



CCO #EC-003

C&S Companies
499 Col Eileen Collins Blvd.
Syracuse, New York 13212-3930
Phone: (315) 455-2000
Fax: (315) 455-9667

Project: AS7.001.001 - Ogdensburg CSD Capital Improvement Project
1100 State Street
Ogdensburg, New York 13669

Change Order Authorization #EC-003: CE #030 - Dome CMU-Conduit Wall Repair

CONTRACT COMPANY:	Collins-Hammond Electrical Contractors PO Box 1034 Ogdensburg, New York 13669	CONTRACT FOR:	Contract No. 4 (EC):Electrical
DATE CREATED:	12/05/2025	CHANGE REASON:	Field Conditions
REFERENCE:	SED Control No. 51-23-00-01-0-007-026	TOTAL AMOUNT:	\$20,156.98

ATTACHMENTS:
[CE #030 Proposal_C&S Review.pdf](#) [Golden Dome Upper CMU Wall-Conduit.pdf](#) [FDCDE644-A394-406F-BB9D-632505DF55D0.jpeg](#) [2677A00D-7B5F-4706-BC9E-9E63E1998B38.jpeg](#) [C7D22803-DAD8-4B29-A2C3-71EEB32F0B5B.jpeg](#) [80ACB27A-E6C5-4957-86A7-795CB17FA848.jpeg](#)

CHANGE ORDER LINE ITEMS:

CE #030 - Dome CMU-Conduit Wall Repair: Upon removal of existing ductwork in the Dome, it was discovered that the CMU wall supporting the ductwork has failed. The brackets that were supporting the ductwork, which also support several conduit runs that are scheduled to remain, cantilever off the top course of the CMU wall, which has caused this course of block to detach from the rest of the wall, creating an unsafe condition. See attached photos for reference. Per the attached direction from BCA, the GC is to remove the failed top course and replace with a new 8" CMU bond beam. The EC is to relocate all conduit and wiring to accommodate the wall repair.	\$20,156.98
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The Original Contract Sum	\$ 1,481,700.00
Net change by previously authorized Change Orders	\$ 42,440.39
The contract sum will be changed by this Change Order in the amount of	\$ 20,156.98
The Revised Contract Value including this Change will be	\$ 1,544,297.37
The contract time will be changed by this Change Order by 0 days	

Ogdensburg City School District
1100 State Street
Ogdensburg, New York 13669

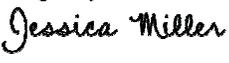
BCA Architects & Engineers
15 Public Square
Watertown, New York 13601

