



CCO #EC-002

C&S Companies
 499 Col Eileen Collins Blvd.
 Syracuse, New York 13212-3930
 Phone: (315) 455-2000
 Fax: (315) 455-9667

Project: AS7.001.001 - Ogdensburg CSD Capital Improvement Project
 1100 State Street
 Ogdensburg, New York 13669

**Change Order Authorization #EC-002:
 CE #029 - #Ph1-35: CH-RFI-006 Create Room Panel**

CONTRACT COMPANY:	Collins-Hammond Electrical Contractors PO Box 1034 Ogdensburg, New York 13669	CONTRACT FOR:	Contract No. 4 (EC):Electrical
DATE CREATED:	12/03/2025	CHANGE REASON:	Errors & Omissions
REFERENCE:	SED Control No. 51-23-00-01-0-007-026	TOTAL AMOUNT:	\$22,361.01

ATTACHMENTS:
[CE #29 Panel TP1 Refeed_C&S Review.pdf](#)

CHANGE ORDER LINE ITEMS:

CE #029 - RFI #Ph1-35: CH-RFI-006 Create Room Panel: Question (Collins-Hammond Electrical Contractors): Replace panels TP1 & TP2. Keynote 10 calls to reuse, extend feeders to TP1 and provide new 225a breaker and feeders for TP2. New TP1 is a 400 amp panel. The conductors currently feeding existing TP1 are rated for only 100amps. Response (BCA Architects & Engineers): Please note change in direction regarding the Create Area electrical panels TP1 & TP2: 1. For Panel TP1: Provide material and labor to install 4-#250mcm with 1-#4 ground in 2 1/2" conduit from panel at Electric Room E005 (same panel used to feed new panel TP2) to new panel TP1. Replace existing spare 100A3P breaker in panel with a new 225 amp 3 pole breaker (breaker number 6). 2. For Panel TP2: Provide material and labor to replace existing 200A3P breaker with a 150A3P breaker and re-use existing cabling to feed panel. Note: No changes are needed to the TP1 or TP2 schedules; and adequate capacity is provided for future loads / equipment. The name plate on Panel TP1 should be provided to state the following: "PANEL IS FED FROM 225 AMP BREAKER IN ELECTRIC ROOM"; while Panel TP2 should be provided to state the following: "PANEL IS FED FROM 150AMP BREAKER IN ELECTRIC ROOM"	\$22,361.01
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The Original Contract Sum	\$ 1,481,700.00
Net change by previously authorized Change Orders	\$ 20,079.38
The contract sum will be changed by this Change Order in the amount of	\$ 22,361.01
The Revised Contract Value including this Change will be	\$ 1,524,140.39
The contract time will be changed by this Change Order by 0 days	

Ogdensburg City School District
 1100 State Street
 Ogdensburg, New York 13669

BCA Architects & Engineers
 15 Public Square
 Watertown, New York 13601

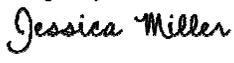
 SIGNATURE DATE



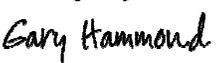
 SIGNATURE DATE

C&S Companies
 499 Col Eileen Collins Blvd.
 Syracuse New York 13212-3930

Collins-Hammond Electrical Contractors
 PO Box 1034
 Ogdensburg New York 13669

Signed by:


 DD435428DE304C0...
 SIGNATURE DATE

DocuSigned by:


 3F8E360F70BA4F1...
 SIGNATURE DATE



RFC / RCO

C&S: Approved
12/3/2025

RFC#: 12

Project: Ogdensburg CSD 2024 CIP Phase 1
Contractor: Collins-Hammond Electrical Contractors
Contract No.: 4
Scope: New Conduit Run to TP1
Subject: CE#029

DATE: 11/26/2025
C&S Proj. No.: aAS7.001.001
Ref. No.: _____

Description of work

Subcontractor Costs - From Worksheet	0.00
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Note: Copies of Sub-Quote

Break-Downs Required.

