

## EXHIBIT A

### Request for Leave of Absence

Having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby grant a LEAVE OF ABSENCE to SHAWNA CHARLTON with such leave to commence on September 1, 2025 and terminate on June 30, 2026. As per Article XII, Section 2 of the CSEA Contract. The purpose of this leave is to fill a vacant Special Education Teacher position within the District.

Attachment to Staff Report #: B1

Board of Education Meeting Date: September 22, 2025