

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: Appointment of Substitute Coordinator

DATE: July 1, 2025

REASON FOR BOARD CONSIDERATION:

The Board of Education approves all school appointments.

FACTS AND ANALYSIS:

Since there is a need for a person to call in substitute personnel and coordinate the use of these substitutes in the district during the school year, a Substitute Coordinator must be appointed. The duties performed are outside of the normal workday hours (from 5:30 am to 7:30 am), and as such, should be a stipend position. Therefore, the following is the recommended action:

RECOMMENDED ACTION:

Moved by _____ and supported by _____ that, having the approval of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby appoint Katie King as Substitute Coordinator in the Ogdensburg City School District with a stipend of \$12,670 for the 2025-2026 school year, effective July 1, 2025.

APPROVED FOR PRESENTATION TO THE BOARD:



Superintendent

KK/rb