Overhead & Profit @ 0% = \$ 0.00

Total Subcontractor Costs: \$0.00

Material Costs - From Worksheet	5,227.95
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Note: Copies of Invoices Required

Overhead & Profit @ 15% = \$ 784.20

Total Material/ Equipment Costs: \$6,012.15

Labor Costs - From Worksheet	14,216.40
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*** Rate Break-Down to be provided.*

Overhead & Profit @ 15% = \$ 2,132.46

Total Labor Costs: \$16,348.86

Total RFC Value..... \$22,361.01

Reviewed by _____
Architect/Engineer

Date: _____

Reviewed & recommended by _____
CM

Date: _____

Mod. No.		C.O. No.		Owner Approved by: _____	Date: _____
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RFC / RCO

LABOR BREAK-DOWN SHEET

Project: Ogdensburg CSD 2024 CIP Phase 1
Contractor: Collins-Hammond Electrical Contractors
Contract No.: 4
Scope:

DATE: 9/11/2025
Proj.No.: aAS7.001.001
Rates Expire: 4/1/2026

Labor Classification	Base Rate (A)	Fringe Benefits (on Base Rate / Hr.) (B)	Payroll Insur&Taxes (%on Gross Rate) (C)				Total Base Rate per Hour
			FICA	Sta&Fed Unemply	W/C	Liability & Property Insur.	
Percentages Where Applicable:			7.7%	11.7%	4.8%	7.3%	A + B + C

Foreman	\$47.85	\$31.36	\$3.66	\$5.60	\$2.30	\$3.50	\$94.26
Journeyman	\$43.50	\$30.90	\$3.33	\$5.09	\$2.09	\$3.18	\$88.09
App. 1st Period	\$19.57	\$14.65	\$1.50	\$2.29	\$0.94	\$1.43	\$40.38
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Labor Classification	Overtime Rate	Fringe Benefits (on Base Rate / Hr.)	Payroll Insur&Taxes (%on Gross Rate)				Total Overtime Rate per Hour
			FICA	Sta&Fed Unemply	W/C	Liability & Property Insur.	
Percentages Where Applicable:							

			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



RFC Material Break-Down

RFC#:

DATE: 11/21/2025

Project: Ogdensburg CSD 2024 CIP Phase 1

Contractor: Collins-Hammond Electrical Contractors

Contract No.: 104

Scope:

Subject:

Mat'l / Eqmnt Costs: description	Qty	Unit	@	Unit Price	=	Cost
2-1/2" EMT LB's	2.0	ea	@	17.51	=	\$35.03
2-1/2" to 2" threaded reducer	1.0	ea	@	114.04	=	\$114.04
2-1/2" EMT	60.0	ea	@	7.6031	=	\$456.19
2-1/2" set crew connectors	4.0	ea	@	1.31404	=	\$5.26
1-5/8" unistrut	20.0	ea	@	8.2431	=	\$164.87
2-1/2" strut straps	10.0	ea	@	1.834	=	\$18.34
3/8"x6' threaded rod	8	ft	@	41.3	=	\$330.40
jug 3/8" hex nut	1	ea	@	24.52	=	\$24.52
jug 3/8" fender washers	1	ea	@	19.85	=	\$19.85
jug 3/8" lock washer	1	ea	@	7.45	=	\$7.45
2-1/2" emt 90° elbow	4	ea	@	45.55	=	\$182.20
2-1/2" emt couplings	20	ea	@	9.1543	=	\$183.09
butt splices	5	ea	@	34.56	=	\$172.80
shrink tube	5	ea	@	35.46	=	\$177.30
250 mcm black xhbw aluminum	245	ft	@	2.1788	=	\$533.81
250 mcm red xhbw aluminum	245	ft	@	2.1788	=	\$533.81
250 mcm blue xhbw aluminum	245	ft	@	2.1788	=	\$533.81
250 mcm white xhbw aluminum	245	ft	@	2.1788	=	\$533.81
3/0 mcm green xhbw aluminum	245	ft	@	1.6518	=	\$404.70
Square D 150 amp breaker Q232150	1.0	ea	@	349.94	=	\$349.94
Square D ²²⁵ 150 amp breaker Q232225	1.0	ea	@	446.73	=	\$446.73
			@		=	\$0.00
			@		=	\$0.00
			@		=	\$0.00
			@		=	\$0.00
			@		=	\$0.00
			@		=	\$0.00

Note: Copies of Invoices Required

Sub-Total Material costs: \$5,227.95

Ogdensburg City School District
Capital Improvements Project – Phase 1
Project No. 2022-014A

