BOCES.

The preliminary details of the BOCES Annual Meeting are:

Date: Thursday, April 10, 2025

Location: St. Lawrence-Lewis BOCES Educational Services Center - ESC

Hor'dourves: 5:00 pm

SLLCSBA Annual Meeting: 5:30 pm

BOCES Annual Meeting &
Budget Review: 5:45 pm

If you have any questions regarding this information, please contact Mr. Thomas R. Burns, District Superintendent.

RMB:jlc

Attachments (Nomination Form)

Cc: Component District Clerks
Component Chief School Administrators
BOCES BOE Members
File