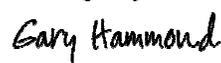
SIGNATURE DATE

 12/09/2025
SIGNATURE DATE

C&S Companies
499 Col Eileen Collins Blvd.
Syracuse New York 13212-3930

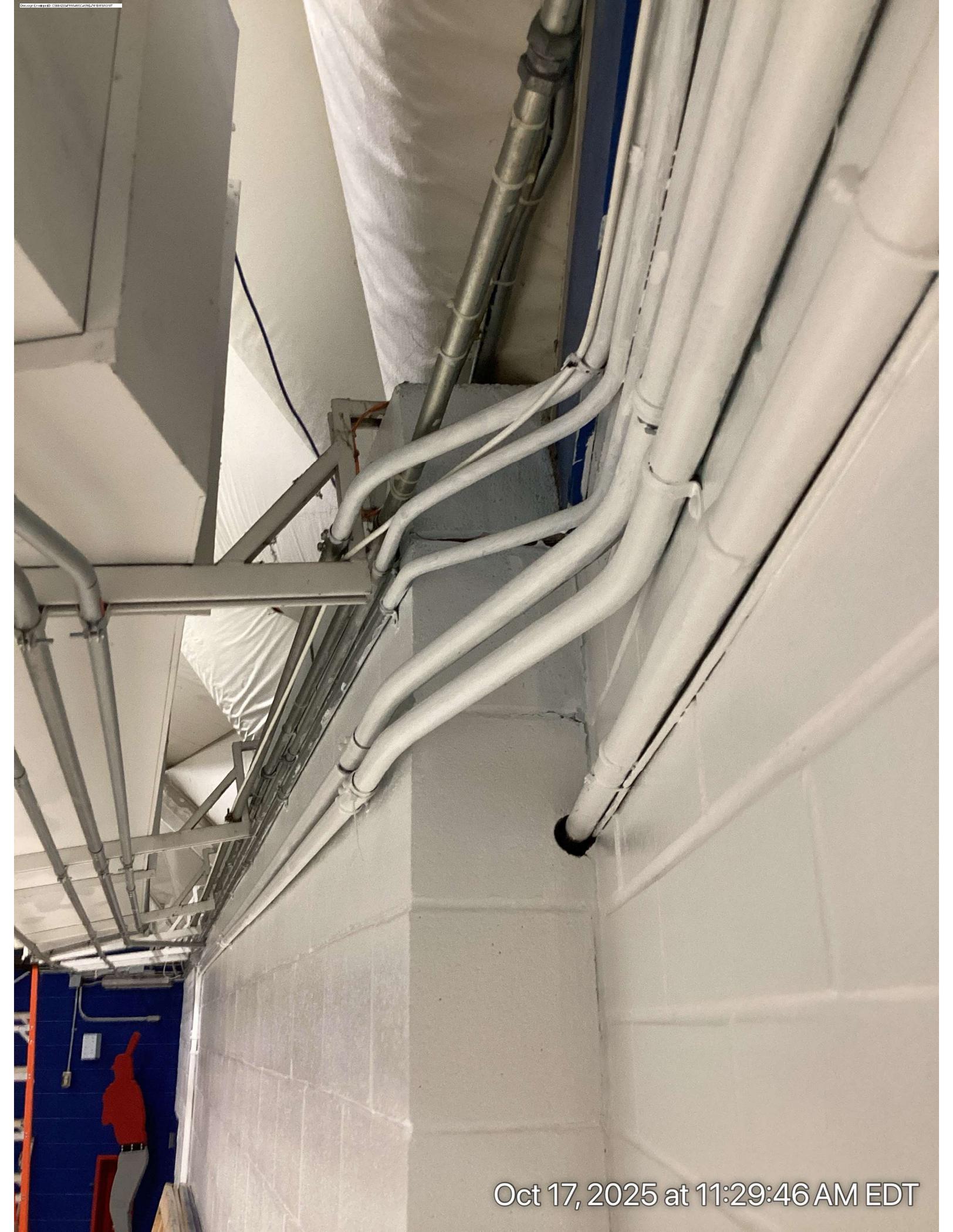
Collins-Hammond Electrical Contractors
PO Box 1034
Ogdensburg New York 13669

Signed by:
 12/9/2025
SIGNATURE DATE

DocuSigned by:
 12/9/2025
SIGNATURE DATE



Oct 17, 2025 at 1:31:24 PM EDT



Oct 17, 2025 at 11:29:46 AM EDT

Device Embedded: CM44254-PR160-CA104-18183107



Oct 17, 2025 at 1:30:44 PM EDT



RFC / RCO

C&S: Approved
12/3/2025

RFC#: 12

DATE: 12/2/2025

C&S Proj. No.: aAS7.001.001

Ref. No.: _____

Project: Ogdensburg CSD 2024 CIP Phase 1

Contractor: Collins-Hammond Electrical Contractors

Contract No.: 4

Scope: Dome CMU Wall repair

Subject: CE#030

Description of work

Subcontractor Costs - From Worksheet	0.00
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Note: Copies of Sub-Quote

Break-Downs Required.

Overhead & Profit @ 0% = \$ 0.00

Total Subcontractor Costs: \$0.00

Material Costs - From Worksheet	3,410.28
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Note: Copies of Invoices Required

Overhead & Profit @ 15% = \$ 511.55

Total Material/ Equipment Costs: \$3,921.83

Labor Costs - From Worksheet	14,117.52
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**** Rate Break-Down to be**

provided.

Overhead & Profit @ 15% = \$ 2,117.63

Total Labor Costs: \$16,235.15

Total RFC Value..... \$20,156.98

Reviewed by _____
Architect/Engineer

Date: _____

Reviewed & recommended by _____
CM

Date: _____

Mod. No.		C.O. No.		Owner Approved by: _____	Date: _____
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RFC / RCO

LABOR BREAK-DOWN SHEET

Project: Ogdensburg CSD 2024 CIP Phase 1
Contractor: Collins-Hammond Electrical Contractors
Contract No.: 4
Scope:

DATE: 9/11/2025
Proj.No.: aAS7.001.001
Rates Expire: 4/1/2026

Labor Classification	Base Rate (A)	Fringe Benefits (on Base Rate / Hr.) (B)	Payroll Insur&Taxes (%on Gross Rate) (C)				Total Base Rate per Hour
			FICA	Sta&Fed Unemply	W/C	Liability & Property Insur.	
Percentages Where Applicable:			7.7%	11.7%	4.8%	7.3%	A + B + C

Foreman	\$47.85	\$31.36	\$3.66	\$5.60	\$2.30	\$3.50	\$94.26
Journeyman	\$43.50	\$30.90	\$3.33	\$5.09	\$2.09	\$3.18	\$88.09
App. 1st Period	\$19.57	\$14.65	\$1.50	\$2.29	\$0.94	\$1.43	\$40.38
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Labor Classification	Overtime Rate	Fringe Benefits (on Base Rate / Hr.)	Payroll Insur&Taxes (%on Gross Rate)				Total Overtime Rate per Hour
			FICA	Sta&Fed Unemply	W/C	Liability & Property Insur.	
Percentages Where Applicable:							

			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



RFC Material Break-Down

RFC#: _____

DATE: 12/2/2025

Project: Ogdensburg CSD 2024 CIP Phase 1

Contractor: Collins-Hammond Electrical Contractors

Contract No.: 104

Scope: _____

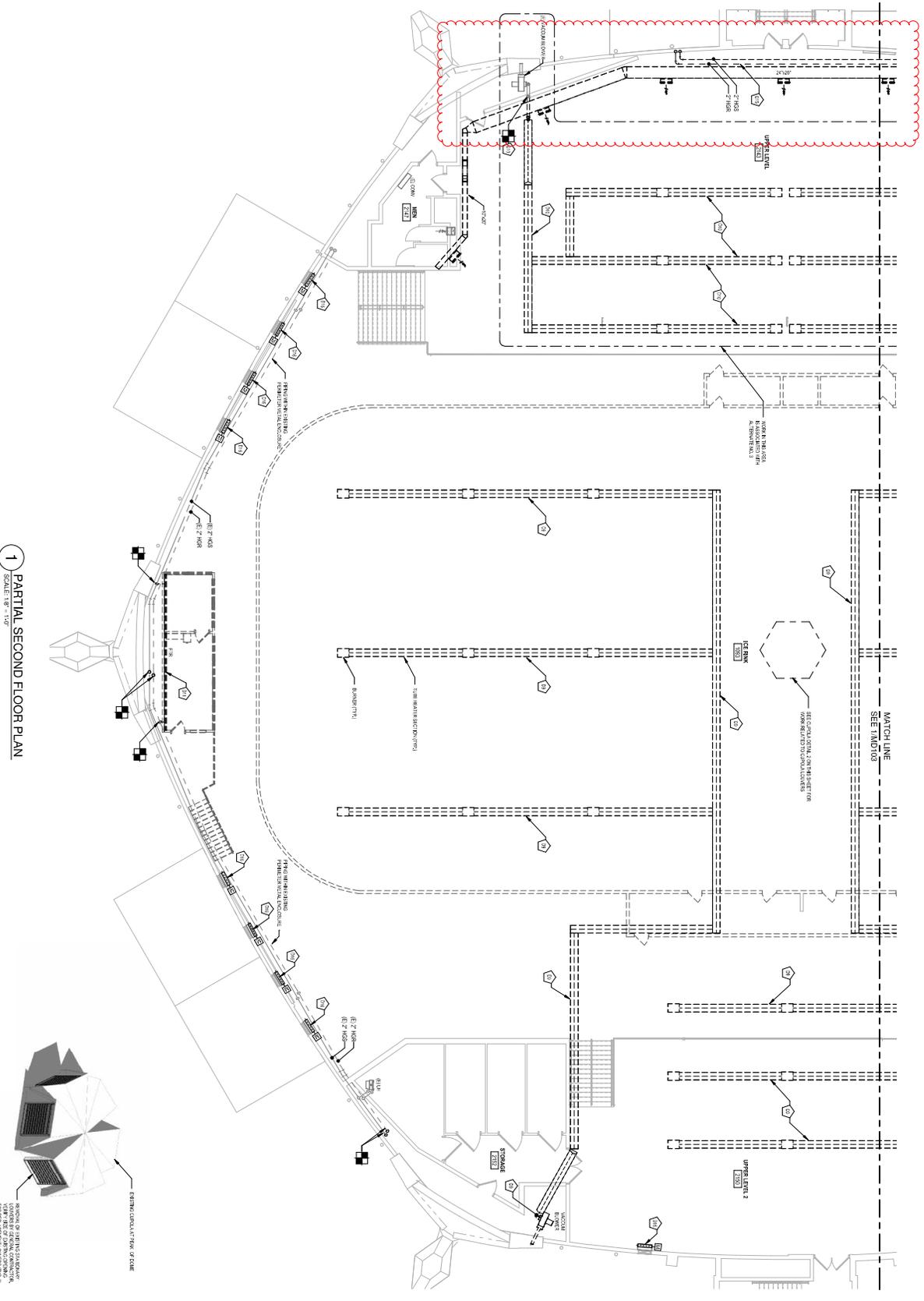
Subject: _____

Mat'l / Eqmnt Costs: description	Qty	Unit	@	Unit Price	=	Cost
3/4 EMT ON STRUT MULTI RUN	800	ft	@	\$ 1.223	=	\$978.40