REQUEST FOR INFORMATION

Submit to BERNIER, CARR & ASSOCIATES, ENGINEERS, ARCHITECTS AND LAND SURVEYORS, P.C.
15 Public Square Watertown, New York 13601 Fax: (315) 782-7192

Project: Ogdensburg City School District – Capital Improvements Project (Phase 1)

Attention (Project Manager): Steve Shockley (sshockley@thebcgroup.com)

Drawing Reference: E100 Detail Reference: _____

Date: 10/15/2025 Request No.: 6

Description of RFI: Replace panels TP1 & TP2. Keynote 10 calls to reuse, extend feeders to TP1 and provide new 225a breaker and feeders for TP2. New TP1 is a 400amp panel.
The conductors currently feeding existing TP1 are rated for only 100amps.

Contractor: COLLINS-HAMMOND

Name: CONNOR HAMMOND

Email: CONNOR@COLLINS-HAMMOND.COM
(required)

Phone: 315-528-9827 Fax: _____

Response: A field inspection with Collins Hammond on 10/21/25 confirmed new panel location TP1 is feed with an MDP 200A breaker with a 150A wire. Direction as follow:

- 1. For Panel TP1: Provide Material and Labor to replace existing 200A3P breaker with a 150A3P breaker and use existing feeder to feed panel.
- 2. For Panel TP2: Provide Material and Labor to install 4-#2 with 1-#8 ground in 1 1/2" conduit from same panel feeding TP1 to new panel TP2, connect to spare 100A3P breaker in panel (breaker number 6).

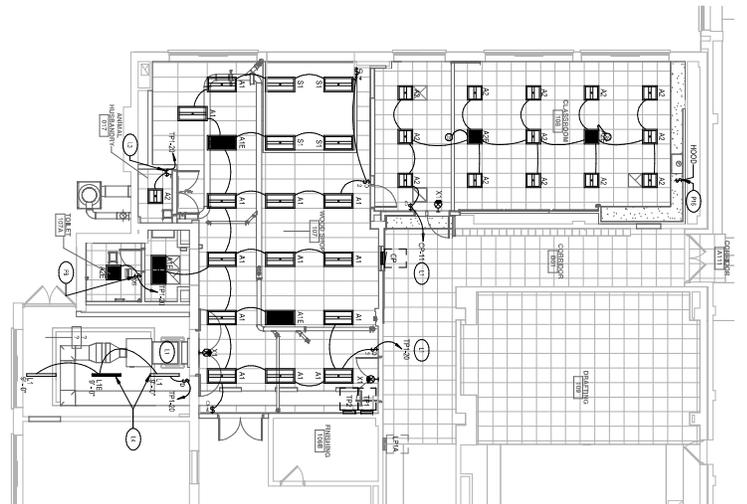
Follow up response to reopened RFI 35 11/12/25; Please note change in direction regarding the Create Area electrical panels TP1 & TP2:

- 1. For Panel TP1: Provide material and labor to install 4-#250mm with 1-#4 ground in 2 1/2" conduit from panel at Electric Room E005 (same panel used to feed new panel TP2) to new panel TP1. Replace existing spare 100A3P breaker in panel with a new 225 amp 3 pole breaker (breaker number 6).

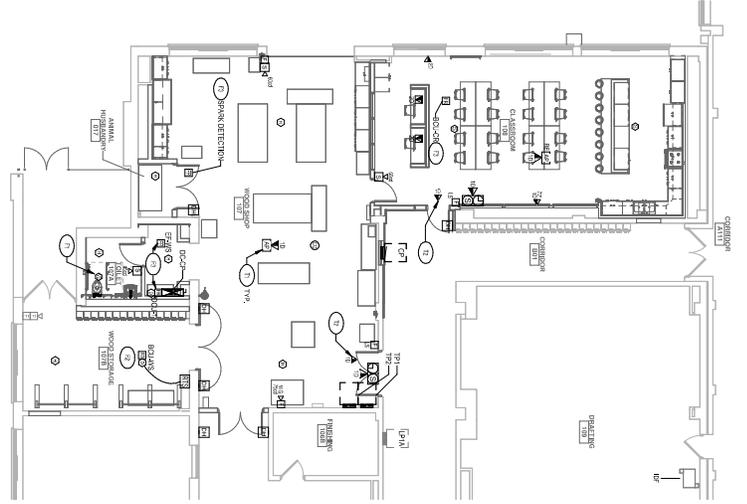
Architect/Engineer or Field Representative

Signed: SV/SES 2. For Panel TP2: Provide material and labor to replace existing 200A3P breaker with a 150A3P breaker and re-use existing cabling to feed panel.

