

GENERAL ADMINISTRATION DIVISION

Report No. 48

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: Establishment of Mileage Rate for the District

DATE: July 1, 2025

REASON FOR BOARD CONSIDERATION:

The Board of Education is the official source for specific and general expenditures as well as funding authorization for the school district.

ANALYSIS AND CONCLUSIONS:

Since the Board of Education must establish an official mileage reimbursement rate when employees are directed to use their own vehicles; and since the Board of Education is expected to establish an annual district-wide rate as per its Bylaws and Policies Handbook; then the following is the recommended action:

RECOMMENDED ACTION:

Moved by _____ and supported by _____ that, having the recommendation of the Superintendent of Schools, the Board of Education of the Ogdensburg City School District does hereby establish a policy of reimbursing all employees of the district when directed to use their vehicles for school business as per IRS rate at time of travel for the 2025-2026 school year, effective July 1, 2025.

APPROVED FOR PRESENTATION TO THE BOARD:



Superintendent

KK/rb