emt 90 elbow	32.0	ea	@	7.65	=	\$244.80
emt 3/4 coupling	48.0	ea	@	0.337	=	\$16.18
3/4 strut strap	224.0	ea	@	1.122	=	\$251.33
1-5/8" unistrut	162.0	ft	@	2.248	=	\$364.18
12thhn	500.0	ft	@	0.309	=	\$154.50
green 12thhn	500	ft	@	0.309	=	\$154.50
3/4 emt connector	176	ea	@	0.328	=	\$57.73
plastic bushing	176	ea	@	0.091	=	\$16.02
hammer drill bits	1	ea	@	12.49	=	\$12.49
pltd wedge anchor	108	ea	@	0.834	=	\$90.08
jug 3/8" hex nut	1	ea	@	24.52	=	\$24.52
jug 3/8" fender washers	1	ea	@	19.85	=	\$19.85
jug 3/8" lock washer	1	ea	@	7.45	=	\$7.45
strut square washer	108	ea	@	2.919	=	\$315.26
1" emt	200	ft	@	2.035	=	\$407.00
1 emt coupling	14	ea	@	0.631	=	\$8.84
1 emt strut strap	48	ea	@	1.122	=	\$53.86
1 emt connector	28	ea	@	0.552	=	\$15.46
red wire nut	24.0	ea	@	0.15	=	\$3.56
4sq box	24.0	ea	@	2.39	=	\$57.29
4sq blank cover	24.0	ea	@	0.29	=	\$6.94
8" pigtail w/ screw	24.0	ea	@	1.04	=	\$25.04
larger wire extension as needed	50.0	ft	@	2.50	=	\$125.00
			@		=	\$0.00
			@		=	\$0.00
			@		=	\$0.00

Note: Copies of Invoices Required

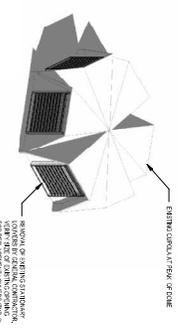
Sub-Total Material costs:

\$3,410.28



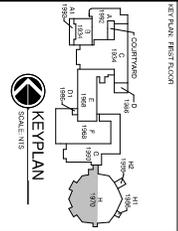
1 PARTIAL SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"