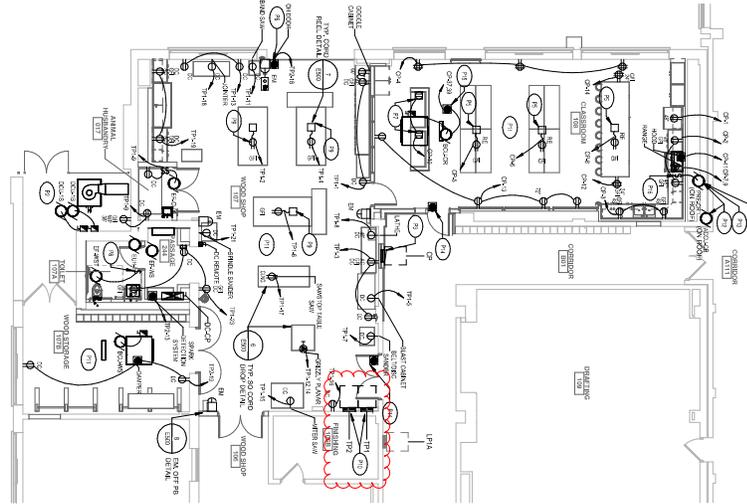
Date: 10/22/25 Note: No changes are needed to the TP1 or TP2 schedules; and adequate capacity is provided for future loads / equipment. The name plate on Panel TP1 should be provided to state the following: "PANEL IS FED FROM 225 AMP BREAKER IN ELECTRIC ROOM"; while Panel TP2 should be provided to state the following: "PANEL IS FED FROM 150AMP BREAKER IN ELECTRIC ROOM"



3 LIGHTING PLAN - FIRST FLOOR
SCALE: 1/8" = 1'-0"



2 SPECIALTY SYSTEM PLAN - FIRST FLOOR
SCALE: 1/8" = 1'-0"



1 POWER PLAN - FIRST FLOOR
SCALE: 1/8" = 1'-0"

GENERAL NOTES:

1. REFER TO ALL OTHER DRAWINGS FOR GENERAL NOTES, SPECIFICATIONS, AND SCHEDULES.
2. CONSULT ALL RELEVANT CODES AND STANDARDS FOR THE PROJECT.
3. REFER TO THE PROJECT MANUAL FOR THE SPECIFICATIONS AND SCHEDULES.

KEYNOTE LEGEND

1. POWER SYSTEMS & LIGHTING PLAN - FIRST FLOOR
2. SPECIALTY SYSTEM PLAN - FIRST FLOOR
3. LIGHTING PLAN - FIRST FLOOR



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ODDENSBURG CITY SCHOOL DISTRICT
ODDENSBURG FREE ACADEMY
CAPITAL IMPROVEMENTS PROJECT - PHASE 1
Ogdensburg, St. Lawrence County - New York

REV	DATE	DESCRIPTION

DESIGNED BY	PROJECT NUMBER
CHECKED BY	DATE
DATE	

POWER SYSTEMS & LIGHTING PLAN - FIRST FLOOR

SCALE: 1/8" = 1'-0"

1A E100
BID SET

1A E100
BID SET

Panel: CP
 Location: CORNHORSE Bldg
 Subtype: RECESSED
 Enclosure: NEMA 1

Panel	Phase	Wire	Value	Notes
CP	1	2	2887120	
CP	2	2	2887120	
CP	3	2	2887120	
CP	4	2	2887120	
CP	5	2	2887120	
CP	6	2	2887120	
CP	7	2	2887120	
CP	8	2	2887120	
CP	9	2	2887120	
CP	10	2	2887120	
CP	11	2	2887120	
CP	12	2	2887120	
CP	13	2	2887120	
CP	14	2	2887120	
CP	15	2	2887120	
CP	16	2	2887120	
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CP	32	2	2887120	
CP	33	2	2887120	
CP	34	2	2887120	
CP	35	2	2887120	
CP	36	2	2887120	
CP	37	2	2887120	
CP	38	2	2887120	
CP	39	2	2887120	
CP	40	2	2887120	
CP	41	2	2887120	
CP	42	2	2887120	

