

OGDENSBURG CITY SCHOOL DISTRICT
OGDENSBURG, NEW YORK

SUBJECT: Appointment of Purchasing Agent

DATE: July 1, 2025

REASON FOR BOARD CONSIDERATION:

The Board of Education must appoint a Purchasing Agent.

ANALYSIS AND CONCLUSIONS:

Since it is required by Commissioner's Regulations Kaleb Bertrand/ Patricia K. Smithers has agreed to serve as Purchasing Agent, it is the recommendation of the Superintendent of Schools and the Cooperative Business Office, that Kaleb Bertrand/Patricia K. Smithers be appointed Purchasing Agents for the 2025-2026 school year.

RECOMMENDED ACTION:

Moved by _____ and supported by _____ that, having the recommendation of the Superintendent of Schools, Kaleb Bertrand/Patricia K. Smithers shall be and are hereby appointed Purchasing Agent for the Ogdensburg City School District for the fiscal year 2025-2026.

APPROVED FOR PRESENTATION TO THE BOARD:



Superintendent

KK/rb