2 CUPOLA & REMOVALS
SCALE: 1/8" = 1'-0"



GENERAL NOTES

- 1. DEMOLITION KEYNOTE LEGEND
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- 100. DEMOLITION KEYNOTE LEGEND



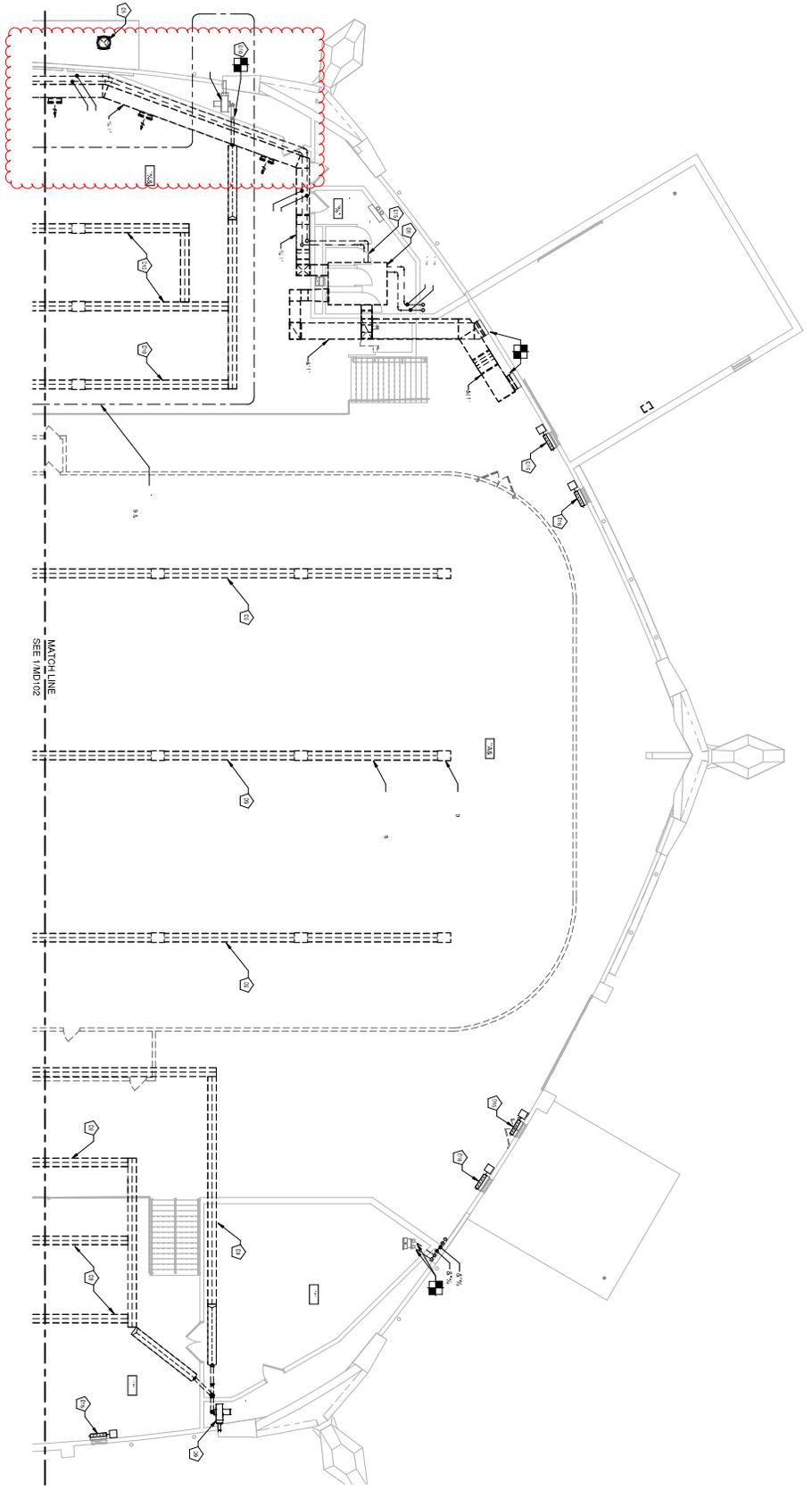
KEY PLAN - FIRST FLOOR
SCALE: 1/8" = 1'-0"

BCA Architects & Engineers
Architects
Engineers
Professional Seal
www.bcaarchitects.com



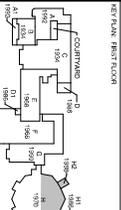
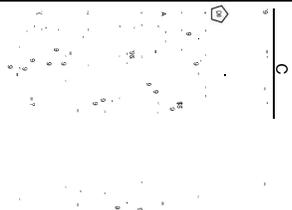
ODDENSEBURG CITY SCHOOL DISTRICT
CAPITAL IMPROVEMENTS PROJECT - PHASE 1
ODDENSEBURG FREE ACADEMY / GOLDEN DOME
Ogdensburg, St. Lawrence County, New York

DESIGNER	PROJECT NUMBER
CONTRACTOR	DATE
TITLE	DESCRIPTION
REV. DATE	DESCRIPTION
REVISION NUMBER	SHEET NUMBER
1B	MD102
BID SET	



8. Reference Volume 1 of 2, Sheet No. 1B / MD102 & 1B / MD103 Second Floor Mechanical Demolition Plan:
 A. ADD the following to Demolition Keynote D9 - Burners and related components to be turned over to Owner for spare parts.