Panel: TP1
 Location: WOOD SHOP 107
 Subtype: RECESSED
 Enclosure: NEMA 1

Panel	Phase	Wire	Value	Notes
TP1	1	2	2887120	
TP1	2	2	2887120	
TP1	3	2	2887120	
TP1	4	2	2887120	
TP1	5	2	2887120	
TP1	6	2	2887120	
TP1	7	2	2887120	
TP1	8	2	2887120	
TP1	9	2	2887120	
TP1	10	2	2887120	
TP1	11	2	2887120	
TP1	12	2	2887120	
TP1	13	2	2887120	
TP1	14	2	2887120	
TP1	15	2	2887120	
TP1	16	2	2887120	
TP1	17	2	2887120	
TP1	18	2	2887120	
TP1	19	2	2887120	
TP1	20	2	2887120	
TP1	21	2	2887120	
TP1	22	2	2887120	
TP1	23	2	2887120	
TP1	24	2	2887120	
TP1	25	2	2887120	
TP1	26	2	2887120	
TP1	27	2	2887120	
TP1	28	2	2887120	
TP1	29	2	2887120	
TP1	30	2	2887120	
TP1	31	2	2887120	
TP1	32	2	2887120	
TP1	33	2	2887120	
TP1	34	2	2887120	
TP1	35	2	2887120	
TP1	36	2	2887120	
TP1	37	2	2887120	
TP1	38	2	2887120	
TP1	39	2	2887120	
TP1	40	2	2887120	
TP1	41	2	2887120	
TP1	42	2	2887120	

Panel: TP2
 Location: WOOD SHOP 107
 Subtype: RECESSED
 Enclosure: NEMA 1

Panel	Phase	Wire	Value	Notes
TP2	1	2	2887120	
TP2	2	2	2887120	
TP2	3	2	2887120	
TP2	4	2	2887120	
TP2	5	2	2887120	
TP2	6	2	2887120	
TP2	7	2	2887120	
TP2	8	2	2887120	
TP2	9	2	2887120	
TP2	10	2	2887120	
TP2	11	2	2887120	
TP2	12	2	2887120	
TP2	13	2	2887120	
TP2	14	2	2887120	
TP2	15	2	2887120	
TP2	16	2	2887120	
TP2	17	2	2887120	
TP2	18	2	2887120	
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TP2	36	2	2887120	
TP2	37	2	2887120	
TP2	38	2	2887120	
TP2	39	2	2887120	
TP2	40	2	2887120	
TP2	41	2	2887120	
TP2	42	2	2887120	

GENERAL NOTES:
 1. SEE GENERAL NOTES TO SPECIFICATIONS, NOTES, RESPONSES, DRAWINGS & ADDENDUMS.
 2. SEE GENERAL NOTES TO SPECIFICATIONS, NOTES, RESPONSES, DRAWINGS & ADDENDUMS.

BCA ARCHITECTS & ENGINEERS
 1000 AVENUE SYSTEMS
 SUITE 200
 WASHINGTON, DC 20004
 TEL: 202-331-1000
 WWW.BCAARCHITECTS.COM



OODENSBURG CITY SCHOOL DISTRICT
 OODENSBURG FREE ACADEMY
 CAPITAL IMPROVEMENTS PROJECT - PHASE 1
 Oodensburg, St. Lawrence County, New York

PROJECT NUMBER: 1A
SHEET NUMBER: E601
BID SET:

ELECTRICAL SCHEDULES



CHANGE ORDER CERTIFICATION

Must be attached to back of Change Order

THE STATE EDUCATION DEPARTMENT
THE UNIVERSITY OF THE STATE OF NEW YORK / Albany, NY 12234
 Office of Facilities Planning, Room 1060 Education Building Annex
 Tel. (518) 474-3906 Fax (518) 486-5918
 www.emsc.nysed.gov/facplan/

Instructions: This CERTIFICATION is required for all change orders submitted to SED
 Fill out all three parts completely.

Change Order Number:
EC-002

Part One - General Information

Provide separate Change Orders for each Project Number

SED Project Number	5	1	2	3	0	0	1	0	0	0	7	0	2	6
	District BEDS Code						Building Identification Number				Project number			

District & Building Name Ogdensburg City School District - Ogdensburg Free Academy / Golden Dome

Type of Project Reconstruction /Alteration Addition & Alteration New Building Other

Project Description Capital Improvements Project - Phase 1

Architect / Engineer firm BCA Architects & Engineers 15 Public Square Watertown, NY 13601
name address

Contact Person Shawn M. Travers, R.A. Principal/Architect (315) 782-8130 stravers@thebcgroup.com
name & title phone number & e-mail

Construction Manager firm C&S Engineers, Inc. 499 Col Eileen Collins Blvd Syracuse NY 13212
name address

Contact Person Jessica R. Miller, P.E. Project Manager (315) 703-4383 jmiller@cscos.com
name & title phone number & e-mail

District Contact Person Kevin Kendall, Superintendent of Schools (315) 393-0900 kkendall@ogdensburgk12.org
name & title phone number & e-mail

Part Two

Provide the following information for each individual item in the change order:
 (Number each item if there is more than one and provide additional sheets as necessary.)

- A. **Requested By** (Who initiated the change request)
- B. **Relationship to Project Scope** (How is this change related to the original project scope)
- C. **Basis of Need** (Describe why the change is needed)
- D. **Description of Work** (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

A.	Electrical Contractor
B.	Under the Capital Project, the Electrical Contractor was scheduled to replace the existing electrical panels within Work Room B105 as part of reconstructing the Create Area as per Contract Drawing ED100, E100, & E601.
C.	As part of the electrical panel replacement, the Electrical Contractor was to reuse and extend existing feeders to accommodate a new 400 Amp Panel TP1 and related 225 Amp Subpanel TP2. While tracing out existing circuits, the Electrical Contractor discovered that the existing cabling scheduled to feed Panel TP1 was only rated for 100 Amps. As such, the Architect/Engineer directed the Electrical Contractor to provide new 4-#250mcm with 1-#4 ground cabling in 2 1/2" conduit from the existing MDP (main distribution panel) at Electric Room E005 to new Panel TP1 and replace the existing MDP spare 100A3P breaker with a new 225A3P breaker. For Panel TP2, the Architect/Engineer directed the Electrical Contractor to replace the existing MDP 200A3P breaker with a 150A3P breaker and re-use existing cabling to feed panel.
D.	Add for all labor, materials & equipment to provide a new MDP 225A3P breaker and related cabling to feed Panel TP1; and provide a new MDP 150A3P breaker while utilizing existing cabling to feed Panel TP-2 at Wood Shop 107 as per the response to Request for Information RFI#Ph1-35.

CHANGE ORDER CERTIFICATION

Part Three

1	Change order requirements:
<ul style="list-style-type: none"> ✓ The scope of the change order must relate to the project scope previously approved. ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided. ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds. ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor. 	

2	Certification of the Superintendent of Schools (District Superintendent if a BOCES project)
<p>The following statements are true and correct to the best of my knowledge and belief:</p> <ul style="list-style-type: none"> ● The revised total cost is within the authorized appropriation for this project. ● Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505. 	
<hr style="width: 100px; margin: 0 auto;"/> <p>Date</p>	<hr style="width: 80%; margin: 0 auto;"/> <p>Kevin Kendall, Superintendent of Schools</p>

3	Certification of the Architect or Engineer
<p>The following statements are true and correct to the best of my knowledge and belief:</p> <ul style="list-style-type: none"> ● Work required by this change order is in accordance with applicable sections of the approved contract documents. ● Any plan, sketch, or attachment referenced In this change order is included herein. ● Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56. ● Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York. ● Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project. 	
<hr style="width: 100px; margin: 0 auto;"/> <p>12/5/25</p> <hr style="width: 100px; margin: 0 auto;"/> <p>Date</p>	<p>BCA Architects & Engineers</p> <hr style="width: 80%; margin: 0 auto;"/> <p>Architectural / Engineering Firm Name</p> <div style="text-align: center; margin-top: 10px;">  </div> <hr style="width: 80%; margin: 0 auto;"/> <p>Shawn M. Travers, R.A.</p>