1 PARTIAL SECOND FLOOR PLAN
 SCALE: 1/8" = 1'-0"



BCA Architects & Engineers
 Architectural, Interior, Structural, and Mechanical
 100 West 10th Street, Suite 100
 Ogdensburg, NY 13623
 Phone: 315.342.1234
 Fax: 315.342.1235
 www.bcaarchitects.com



OGDENSBURG CITY SCHOOL DISTRICT
 CAPITAL IMPROVEMENTS PROJECT - PHASE 1
 OGDENSBURG FREE ACADEMY / GOLDEN DOME
 Ogdensburg, St. Lawrence County, New York

REV. DATE	DESCRIPTION

DESIGNED BY	PROJECT NUMBER
DRAWN BY	DATE
CHECKED BY	DATE
TITLE	DATE

SECOND FLOOR MECHANICAL DEMOLITION PLAN	SHEET NUMBER
1B MD103	BID SET



CHANGE ORDER CERTIFICATION

Must be attached to back of Change Order

FP-COC 09/02, rev 08/06,
rev. 04/10
Page One

THE STATE EDUCATION DEPARTMENT
THE UNIVERSITY OF THE STATE OF NEW YORK / Albany, NY 12234
 Office of Facilities Planning, Room 1060 Education Building Annex
 Tel. (518) 474-3906 Fax (518) 486-5918
 www.emsc.nysed.gov/facplan/

Instructions: This CERTIFICATION is required for all change orders submitted to SED
 Fill out all three parts completely.

Change Order Number:
EC-003

Part One - General Information

Provide separate Change Orders for each Project Number

SED Project Number	5	1	2	3	0	0	0	1	0	0	0	7	0	2	6
	District BEDS Code						Building Identification Number					Project number			
District & Building Name	Ogdensburg City School District - Ogdensburg Free Academy / Golden Dome														
Type of Project	<input checked="" type="checkbox"/> Reconstruction /Alteration <input type="checkbox"/> Addition & Alteration <input type="checkbox"/> New Building <input type="checkbox"/> Other														
Project Description	Capital Improvements Project - Phase 1														
Architect / Engineer firm	BCA Architects & Engineers					15 Public Square					Watertown, NY 13601				
	name					address									
Contact Person	Shawn M. Travers, R.A. Principal/Architect					(315) 782-8130					stravers@thebcgroup.com				
	name & title					phone number & e-mail									
Construction Manager firm	C&S Engineers, Inc.					499 Col Eileen Collins Blvd					Syracuse NY 13212				
	name					address									
Contact Person	Jessica R. Miller, P.E. Project Manager					(315) 703-4383					jmiller@cscos.com				
	name & title					phone number & e-mail									
District Contact Person	Kevin Kendall, Superintendent of Schools					(315) 393-0900					kkendall@ogdensburgk12.org				
	name & title					phone number & e-mail									

Part Two

Provide the following information for each individual item in the change order:
 (Number each item if there is more than one and provide additional sheets as necessary.)

- A. **Requested By** (Who initiated the change request)
- B. **Relationship to Project Scope** (How is this change related to the original project scope)
- C. **Basis of Need** (Describe why the change is needed)
- D. **Description of Work** (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

A.	Mechanical Contractor
B.	Under the Capital Project, the Mechanical Contractor was scheduled to remove existing ductwork related to the replacement of the dehumidification system at the Golden Dome as per Contract Drawing MD102 & MD103.
C.	During demolition of the dehumidification system, the Mechanical Contractor discovered that the mortar bond on the top coursing of concrete block along the north wall had failed. The top coursing had a contilevered, metal wall bracket that supported both the dehumidification ductwork and multiple electrical circuits at the perimeter of the building. To avoid collapse of the upper wall, the Electrical Contractor was required to remove & re-install the existing electrical circuits to allow the General Contractor to replace the top coursing of block with a new reinforced concrete bond beam.
D.	Add for all labor, materials & equipment to remove & re-install existing electrical circuits supported by a failing concrete block wall discovered while removing ductwork associated with the replacement of the building's dehumidification unit.

CHANGE ORDER CERTIFICATION

Part Three

1

Change order requirements:

- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

2

Certification of the Superintendent of Schools (District Superintendent if a BOCES project)

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

Date

Kevin Kendall, Superintendent of Schools

3

Certification of the Architect or Engineer

The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced In this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

12/09/2025

Date

BCA Architects & Engineers

Architectural / Engineering Firm Name



Shawn M. Travers, R.A.